



2023-2024
COMPREHENSIVE
EDUCATIONAL PLAN (CEP)

DBN	10X308
School Name	Bronx Dance Academy School
Principal	Sandra Sanchez

COMPREHENSIVE EDUCATIONAL PLAN OUTLINE

TABLE OF CONTENTS

MAIN SECTIONS (CUSTOMIZED BASED ON SCHOOL ACCOUNTABILITY STATUS):

- SECTION 1: OVERVIEW OF COMPREHENSIVE EDUCATION PLANNING
- SECTION 2: SCHOOL INFORMATION
- SECTION 3: CEP SLT/STAKEHOLDER SIGNATURE PAGE
- SECTION 4: SCHOOL SUMMARY
- SECTION 5: CONTINUOUS IMPROVEMENT PLANNING (GOALS, PROGRESS MEASURES, ACTION PLANS)
- SECTION 6: MULTI-TIERED SYSTEMS OF SUPPORT (MTSS)
- SECTION 7: PARENT AND FAMILY ENGAGEMENT POLICY AND SCHOOL-PARENT COMPACT
- SUBMISSION ASSURANCES
- TITLE I PROGRAM INFORMATION

APPENDICES (REFLECTING ADDITIONAL REQUIREMENTS FOR SPECIFIC GROUPS OF SCHOOLS):

- APPENDIX 1: LANGUAGE ALLOCATION POLICY (LAP)
- APPENDIX 2: LANGUAGE TRANSLATION AND INTERPRETATION (LTI) PLAN
- APPENDIX 3: TITLE III (LEP) APPLICATION

SECTION 1: OVERVIEW OF COMPREHENSIVE EDUCATION PLANNING

Overview of Comprehensive Education Planning

This section provides an overview of the education planning process, inclusive of guidance on conducting a comprehensive needs assessment. The Comprehensive Education Plan (CEP) is developed by the School Leadership Team (SLT) in accordance with the requirements of **Chancellor’s Regulation A-655**. The CEP satisfies all regulatory requirements set forth by the New York State Department of Education (NYSED) under the Every Student Succeeds Act (ESSA) and aligns with NYC Public Schools’ system-wide priorities below.

Schools should focus their CEP on the five system-wide priorities below, connecting their planning to the data discussions and conversations with stakeholders held as part of the school’s needs assessment:

- Priority 1: All students learn to read well
- Priority 2: All students are physically and emotionally safe
- Priority 3: All students have a high-quality academic experience
- Priority 4: All students graduate college and career ready and have a strong plan and pathway to economic security
- Priority 5: All districts and schools are more inclusive and responsive for parents and families, including having more families choose NYC Public Schools

The Education Planning Process



The CEP is a document that engages stakeholders in continuous improvement practices through an equity lens. The School Leadership Team (SLT) follows these steps to develop the CEP.

The CEP development process begins with the identification of system-wide priorities, followed by a comprehensive needs assessment informed by an analysis of the school’s most current data to identify priority needs and root causes. Once the SLT clearly understands school needs, priorities and root causes, the team uses this data analysis to set specific, measurable, attainable, relevant and timely—SMART goal(s) aligned to each priority. Next, the SLT determines targets to measure progress toward meeting the annual goals. The SLT, in collaboration with other instructional leaders, creates progressive action steps including professional learning and identifies strategies to support parent, family and community empowerment to support the achievement of CEP goals. The SLT aligns the school-based budget with human and instructional resources to support implementation of the action plan and achievement of annual goals.

As schools set goals and plan action steps, they provide opportunities for all children to meet NYSED’s proficient and advanced levels of student academic achievement. These include evidence based instructional strategies that address the educational needs of historically underserved populations and tackle structural inequities. Schools indicate how the plan addresses the needs of Multilingual/English Language Learners (ML/ELL) through development of the school’s Language Allocation Policy (LAP) & Title III Application (if applicable) and the Language Translation and Interpretation (LTI) Plan, that are required as part of the Comprehensive Education Plan. Schools also address the needs of Students with Disabilities (SWD) through the Quality Individualized Education Program section of the plan.

Guidance on Conducting a Comprehensive Needs Assessment

Guidance on Conducting a Comprehensive Needs Assessment

Directions: Conduct a comprehensive needs assessment for each Priority. The information below provides guidance for reviewing and analyzing student and school performance trends to uncover root causes for low student achievement.

