



Berkshire Township Trustees

Meeting Minutes—June 8, 2026

Mike Dattilo called the meeting to order at 7:00 p.m.

Determination of a Quorum/Roll call: Trustees Mike Dattilo and Mary Howard, also present were Kevin Vaughn, Township Administrator and Meeting Secretary, Alison Newton.

Pledge of Allegiance

Swearing in of Stephen Ciacchi as Berkshire Township Trustee

Approval of meeting minutes – Mike Dattilo made a motion to approve the Regular Meeting of May 11, 2026, and Special Meetings of May 27, 2026 and June 5, 2026. Stephen Ciacchi abstained. Mary Howard seconded. Motion approved 2-0.

The next Trustee Meeting: July 13, 2026, at 1454 Rome Corners Road at 7:00 p.m.

Announcements:

- Trustee Paul Disantis's last day was Friday, May 22nd. The township wants to extend our best wishes to Paul and thank him for his service both as a Trustee and as member and chair of the Berkshire Township Zoning Board.
- Save the Date - The township will hold a Flag Day Community Celebration this coming Sunday, June 14th from 1:30-3:30p.m. This will include a kid's parade (decoration/costumes encouraged), cookout, America 250 booth, and other fun for the family.
- Township offices will be closed Friday, June 19th in observance of the Juneteenth Holiday

Old Business: None

New Business:

Stephen Ciacchi made a motion to approve **Resolution 2026-6-1 approving Chase payments for bonds** as follows:

Maintenance Bond Interest \$32,101.65

Park Bond Interest \$48,920.00

Park Bond Principal \$107,000.00

Mary Howard seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **P.O. 2026-6-1 payable to the Eastern Delaware Joint Recreational District** in the amount of \$43,900 for expenses. (Note: This replaces P.O. 2026-2 which was set up as payable to the City of Sunbury versus the EDJRD directly)

Stephen Ciacchi. Motion approved 3-0.

Mary Howard made a motion to approve **PO 2026-5-P4 payable to Decker Construction** in the amount of \$34,564.60 This was previously approved with an incorrect designation of *Resolution 2026-5-P5 which was already assigned.*

Stephen Ciacchi seconded. Motion approved 3-0.

Mary Howard made a motion to approve **a request for engineering assistance (REA)** with Delaware County Engineer's Office for enclosure of a ditch on the North side of Plumb Road West on St. Rt. 3 for roughly 400ft.

Stephen Ciacchi seconded. Motion approved 3-0.

Stephen Ciacchi made a motion to approve **Township Administrator Kevin Vaughn as the township representative to JEDD Board 1 and JEDD Board 2**

Mary Howard seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2026-6-R2 approving the listing of three old laptops which are of no value/use to the township on GovDeals.com** . Laptops will have hard drives wiped clean and will be offered on Gov Deals and if no interest in one month will be disposed of.

Mary Howard seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2026-6-R3 declaration of nuisance and abatement of nuisance, pursuant to R.C. 505.87, on real property located at 9683 Cheshire Road, Sunbury Ohio 43074** (Delaware County Permanent Parcel Number 417-133-01-018-000)

Stephen Ciacchi seconded. Motion approved 3-0.

Discussion:

- Parks Committee – Mary Howard provided an overview of the Flag Day Celebration scheduled for Sunday June 14th. Kids can decorate their bikes and wagons for a parade. There will be food and beverages as well as activities like scavenger hunts and rock painting.

Public participation:

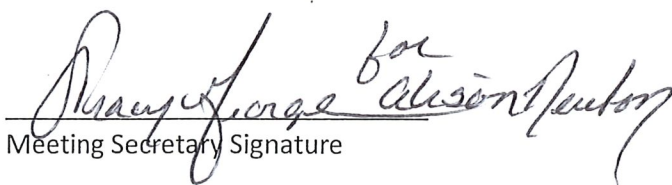
Kathy asked if there has been a designation of trustee to serve on the Fire Board and Mike said that Stephen will be taking Paul's place on the Fire Board.

Paying of bills:

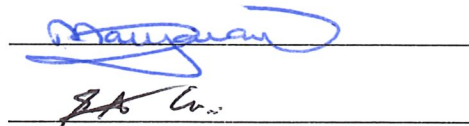
Mike Dattilo made a motion to pay all bills and authorized P.O.'s since the May 11, 2026, meeting. Mary Howard seconded. Stephen Ciacchi abstained. Motion approved 2-0

Adjournment: Mike Dattilo made a motion to adjourn at 7:14 pm.

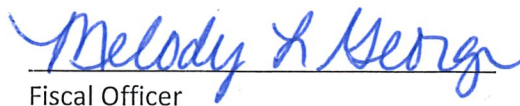
Stephen Ciacchi seconded. Motion approved 3-0.


Meeting Secretary Signature

7-14-26
Date


Paul C.


Berkshire Township Trustee Approvals


Fiscal Officer