



**Berkshire Township Special Meeting Minutes**  
**Special Meeting Minutes – April 16, 2026**

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Mike Dattilo called the meeting to order at 5:30 p.m.

**Determination of a Quorum/Roll call:** Trustees Mike Dattilo, Mary Howard, and Paul Disantis in attendance.

Mike Dattilo made a motion to approve healthcare reimbursement retroactive for 2024, 2025 and 2026.  
Paul Disantis seconded. Motion approved 3-0

Mike Dattilo made a motion to enter into executive session per O.R.C. 121.22(g)(1) to consider personnel matters and the position of township administrator at 5:32pm  
Paul Disantis seconded. Motion approved 3-0.

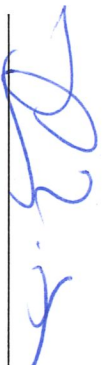

Mike Dattilo made a motion to reopen the meeting at 6:22pm  
Paul Disantis seconded. Motion approved 3-0.



Mike Dattilo made a motion to accept the resignation of Tyler Lane effective June 12, 2026  
Paul Disantis seconded. Motion approved 3-0.

**Adjournment:** Mike Dattilo made a motion to adjourn at 6:25pm.  
Paul Disantis seconded. Motion approved 3-0.

  
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Meeting Secretary Signature

5/11/26  
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Date

  
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\_\_\_\_\_  
Paul Disantis

  
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Berkshire Township Trustee Approvals  
  
\_\_\_\_\_  
Fiscal Officer



## Berkshire Township Trustees Meeting Minutes – April 13, 2026

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**Mike Dattilo called the meeting to order at 7:00 p.m.**

**Determination of a Quorum/Roll call:** Trustees Mike Dattilo, Mary Howard, and Paul Disantis in attendance, also present were Melody George, Fiscal Officer, Tyler Lane, Township Administrator and Meeting Secretary, Alison Newton.

**Pledge of Allegiance**

**Approval of meeting minutes** – Mike Dattilo made a motion to approve the Regular Meeting Minutes of March 9, 2026. Mary Howard seconded. Motion approved 3-0.

**The next Trustee Meeting:** May 11, 2026, at 1454 Rome Corners Road at 7:00 p.m.

**Announcements:**

The township will host a Park's Season Kickoff event on Saturday, May 2<sup>nd</sup> from 1:30-3:30. There will be a dedication of the new courts, gift bags, free throw contest for the kids, craft tables and treats.

**Old Business:** none

**New Business:**

Mary Howard made a motion to approve **Resolution 2026-4-R1** authorizing the Township Administrator to effectuate a contract with the Incentive Review Group for economic development incentive tracking and **Purchase Order 2026-4-P1** payable to the Incentive Review Group in an amount not to exceed \$22,500.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2026-4-R2** authorizing the Township Administrator to effectuate a contract with the Shelly Company for Del-County 2026 Road Improvements Program and **Purchase Order 2026-4-P6** payable to the Shelly Company in an amount of \$301,590.85

Paul Disantis seconded. Motion approved 3-0.

Paul Disantis made a motion to approve **Purchase Order 2026-4-P2** payable to Holmes Rental & Sales INC. in an amount of \$15,167.21 for the purchase of a Toro 5000 Z-Master 26.5 Mower.

Mary Howard seconded. Motion approved 3-0.

Paul Disantis made a motion to approve **Purchase Order 2026-4-P3** payable to Hills Equipment Trailers in an amount of \$4,600.00 for the purchase of an Amo utility trailer.

Mary Howard seconded. Motion approved 3-0.

Mary Howard made a motion to approve **Purchase Order 2026-4-P4** payable to Decker Construction in an amount of \$32,749.20 for ADA compliance curb ramps for subdivisions that will be getting asphalt resurfacing (resurfacing previously approved).

Paul Disantis seconded. Motion approved 3-0.

Paul Disantis made a motion to approve **Purchase Order 2026-4-P5** payable to Premier Asphalt and Concrete in an amount of \$15,160.00 for the purchase parking lot extension, crack seal, coating and line striping.

Mary Howard seconded. Motion approved 3-0.

Mike Dattillo made a motion to approve the disposal of the maintenance department flail mower. This is no longer of any value and has been replaced by a new purchase.

Mary Howard seconded. Motion approved 3-0.

#### **Discussion:**

- Fire Board report – Paul Disantis updated about some significant events over the past few months including the windstorm in which they received many calls about falling trees and overturned semi-trucks. He also noted a vehicle car fire and a recent incident on I-71 involving numerous vehicles on fire with injuries and casualties.
- Parks Committee – Mary Howard updated about events coming up including the Park Opening event on May 2, and a Flag Day celebration in June 14<sup>th</sup> with more details to come.
- Berkshire Township Annexation Agreement (Hoover Reservoir)—Tyler noted that there were no major concerns from residents with the agreement during the special meeting today and the trustees can vote to either pass or not pass this agreement later.

- CEDA update – Tyler Lane provided an update that he and Trustee Howard met with Galena leadership to speak about the agreement and the Village of Galena plans to respond with revisions.

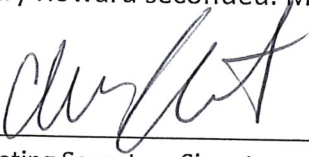
**Public participation:**

**Paying of bills:** Mike Dattilo made a motion to approve all bills and authorized P.O.'s since the March 9, 2026, meeting.

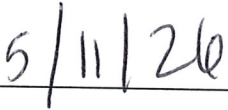
Paul Disantis seconded. Motion approved 3-0.

**Adjournment:** Mike Dattilo made a motion to adjourn at 7:20pm.

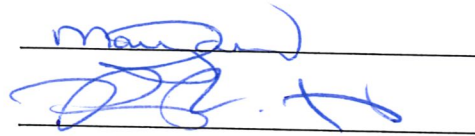
Mary Howard seconded. Motion approved 3-0.



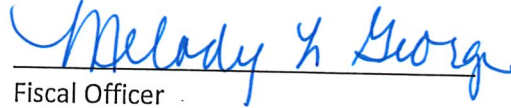
Meeting Secretary Signature



Date



Berkshire Township Trustee Approvals



Fiscal Officer