



Berkshire Township Trustees

Meeting Minutes – October 20, 2025

Call to order

Determination of a Quorum/Roll call: Trustees Mike Dattilo, Rod Myers, and Paul Disantis were in attendance, also present were Tyler Lane, and Meeting Secretary, Alison Newton.

Pledge of Allegiance

Approval of meeting minutes – Mike Dattilo made a motion to approve the meeting minutes of September 8, 2025. Paul Disantis seconded. Motion approved 3-0. Motion approved 3-0.

The next Trustee Meeting: November 10, 2025, at 1454 Rome Corners Road at 7:00 p.m.

Announcements: Reminder that the business offices will be closed during the general election on Tuesday November 4th.

Old Business: none

New Business:

Mike Dattillo made a motion to approve **Resolution 2025-10-1** approving temporary appropriations for \$700,000.00.

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2025-10-R1** the approval to prohibit parking and approve the erection of signage stating such, on Big Bluestem Way within 300ft of the Wilson Road intersection on the South side and within 50ft on the North side.

Discussion:

Concerns from residents regarding safety and access were presented to the township both in opposition to the motion and for a request to move the sign further down the street. The consensus from the trustees that this is a safety concern for cars and emergency personnel and there needs to be a “no parking sign” 300 feet off the Wilson Rd intersection on the South side and 50ft from the intersection on the North side of the street. Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2025-10-R2** the approval of an Agreement with Intertek PSI to perform soil testing for the recreational courts project.
Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2025-10-R3** adopting a cybersecurity policy for Berkshire Township.
Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2025-10-R4** approving the disposal/potential sale of items (list/photos included for referral) removed from security and phone upgrade project with Clearpoint Tech. These items are no longer of use to Berkshire Township.
Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2025-10-R5** – approving the grant of Sanitary Sewer and Drainage Easements on parcel 41721001001008 and authorizing the Township Administrator to effectuate the easements.
Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Purchase Order 2025-10-P1** in an amount not to exceed \$10,000 payable to Terrain Evolution for additional fees associated with the Berkshire Courts Project.
Rod Myers seconded. Motion approved 3-0.

Discussion:

- Delaware County Health – Aly Hillier announced their annual recycling of holiday and string lights starting Nov 15 at various locations. The Health Department is offering flu vaccinations and are accepting walk-in hours and have hours for appointments. Please access their website for more information. <https://www.delawarehealth.org/immunizations>
- Fire Board Report - Rod Myers noted that the fire station is scheduled for the opening in March.
- Courts Project Update – Tyler Lane said that VASCO is working quickly on the courts project, and the asphalt should be poured within the next week or two and the fencing going in shortly after. In the spring of next year, they will do the coating for the surface (not scheduled this fall due to weather).
- Economic Development Update – Tyler Lane noted projects under construction in the township including the Mercedes building, the Wallick communities, and the 23 bypass that ODOT is looking into for congestion and traffic relief.
- CEDA with Village of Galena – Tyler Lane noted that the township and village are meeting to discuss a future relationship that will include a sharing of funding and resources. Residents can hear about this plan and ask questions at a Public Hearing on November 10, 2025, 6:00PM

Rod Myers expressed concern about speeding on Berkshire Township streets and thought that there should be action taken in the future to keep the residents safe on the streets. Tyler explained that they could either create a police district or contract with the sheriff's office that would dedicate deputies to the area. This cost would be about \$300,000 per year but Tyler would explore options for a non-full-time commitment.

Public participation:

Ellen Ebe asked for clarification from Tyler about the CEDA and its purpose. Tyler explained that it is a non-annexation and fund sharing agreement. The two entities would be working together on zoning by type of use and to make sure the look of the community is continuous between the township and village.

Paying of bills:

Mike Dattilo made a motion to pay all bills and authorized P.O.'s since the September, 2025, meeting. Paul Disantis seconded. Motion approved 3-0.

Executive Session

Mike Dattilo made a motion to enter into executive session pursuant to **O.R.C. Section 121.22(G)(8) for negotiations with other political subdivisions respective to economic development assistance administered under Section 701.07** at 7:40pm.

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to exit executive session at 8:03pm.

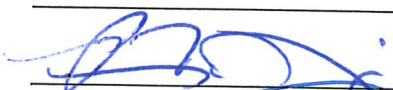
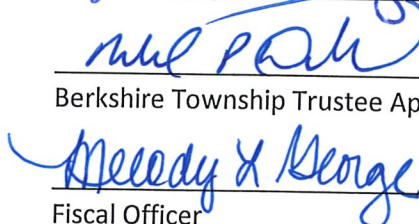
Paul Disantis seconded. Motion approved 3-0.

Adjournment: Mike Dattilo made a motion to adjourn at 8:04 pm.

Paul Disantis seconded. Motion approved 3-0.


Meeting Secretary Signature

11-11-2025
Date



Berkshire Township Trustee Approvals
Fiscal Officer