



**Berkshire Township Trustees**  
**Meeting Agenda – February 9, 2026 - WIP**

---

**Call to order**

**Determination of a Quorum/Roll call**

**Pledge of Allegiance**

**Approval of meeting minutes** – Organizational Meeting of January 12, 2025, and Regular Meeting of January 12, 2025.

Discussion:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**The next Trustee Meeting:** March 9, 2025, at 1454 Rome Corners Road at 7:00 p.m.

**Announcements:**

- Reminder that the business offices will be closed Monday, February 16, 2026, in honor of President's Day

**Old Business:** none

**New Business:**

Motion to approve **Purchase Order 2026-1** payable to the Delaware County Engineer in the amount of \$15,000 for salt.

Discussion:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve **Purchase Order 2026-2** payable to the City of Sunbury in the amount of \$43,000 for JRD expense prior to PO to Eastern Delaware County JRD.

Discussion:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve **Purchase Order 2026-3** payable to Delaware County Homeland Security in the amount of \$658.06 for additional fee to Delaware County Homeland Security 2026 Emergency Management.

Discussion:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve **Resolution 2026-2-R1** entering into a Road Maintenance Agreement for 3B's and K Road with Berlin Township and the City of Sunbury

Discussion:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve **Resolution 2026-2-R2** certifying Township Road Mileage in the amount of 26.566 miles

Discussion:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve **Resolution 2026-2-R3** authorizing the Administrator to Request from the Delaware County Auditor's Office the approval to advance 90% of Berkshire's Property Tax Collection as of February 10, 2026

Discussion:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve **Resolution 2026-2-R4** authorizing reimbursement checks in the amount of \$75 to reimburse the cost of new mailboxes for mailboxes broken during snow clearing. (8 residences including: Charlene Russo 9019 Dustin Rd, Melody George 2275 Blayney Road, Steven Baughn 2575 Blayney Road, Britani Galloway 6853 Falling Meadows Drive, Lesley Kurtz 7350 Berkshire Road, Nicole McNichols 8285 Berkshire Road and Jim Zakrajsek 7960 Berkshire Road and Lisa Schoonover 1773 South 3B's and K Road)

Discussion:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Motion to approve **Resolution 2026-2-R5** authorizing support for The Ohio Commission for the United States Semi quinentennial (America 250-OH)

Discussion:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Discussion:**

- Delaware County Health Department – Aly Hillier
- Fire Board report – Paul Disantis
- Roads and Maintenance
  - Snow recap
  - Mailbox reimbursement policy
  - Road’s agreements
- Building Update Considerations
  - Design Quote from Columbus Architect Studio

**Public participation:**

**Paying of bills:**

Motion to pay all bills and authorized P.O.’s since the January 12, 2026, meeting.

**Adjournment:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_