



## Wright Gymnastics Center Policies

### Classes

Classes are based on a 48-week tuition cycle; some months have 5 weeks of classes and others have 3 weeks of classes but when averaged out over the 48-week year there are 4 classes per month. This also allows classes to be closed for certain holidays without necessitating a make-up class. You can join at any time; if you join in the middle of the month the tuition will be pro-rated. There is a 10% sibling discount for all recreational and tumbling classes **excluding** devo (pre-team) and team gymnastics. To withdraw from a class it must be done in iClasspro prior to the 25th of the month to avoid being billed for the following month; once you have been billed that payment is non-refundable. All classes must be dropped online via iClasspro not via email or at the front desk.

### Payment

Payment is due by the 1st of the month; if signed up for autopay the card on file will be run on the 1st of the month. If tuition is not paid by the 7th of the month, a late fee of \$25 will be applied to the account. If there is no payment by the 15th of the month there is the potential for the class enrollment to be dropped. There is a one time registration fee of \$75 per family that will be applied upon the first enrollment for the family.

### Attendance/Make-up classes

When you enroll in a class you are paying for a spot in that class, not your child's attendance in the class. We do offer make-up tokens for classes missed that are reported via the app or parent portal at least 3 hours prior to the start of the class. The make-up token will be generated after the duration of the missed class. However make-ups are a courtesy, not a guarantee. We will do our best to accommodate your make-up based on space and availability in the same level of class. You can request the make-up class through the parent portal or app by utilizing the makeup token. A make-up is only available if the child is actively enrolled in a class. Only TWO make-ups are allowed per month and expire after 12 months. Additionally, there are no make-ups for anyone who is enrolled in team gymnastics.

### Parent Observation

We encourage family members to stay and watch the enrolled child for the duration of their class. Please stay with your child until they are called into class and meet them in the lobby when the class is finished. Please do not talk or coach from the viewing area as it can cause a distraction to the class. Do not leave children not attending class unattended. If parents choose to not stay, it is expected for them to come inside the building and pick up the child. NO child is to leave the building without a responsible adult.

### Advancing Levels

Students are moved up when they have completed all of the skill requirements. Our coaches are continually assessing the students and will inform you when they are ready to be advanced. We want your child to be confident in their skills on all events before moving up to the next level. If you have any concerns regarding your child's progress please reach out to their coach in person or via email. Our goal is for your child to have fun and learn to love gymnastics while also being challenged safely.