1. Review Multiple Data Sources: Use the most current and available information including, but not limited to, the following sources of formative and summative data:

- Qualitative and quantitative data
- 2022-23 ESSA Accountability Data
- Instructional Leadership Framework (ILF), Supportive Environment Framework (SEF) Inventories, and NYC School Survey results
- Quality Review Reports, NYSED and NYCDOE CSI/TSI Support Visits, Receivership Quarterly Reports (as applicable), and **Diagnostic Tool for School and District Effectiveness Framework (DTSDE)**
- NYSED School Report Card, NYC School Quality Guide, NYC School Performance Dashboard, New Visions, NWEA MAP and/or other formative assessment data, and **NYCDOE's Tools for Understanding Your Data** for student subgroup information

2. Analyze Data Trend(s) to Identify Areas of Strength and Need: Identify data trends by grade, cohort, and content area(s) to surface gaps and inequities. Compare data sets to identify instructional and school practices that are impacting student performance. Guiding questions to consider:

- *What does the data reveal about improving and declining student performance trends within grades, cohorts, and student subgroups?*
- *What inequities are evident between highest and lowest performing student subgroups? Which subgroup(s) scored at Level 1 based on NYSED ESSA accountability indicators?*
- *What does the data suggest regarding the effectiveness (or ineffectiveness) of current school programs, practices, and/or strategies/initiatives? What areas may need to be strengthened?*
- *Are there any differences in student performance between program delivery models for ML/ELL and SWD? (e.g., for special education: self-contained vs. ICT; for ML/ELL: Transitional Bilingual Education (TBE) vs. Dual Language)*
- *How does delivery of instruction factor into data trends? What are the implications for teacher quality and professional learning?*

3. Identify Root Cause(s): After analyzing the data, engage in a process for uncovering root causes or contributing factors for low student and school performance. Develop theories or hypotheses to explain why these needs exist and why your school is getting its current outcomes. Root causes could be related to gaps and inequities in areas such as curriculum & instruction, school systems & structures, student support services, school climate & safety, and family & community engagement. Focus on the causes, rather than the symptoms. Use the **5 Whys Method** or other methods for identifying root causes. Consider the questions below and additional questions and resources linked **here**:

- *What theories or hypotheses explain the current student and school outcomes?*
- *Are there root causes specific to certain subgroups, grades, cohorts, or content area(s)?*

Additional resources and supports are available below.

- Use this **CEP Needs Assessment Worksheet** to help your SLT and stakeholders identify appropriate data sources, data trends, priority needs and root causes.
- For guidance and best practices on engaging stakeholders in a comprehensive needs assessment and root cause analysis, see this **deck**.
- A current list of all CEP/Title I resources can be found on the **iPlan Portal Public Resources Page**.

SECTION 2: SCHOOL INFORMATION

School Information

School Name:	Bronx Dance Academy
District Borough Number (DBN):	10X308
Grades Served:	6th Grade, 7th Grade and 8th Grade
School Address:	3617 Bainbridge Avenue Bronx NY 10467
Phone Number:	718 515-0410
Fax:	718 653-8725
School Contact Person:	Ms. Sandra Sanchez
School Contact Person Email Address:	Ssanche3@schools.nyc.gov
Principal:	Ms. Sandra Sanchez
United Federation of Teachers (UFT) Chapter Leader:	Danielle O'Connor
Parents' Association President:	Nayeli Escobar
SLT Chairperson:	Sandra Sanchez
Title I Parent Advisory Council Chairperson (PAC):	Elizabeth Diazgrandos
Student Representative(s) Middle /High School:	Neo White
Student Representative(s) Middle /High School:	Eduardo Garcia
Community Based Organization (CBO) Representative:	Jody Parker

School-Based Students in Temporary Housing (STH) Liaison:	Aleia Howell
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District Information

Geographic District:	10
Superintendent:	Maribel Torres-Hulla
Superintendent's Office Address:	1 Fordham Plaza 8th floor, Bronx NY 10458
Superintendent's Email Address:	Mhulla@schools.nyc.gov
Phone Number:	718 741-5852
Fax:	

