



**Berkshire Township Trustees  
Special Meeting Minutes  
September 28, 2022**

**Call to Order:** Mike Dattilo called the meeting to order at 7:00 p.m.

**Determination of a Quorum/Roll Call:** Trustees Mike Dattilo, Rod Myers and Paul Disantis were in attendance. Also Present were Kevin Vaughn, Township Administrator, and Chris Sharlike, Meeting Secretary

**Pledge of Allegiance**

**The next Trustee meeting:** October 10, 2022, at 1454 Rome Corners Road at 7:00 p.m.

**Announcements:**

For the second year, Berkshire Township and Northgate Church will be participating the ***P.I.N. People in Need Food Drive. The drive will begin on October 10<sup>th</sup> and run through November 18<sup>th</sup>.***

Collection boxes will be in the Berkshire Township front hall as well as the main lobby of Northgate Church, and we hope that you will support this worthy cause by donating a few items. Flyers with a list of target items in need are on the front table and posted to our website.

**New Business:**

- **Motion to approve the hiring of Connor Woodford for the position of Full-time Road Maintenance Worker at the rate of 24.04/hr. and providing 61.48 hrs. of vacation time with a start date of September 29, 2022.**
  - Motion made by Mike Dattilo and seconded by Rod Myers. Motion approved 3-0
- **Motion to approve an appropriation increase in the amount of \$50,000 for fund 2272-110-316 for Architect/engineering services.**
  - Administrator Kevin Vaughn explained that this was a new, separate fund that the auditor recommended for accounting purposes.
  - Motion made by Mike Dattilo and seconded by Rod Myers. Motion approved 3-0
- **Motion to approve a budget transfer of \$92,000.00 from fund 2141-330-360 to fund 2141-760-750**
  - Transfer of money from the road fund contractual services to vehicle purchases for accounting purposes.
  - Motion made by Mike Dattilo and seconded by Paul Disantis. Motion approved 3-0.
- **Motion to approve receipt and appropriations of fund 3901-190-599 in the amount of \$1,500,000.00**

- o Administrator Vaughn explained that this is a new pass-through fund for to allow the Fiscal Officer to manage the TIF dollars.
- o Motion made by Mike Dattilo and seconded by Paul Disantis. Motion approved 3-0.

**Adjournment**

- **Motion to adjourn:**

Paul Disantis made a motion to adjourn at 7:08 p.m. Mike Dattilo seconded. Motion approved 3-0.

Chris Shaelike  
Meeting Secretary Signature

10-10-22

Raymond V. Myers  
Mike Dattilo  
[Signature]  
Berkshire Township Trustee Approvals  
Melody & George  
Fiscal Officer