



Berkshire Township Trustees Meeting Minutes – January 12, 2026

Call to order

Determination of a Quorum/Roll call: Trustees Mike Dattilo, Paul Disantis, Mary Howard were in attendance, also present were Township Administrator Tyler Lane, Fiscal Officer Melody George, and Meeting Secretary, Alison Newton.

Pledge of Allegiance

Approval of meeting minutes – Mike Dattilo made a motion to approve the meeting minutes of December 8, 2025, Special meeting of December 17, 2025, and Special Meeting of December 30, 2025.

Paul Disantis seconded. Mary Howard abstained. Motion approved 2-0.

The next Trustee Meeting: February 9, 2025, at 1454 Rome Corners Road at 7:00 p.m.

Announcements:

- We would like to officially welcome Mary Howard as Berkshire Township Trustee
- Reminder that the business offices will be closed Monday, January 19, 2026, in honor of Martin Luther King Jr. Day

Old Business: none

New Business:

Mike Dattilo made a motion to approve to approve **Resolution 2026-1-1** approving the Tru-Up Bureau of Workers Compensation for 2025 or \$1,441.00

Mary Howard seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2026-1-2** authorizing the third amended certificate of estimated resources in the amount of \$12,654,168.37.

Paul Disantis seconded. Motion approved 3-0.

Roads and Maintenance Update

- Snow and Ice- Tyler offered his gratitude to the maintenance team for their hard work these past few weeks with the snow events.
- Ranger- Tyler explained the ranger was delivered along with its parts to make it usable for the winter months including township sidewalks.
- Equipment Replacement Schedule- Tyler explained the list of the equipment the township owns, and which equipment will need replacement and the timeframe for replacement. The red service truck and riding mower are on the list for needing replacement soon and Tyler will follow up with Trustee Dattilo on replacements coming forward.
- Proposed Road Improvements- Mike explained the road improvements and associated costs for Alexander Rd, Gold Course Rd, Indian Summer Dr, and Falling Meadows Dr with a total cost of \$316,700.

Mike Dattilo made a motion to approve **Resolution 2026-1-R1** authorizing the listing/sale of a 2019 Kubota serial number 51205 on GovDeals.com

Paul Disantis seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2026-1-R2** authorizing the purchase of Flail Mower attachments for the John Deer Tractor.

Mary Howard seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Purchase Order 2026-1-P1** payable to Kalida Truck Equipment, Inc. in the amount of \$50,000.00 for Flair Mower attachments for John Deer Tractor.

Mary Howard seconded. Motion approved 3-0.

Mike Dattilo made a motion to approve **Resolution 2026-1-R3** approving the 2026 Berkshire Township Road Improvements as presented.

Paul Disantis seconded. Motion approved 3-0.

Discussion:

- Parks Update and Future- Tyler provided a recap about the Berkshire Township park and pavilion from 2025. He also updated the courts project and that it is under construction and anticipated opening date in the Spring. The parks committee hopes to reconvene to consider new projects for the Township.
- CEDA Update- Tyler explained that Berkshire Township and The Village of Galena are working to finalize time for a public meeting. There is a meeting on the books for the Township and Village administrators to discuss more specifics. The public meeting will be advertised online, in the newsletter, and in mail (CEDA boundary residents).
- 2025 Zoning Recap—in 2025 there were 136 permits issued, 40 were new homes, 16 were patio homes, 17 were condo units, 9 were pools, 10 were decks, and a few variances. This is a drop in the numbers the Township received in 2024 (257). The Plumb Rd development included 91 homes, the Hidden Creek Estates sections 2-3-4 included 88 single family lots, and the Coughlin retail plaza on 36/37 will have several business units. From 2024—there were projects that included the Berkshire Lofts, Pulti Homes (Honey Grove), and Ashford of Berkshire Assisted Living Facilities. Camping World should be opened in February.
- Building Update Considerations—Tyler explained some options on updating the Township Hall after considerations that have been brought forward over the past months and years. Options could be updating AV options with new TVs, microphones, and speakers. Also, there could be an option to create more space for Township activities within the given space or expand the space. Paul noted that this space is not working for the events and needs of the Township. Paul's preference would be an expansion of the building to create more office space and conference room space. Tyler and Paul will meet to discuss this further.

Public participation: None

Adjournment: Mike Dattilo made a motion to adjourn at 7:36pm.

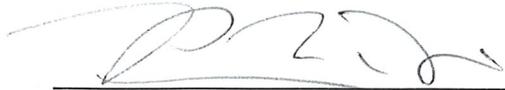
Paul Disantis seconded. Motion approved 3-0.



Meeting Secretary Signature

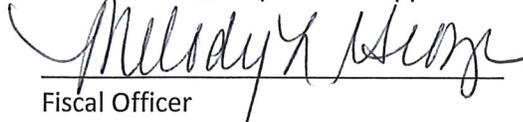
2-9-2026

Date





Berkshire Township Trustee Approvals



Fiscal Officer