SECTION 3: CEP SLT/STAKEHOLDER SIGNATURE PAGE

DBN	10X308
School Name	Bronx Dance Academy School

School Leadership Team (SLT) Signature Page

All School Leadership Team (SLT) members are expected to sign this page to confirm their participation in the development of this Comprehensive Education Plan (CEP) and that they have been consulted regarding the alignment of the school-based budget to support this school’s educational program, which includes annual goals and action plans, Multi-Tiered Systems of Support (MTSS), Parent and Family Engagement Policy, and School-Parent Compact (SPC). The SLT must include an equal number of parents and staff and have a minimum of 10 and a maximum of 17 members, in accordance with **Chancellor’s Regulation A-655**. The SLT also serves as the Core Community Engagement Team (CET) for Receivership Schools. Additional information and resources are available on the **School Leadership Team Resources** page. Under the Federal Every Student Succeeds Act (ESSA), NYS Education Law and Commissioner’s Regulations, stakeholder participation in the development of the CEP must include multiple constituencies who represent the school community. Note: Stakeholders participating in the development of the CEP who are not listed on the SLT page sign the section below entitled *Additional Stakeholder Participation on CEP Development*.

Directions: List the names of each SLT member in the first column on the chart below.

- Specify the position and constituent group represented, e.g., parent-PTA, staff-UFT, student. Note: Two student minimum required for high schools; SED requires CSI/ATSI/TSI Middle Schools to have student representation.
- Community Based Organization (CBO), and any position held by the team member. Core mandatory SLT members are indicated by an asterisk*. Note: The Core SLT members also serve as the CET for Receivership schools.
- SLT members should review this document and sign in the Signature column. If an SLT member does not wish to sign this plan, the member must check the box under the column “Opt Out of Signing, if applicable” and may provide the principal with a written explanation in lieu of a signature, which must be maintained on file at the school and uploaded in **iPlan** with the original SLT signature page. Note: Signature of SLT member indicates participation in the development of the CEP, not approval.
- The original signed copy, along with any written/electronic communications pertaining to this page, is to remain on file in the principal’s office and be made available upon written request.
- Schools may modify their SLT bylaws as needed to address additional school and/or ESSA requirements for stakeholder engagement.

SLT Member Name	Position and Constituent Group Represented	Signature	
Sandra Sanchez	Principal or Designee*		
Danielle O'Connor	United Federation of Teachers (UFT) Chapter Leader or Designee*		
Marion Dietrich	Parents' Association (PA)/Parent-Teach Association (PTA) President or Designated Co-President*		
	District Council 37 (DC 37) Representative (staff), if applicable		
Elizabeth Diazgranados	Title I Parent Advisory Council Chairperson (or alternate)		
Eduardo Garcia	Student Representative (Required for middle and high schools)		
Neo White	Student Representative (Required for middle and high schools)		
Femi Jobi	CBO Representative, if applicable		
Nayeli Escobar	Parent of SLT		
Josephine Melendez	Parent of SLT		
Gil Guzman	Parent of SLT		
Mary Ann Canapi	Parent of SLT		
Jose Vigo	Assistant Principal		
Lauren Bachman	School Social Worker		

Additional Stakeholder Signature Page

Directions: Stakeholders participating in the development of the CEP who are not listed on the SLT page may sign below. Additional stakeholders may include, but not be limited to, school and district leaders, school staff, parents/families/guardians, students, community organizations, additional Core Community Engagement Team (CET) members (if applicable), members of the **School Implementation Team (SIT)**, and/or school-based staff development committee that serves as the Instructional Leadership Team (ILT) tasked to improve instructional practice across the school. Go to NYSED’s guidance on **Assembling Your Team** to learn more.

- List the names of additional stakeholders in the first column on the chart below.
- Specify the individual’s position and constituent group represented.
- Stakeholders should review this document and sign in the Signature column. If the stakeholder does not wish to sign this plan, the member must check the box under the column “Opt Out of Signing, if applicable” and may provide the principal with a written explanation in lieu of a signature, which must be maintained on file at the school and uploaded in **iPlan** with the original SLT signature page. Note: Signature of the additional stakeholders indicates participation in the development of the CEP, not approval.
- The original signed copy, along with any written/electronic communications pertaining to this page, is to remain on file in the principal’s office and be made available upon written request.

Name	Position and Constituent Group Represented	Signature

SECTION 4: SCHOOL SUMMARY

School Summary

Directions: Complete this CEP Summary to serve as the “at-a-glance” narrative that provides contextual information about your school’s unique characteristics. This summary and the entire Comprehensive Education Plan (CEP) should be shared with your school community. Please note that this summary and the CEP will be made available to the public through the **iPlan Portal**, an online space where school stakeholders can go to collaborate in the development of the school’s education plans.

