



Berkshire Township Trustees

Meeting Minutes – December 8, 2025

Call to order

Determination of a Quorum/Roll call: Trustees Mike Dattilo, and Paul Disantis were in attendance, also present were Township Administrator Tyler Lane, Fiscal Officer Melody George, and Meeting Secretary, Alison Newton. Trustee Rod Myers was absent.

Pledge of Allegiance

Approval of meeting minutes – Mike Dattilo made a motion to approve the meeting minutes of November 10, 2025. Paul Disantis seconded. Motion approved 2-0.

The next Trustee Meeting: January 12, 2025, at 1454 Rome Corners Road at 7:00 p.m.

Announcements:

- Reminder that the business offices will be closed Wednesday, December 24th and Thursday December 25th for Christmas Eve and Day, as well as Thursday, January 1st for New Year's Day.

Old Business: none

New Business:

Mike Dattilo made a motion to approve **Resolution 2025-12-1** approving employing Brosius, Johnson & Griggs, LLC as the township's attorneys for the calendar year 2026.

Paul Disantis seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Resolution 2025-12-2** approving a contract with Julian & Grube as the township's quarterly advisory for the calendar year 2026 in the amount of \$4,320.00.

Paul Disantis seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Resolution 2025-12-3** Approval of Supplemental Budget and Appropriations for moving funds for repayment of bonds- Fund 3101 General Bond Building \$83,498.97

Paul Disantis seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Resolution 2025-12-4** Approval of Supplemental Budget and Appropriations for moving funds for repayment of bonds-Fund 3102 General Note Retirement Park Bond \$155,643.73

Paul Disantis seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Resolution 2025-12-5** Transfer of \$155,643.73 from Fund 1000-910-910 transferred out to Fund 3102 Park Bond for the payment of the Park Invoice for principal and interest for December 2025

Paul Disantis seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Resolution 2025-12-6** Transfer of \$83,498.97 from fund 2141-330-360 contracted service to 3101-810-810 or 3101 -890-890 for repayment of Maintenance Building Bond principal and interest for Dec 2025

Paul Disantis seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Resolution 2025-12-7** Approve moving \$20,000 from Fund 1000-930-930 Zoning to Fund 1000-130-317 Planning Consultants for Incentive review Group 2024 and 2025 Invoice for services.

Paul Disantis seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Resolution 2025-12-8** Approve a Then & Now Purchase Order for Incentive Review Group for 2024 Invoice \$8,500.00 and 2025 Invoice 8670 for total of \$17,170.00

Paul Disantis seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Resolution 2025-12-9** Approve a Then & Now Purchase Order to Shelly Company for OPWC road improvement for 2025 - Berkshire \$20,426.66 and Sunbury \$314.26 Total \$20,741.00

Berkshire will invoice City of Sunbury for their portion of the invoice

Paul Disantis seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Resolution 2025-12-10** Approve moving \$20,741.00 from Fund 2141 Supplies to Fund 2141 Contracted Services for payment to Shelly Company for payment of OPWC road improvement for 2025.

Paul Disantis seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Purchase Order 2025-12-P1** payable to Pony Powersports in the amount of \$18,008.00 for a new Ranger XP 1000 Premium.

Paul Disantis seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve a **payment** to Elizabeth Simsick of 7035 Dustin Road in the amount of \$75.00 for repairs to her mailbox damaged by Berkshire Township snowplow on December 2, 2025.
Paul Disantis seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve a **payment** to Jessica Day of 348 Domigan Road in the amount of \$75.00 for repairs to her mailbox damaged by Berkshire Township snowplow on December 2, 2025.
Paul Disantis seconded. Motion approved 2-0.

Discussion:

- Rumpke Price Update – Tyler Lane provided an update that Rumpke is raising rates \$0.10 monthly increase for trash service in the township.
- CEDA with Village of Galena – Tyler Lane explained that the CEDA is still under discussion, but both entities are going to wait until the new year to resume discussions as to allow for the new boards to take office and to allow for more public conversations. There would likely be no vote until March 2026. There will be more information about this posted and notice given about any upcoming meetings.

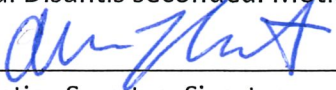
Public participation:

- Ellen Ebe Hollywoods Dr wanted to thank Tracy for the memorial holiday tree that was placed in the pavilion. She also was appreciative of medics that came to her house to check on her. She expressed disappointment that trustee Myers wasn't here to update the residents about the Fire Board.

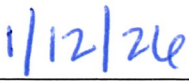
Paying of bills:

Mike Dattilo made a motion to pay all bills and authorized P.O.'s since the November 10, 2025, meeting.
Paul Disantis seconded. Motion approved 2-0.

Adjournment: Mike Dattilo made a motion to adjourn at 7:12 pm.
Paul Disantis seconded. Motion approved 2-0.



Meeting Secretary Signature



Date







Berkshire Township Trustee Approvals


Fiscal Officer