



Berkshire Township Trustees

Regular Meeting Minutes – March 10, 2025

Mike Dattilo called the meeting to order at 7:00 p.m.

Determination of a Quorum/Roll call: Trustees Mike Dattilo, Rod Myers, and Paul Disantis in attendance, also present were Tyler Lane, Township Administrator, Melody George, Fiscal Officer, and Meeting Secretary, Alison Newton.

Pledge of Allegiance

Approval of meeting minutes – Mike Dattilo made a motion to approve the regular meeting of February 10, 2025. Paul Disantis seconded. Motion approved 3-0.

The next Trustee Meeting: April 14, 2025, at 1454 Rome Corners Road at 7:00 p.m.

Announcements: none

Old Business: none

New Business:

Mike Dattilo made a motion to approve **Resolution 2025-3-2** approving the reallocation of TIF 4905 OTHER funds 4905-190-314 (tax collection expense) \$16,636.38 to 4904-190-500 (other expenses) \$16,636.38
Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Purchase Order 2025-3-1** approving the wire of funds from 4905-190-599 in the amount of \$16,636.38 to US Bank for Nationwide Realty for TIF 4905
Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2025-3-R3** approving change in Hall Rental Policy increasing the security deposit amount from \$150.00 to \$300.00
Discussion: This amount was increased due to past rentals, creating damages that exceeded the deposit.
Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2025-3-R4** approving disposal of various office and maintenance items that are damaged/obsolete or of no value.

Rod Myers seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2025-3-R5** to declare and authorize the nuisance abatement for 9743 Cheshire Road.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2025-3-R6** to authorize the removal of a junk motor vehicle at 9743 Cheshire Road.

Discussion: Tyler explained that the removal of the junk motor vehicle would take place 14 days after the notification. David explained that the township will call a company to take the vehicle to their storage lot, the bill for the towing will be paid by the owner (placed on the tax bill). Mike suggested that there should be a sheriff to be there to supervise the removal of the vehicle. It was noted that the fines will go to the tax bill of the property and its owner, not the tenet of the property. David explained a bit more about the history of this property and past communications with the owner. He explained the presence of a dumpster there and that there has not been contact with them for two or three months.

Christopher Potter, 824 Cheshire Rd

Mr. Potter introduced himself and explained that he lives next door to the property in this discussion. He mentioned that he had talked to Mr. Longshore about the state of the property and then offered a general commentary about the property and how it looks. He described certain issues including a pool with standing water, and behavior associated with dogs and law enforcement being called.

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **a payment to Jason Szymanski of 210 Domigan Road in the amount of \$75.00** for repairs to his mailbox that was damaged on February 16, 2025.

Rod Myers seconded. Motion approved 3-0.

Discussion:

- **Fire Board Report – Rod Myers** provided updates about the new construction and the groundbreaking event was held today with a good community turnout.
- **Mailbox Policy – Tyler Lane** proposed new ideas about the policy for replacing, repairing or reimbursing residents for damaged mailboxes. He suggested limiting the Township to either paying for a replacement or repairing minor damages to the mailbox. The replacement of mailboxes which include digging a hole and setting the post can be a liability for the Township, for example hitting utility lines when digging the hole. Tyler also suggested an increase in the reimbursement to \$100. There will be more discussions before making a final decision.
- **Pavillion/Hall usage for non-profits – Tyler Lane** reported that upon further investigation, the Township cannot limit discounts to only youth organizations. As part of the Ohio revised code, the

township cannot limit the type of charitable/non-profit organization. The township will continue to consider options for the community.

- **Joint Recreational District – Tyler Lane** explained that Berkshire Township, along with The Village of Galena and the City of Sunbury have officially formed the Joint Recreational District and the next step is that the six appointed trustees will officially meet. The initial phase is to start canvassing the residents of the three entities to see what the community wants and what they should consider moving forward as they plan the community center.
- **Lovington Trees – David Weade** provided a background of the issue with trees planted in the NorthStar Development. As part of a last-minute event with The Parade of Homes, 20 elm trees were planted improperly. These large trees have started to push up on sidewalks causing risks to residents using the sidewalks. The cost to remove and replace the trees would be \$11,000 and would require a major excavation. Since the sidewalk is the responsibility of the resident but the trees were improperly planted by the builder, David will follow-up with Skip Wiler to see how the township can help remedy this problem.
- **Delaware County Health Department – Aly Hillier** announced that the Delaware County Health Department has their annual district advisory council meeting next Thursday at 7pm at their agency. Next, residents can drop off their unwanted electronics including televisions (cost \$20), computers, printers, hazardous waste. These drop-offs are by appointment only from April-September. There also will be a drop of day in October. Finally, they are offering a car seat safety clinic at the Liberty Township Fire Department by appointment only from now until August. These are 30-minute appointments where a professional can make sure a car seat is installed properly.

Public participation:

Jerry Miller, 7228 Grafton Ln

Expressed concern about his high electric bill, which he thinks can be attributed to special charges. He thought that if the local townships (Genoa, Berkshire and Galena) could merge with the 3 entities for a conversation about a type of aggregation program. Mike noted challenges, specifically that AEP and Consolidated are different providers, and some of the residents could not be included in any arrangements that they would vote upon. Trustees explained that they have had problems with these types of proposals in the past, however, they will explore this and the Township's options.

Paying of bills:

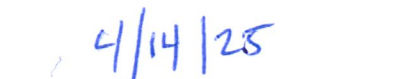
Mike Dattilo made a motion to pay all bills and authorized P.O.'s since the February 10, 2025, meeting. Paul Disantis seconded. Motion approved 3-0.

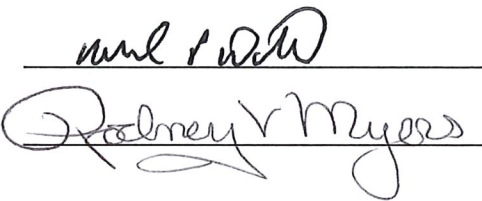
Mike Dattilo made a motion to enter into executive session pursuant to 121.22(G)(3) to conference with attorney to discuss pending or imminent court actions at 7:42pm. Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to exit executive session at 8:13pm. Paul Disantis seconded. Motion approved 3-0.


Mike Dattilo made a motion to adjourn at 8:13pm. Paul Disantis seconded. Motion approved 3-0.


Meeting Secretary Signature


Date



Berkshire Township Trustee Approvals


Fiscal Officer