Your School's Accountability Status:	LSI
Provide your school’s mission statement:	<p>Bronx Dance Academy, a performing arts school, believes in creating a respectful, rigorous, collaborative, and creative environment that promotes success and equity for all members of our community. Our teachers will work collaboratively to continuously reflect on and deepen their knowledge of instruction using the practices of culturally responsive teaching, data analysis, and knowledge of students to promote equity and develop meaningful relationships with all learners. Our school will work in partnership with students, families, and the community to develop an environment that will produce high-achieving learners who graduate college and career ready, well prepared to meet the demands and challenges of the 21st century. Students will engage in a rigorous thematic curriculum that supports connections between the performing arts, content areas, and students’ individual identities. The culturally relevant curriculum and connection to their passion in the performing arts will bring joy to the students each day and will help cultivate the skills to become lifelong learners. Students will leave our school as leaders and critical thinkers with a strong sense of self. They will be able to successfully apply their skills and creativity to make improvements to their community and the world.</p>
<p>Develop a narrative summary that includes contextual information about your school’s community and its unique/important characteristics and partnerships:</p> <p>Include demographic information about your school’s student population.</p>	<p>The Bronx Dance Academy is a small performing-arts middle school located in the Norwood section of the Bronx. Students audition to join our community and get on the path to achieve their academic and artistic goals. We are focused on a thematic approach to learning that encourages our student artists to connect to each subject through the lens of the performing and visual arts. Our small school community welcomes creativity, experimentation, and innovation in teaching and learning. Total number of students: 274 students in grades served 6 – 8 Number and kind of special education classes: 3 ICT classes total, 1 for each grade (6,7,8) 2 12-1-1 self-contained classes total; 1 is a 6th grade self-contained; 1 is a 7-8th grade bridge class Number and range of NYSESLAT levels for ELLs: 35 ELLs 0 Entering 4 Emerging 10 Transitioning 21 Expanding 17 Former ELLs Commanding 18 Ever ELLs (Tested out 2 years+) Current attendance rate 92%; Current attendance rate for subgroup of SWD students 91%; Current chronic absentee rate 23%; Current chronic absentee rate for subgroup of SWD students 27% Student Demographics Ethnic breakdown: Latino 80%; Black15%; Asian1.8%; White 1.4%; Multiracial 1%; Native Am. < 1% Gender breakdown: Female 69%; Male 31% Countries / home languages represented by student populations: Spanish speaking 111 students’ families; Bambara 2 students’ families Bengali 2 students’ families French 1 students’ family Urdu 1 students’ family Student populations: # of special education students and classifications 59 SWD students total; 24 SWDs in 6th grade; 12 in Self Contained Class;12 in ICT 15 SWDs in 7th grade; 4 in self-contained 7-8 bridge class; 11 in ICT class. 20 SWDs in 8th grade; 8 in self-contained 7-8 bridge class;12 in ICT class. Other SWD Info: 0 students are alternately assessed; 3 students are assigned paras (1 health, 2 behavior support); 15 students receive busing to school;10 Students are both ELLs and SWDs # of ELL students and distribution of language proficiency levels 35 ELLs: 0 Entering; 4 Emerging; 10 Transitioning; 21 Expanding 17 Former ELLs Commanding 18 Ever ELLs (Tested out 2 years+) # of students in temporary housing: 4 students in temp housing / shelters; 39 students are doubled-up;43 Housing insecure students in total Special/unique features and characteristics of the school: A performing and visual arts focused program Thematic interdisciplinary unit planning centered around four core quarterly themes: 1. Identity 2. Change 3. Community and Relationships 4. Perseverance Audition school- Virtual audition though video entries for dance, and digital portfolio for visual arts. Extensive academic success tutoring programs (After-school program, Saturday program, Spring and Mid-winter break academies). CBOs and partnerships: MMCC - Mosholu Montefiore Community Center afterschool program. Includes tutoring, cooking, mentorship, boys club and girls clubs, drama, step, chorus, choreography, videography, and arts and crafts class. Afterschool Dance Company program where dance students practice choreography and develop solos alongside their dance teachers. Partnerships with dance artists (coaches) from Alvin Ailey, Martha Graham, and Dancewave for tutoring of dance students during school day.</p>
Briefly summarize the key initiatives your school will implement this school year.	<p>Key initiatives that the school will implement include the following: use of student discussion strategies for increased engagement (Making Thinking Visible routines, Reciprocal team teaching, Socratic Seminar). Our school was an early adopter of the teacher leadership program, with two teacher leaders on staff to help develop our teachers' instructional practice through mentoring, classroom intervisitation, peer-feedback, and shared instructional strategies and resources. Our peer collaborative teacher (PCT) and model teacher (MT) support school initiatives and teachers professional growth and development.</p>

What are the primary digital and/or print curricula/programs used for ELA and Math:

Indicate the content area, grade band and any adaptations made.

