



Berkshire Township Trustees

Regular Meeting Minutes – April 14, 2025

Mike Dattilo called the meeting to order at 7:00 p.m.

Determination of a Quorum/Roll call: Trustees Mike Dattilo and Rod Myers in attendance, also present were Tyler Lane, Township Administrator, Melody George, Fiscal Officer, and Meeting Secretary, Alison Newton.

Pledge of Allegiance

Approval of meeting minutes – Mike Dattilo made a motion to approve the regular meeting minutes of March 10, 2025. Rod Myers seconded. Motion approved 2-0.

The next Trustee Meeting: May 12, 2025, at 1454 Rome Corners Road at 7:00 p.m.

Announcements: Mike Dattilo noted that the recent ceremony at the cemetery to honor Revolutionary War heroes was a great event and a great recognition for these individuals. He also noted that the cemetery grounds were in remarkable shape with very nice landscaping and general upkeep.

Old Business: none

New Business:

Mike Dattilo made a motion to approve **Purchase Order 2025-4-1** payable to Elford invoices in the amount of \$200,000.00 for maintenance building improvements/addition.

Rod Myers seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Blanket Certificate 2025-4-2** in the amount of \$157,214.44 for Recoup charges for TIF on 1st semiannual distribution of taxes 2024

Rod Myers seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Purchase Order 2024-4-3** payable to Delaware County Auditor in the amount of 1,276,021.42 for the 1st distribution of the semiannual tax 2024 for the Columbus Outlet Mall. Pass through TIF.

Rod Myers seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Resolution 2025-4-R1** approving Zoning application 25-007 a zoning change from Agriculture to Farm Residential under Article 8 of the Berkshire Township Zoning Code. The property is at 11380 Vans Valley Road Galena, OH 43021 (parcel no. 41744002001000) and looking for a 2.05-acre lot split from original 31.7 acres.

Rod Myers seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Resolution 2025-4-R2** to enter into a cash lease contract with Tom Cockrell to farm 29 acres located at SE intersection of North Galena Rd and Berkshire Rd.

Rod Myers seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Resolution 2025-4-R3** to enter into an IGA with the City of Sunbury and the Village of Galena.

Rod Myers seconded. Motion approved 2-0.

Mike Dattilo made a motion to approve **Resolution 2025-4-R4** for updated changes to the Berkshire Township Community Pavilion Rental Policy. Updates include added verbiage on sidewalks, cleaning, and grilling.

Rod Myers seconded. Motion approved 2-0.

Discussion:

- Fire Board Report – Rod Myers

Rod mentioned that the fire department is looking for new part-time fire fighters and interested individuals should apply. He also showed material samples for the new fire station and noted that construction is on schedule.

- Roads Report – Mike Dattilio

Mike explained that the township received an OPWC grant for the road construction project on 3Bs&K Rd for next year. This grant will pay for \$347,134 of the \$469,100 total cost, with Berkshire Township responsible for \$30,036. This project will be a mill and fill from Cheshire Road roundabout to 36/37.

- Joint Recreational District – Tyler Lane

Tyler explained that last month Berkshire, Galena and Sunbury representatives met and started working though legal requirements of the board such as voting chairs, establishing roles, etc. They will now meet and determine the best way to survey residents from the three communities on what they want from a community center.

- Lovington Trees – David Weade

David provided a brief background of the problem with the oversized trees planted along the sidewalk causing issues with roots pushing up the pavement. David met with an arborist and thought the project to remove the trees and plant appropriate ones would cost around \$22,000. He is hoping to continue conversations with Mr. Wyler and NorthStar to receive assistance from them. He will keep pursuing options and follow up with the Trustees.

- Delaware County Health Department – Aly Hillier

Aly explained a few upcoming programs the health department is offering:

1. Environmental health complaint guide that residents can access on their website that explains what the Health District can and cannot investigate in terms of nuisances.
2. Shred Day is available to residents limited to 6 boxes Sat May 3 9am-noon.
3. Spring Clinic Tour is with their mobile medical unit that will go around the county and administer vaccines and provide other health services. The schedule is posted on their website.
4. Classes for new and expecting mothers are coming up, which includes a breast-feeding clinic. Visit their website for more information.
5. A walk with ease clinic is a 6-week program that will provide information and include a walk
6. The 2024 annual report has been published on their website that includes information on births, deaths, vaccines, and pools/restaurants that were investigated.

Public participation:

Ellen Ebe

Ellen had 3 comments for the trustees, the first being a note about the condition of the cemetery. She agreed with Mike Dattilo that the landscaping looked great. Next, she asked about the Township's land lease contract with Tom Cockrell and Mike Dattilo provided clarity that Tom Cockrell will be paying the township to lease this land. Finally, Ellen expressed gratitude toward the Fire Chief and the local firefighters for their help with a recent issue at her house. Rod Myers indicated that he would pass along her gratitude and nice comments to the Fire Chief.

Paying of bills:

Mike Dattilo made a motion to pay all bills and authorized P.O.'s since the March 10, 2025, meeting. Rod Myers seconded. Motion approved 2-0.

Mike Dattilo made a motion to adjourn at 7:34pm.

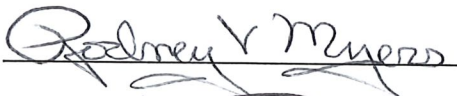
Rod Myers seconded. Motion approved 2-0.

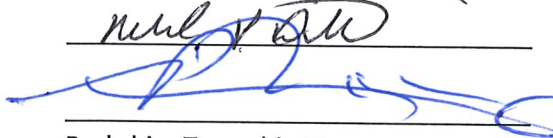


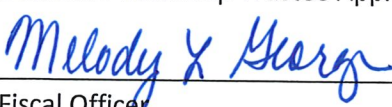
Meeting Secretary Signature

5/12/2025

Date





Berkshire Township Trustee Approvals


Fiscal Officer