Content Area (Indicate ELA and Math Only)	Grade Band	Digital and/or Print Curricula/Program	Adaptations
ELA	6-8	HMH	Unit modifications made by ELA department to ensure appropriate scaffolding, culturally responsive texts, infusion of school thematic curriculum, an emphasis on the arts, etc.
Math	6-8	enVision Math	Unit modifications made by the Math department to incorporate IXL to provide individual scaffolds in Math. Use of "Focused Mathematics" program for our 12-1-1 self-contained classroom.

SECTION 5: CONTINUOUS IMPROVEMENT PLANNING

SECTION 5: PRIORITY 1 – ALL STUDENTS LEARN TO READ WELL

Priority 1 Needs and Root Causes

Directions: In completing this section, your SLT will engage in the steps listed below to inform the development of school goals and action plans for each of the system-wide priorities.

- Review multiple sources of feedback regarding data, practices, and resources to assess the school’s current state as related to each of the system-wide priorities to identify inequities, needs and root causes. Refer to the guidance for developing a comprehensive needs assessment for additional information.
- Determine priority needs, root causes, and SMART goals based on the needs identified and the relevant/applicable system-wide programmatic focus areas.
- Identify the progress measures and targets the school will use to monitor interim progress toward achieving the identified goals.
- Schedule actions/activities to occur during the year to reach the school’s SMART goals by addressing identified priorities and root causes.
- Share the CEP goals and action plans with the full school community and engage all stakeholders in implementing the plan.

Note: Your school must complete, at minimum, one (1) goal for each of the five system-wide Priorities. In the **iPlan portal**, your school can identify up to three (3) goals for each Priority, if desired.

Priority Needs and Root Causes

Directions: After conducting your comprehensive needs assessment for this Priority use the chart below to:

- Indicate the high leverage priority needs determined by your school that, if resolved, will advance equity and result in measurable, positive impact on student outcomes.
- Summarize the data trends (gaps in student and school performance) for each priority need. Use the most current data available and cite the data source and year.
- Identify the root causes (and/or contributing factors, theories, hypotheses) that explain the current student and school outcomes.

1. Priority Need	2. Data Trend(s) (Cite Data Source & Year)	3. Root Cause(s)
There is a need to strengthen students' skills in through data-based Tier 2 and Tier 3 interventions.	Spring 2023 EOY i-Ready ELA results reflect: 24% of students scored mid or above grade level (62 students); 26% of students scored early on grade level (67 students); 19% of students scored 1 grade below (48 students); 7% of students scored 2 grades below (19 students); 23% of students scored 3 or more grades below (59 students)	The school has not consistently implemented evidence-based Tier 2 and Tier 3 reading interventions.
There is a need to build ELL students' and SWD students' vocabulary acquisition and language development to support their ability to comprehend rigorous fiction and non-fiction texts.	Spring 2023 EOY i-Ready ELA results reflect placement by domain 2 greatest areas of need are: informational text and vocabulary (3 years below); placement by domain 2 greatest areas of strength are: phonological awareness and phonics (mid or above grade level)	The school has not provided sustained professional development to support teachers' capacity to implement appropriate scaffolding and support for ELL and SWD students to help them comprehend rigorous fiction and non-fiction texts.
There is a need to routinely engage students in rigorous student to student discourse that allows them to explore and understand literary concepts, processes and relationships.	Spring 2023 NYS ELA Exam results reflect the following data: 57.8% of students scored proficiency levels 3 and 4. Based on the 2022-2023 Advance MOTP ratings, 9 out of 16 teachers received at least one rating of Effective/Highly Effective in component 3b. 2021-2022 Panorama Survey results reflect the following teachers' favorable responses to the question related to Quality of Student Discussion Q.1: How many students in your classes...build on each other's ideas during class discussions? Favorable: 61% Q.4: How many students in your classes...provide constructive feedback to their peers/teachers? Favorable: 61% Q.5: How many students in your classes...participate in class discussions at some point? Favorable: 78%	Teachers did not consistently use a variety of discussion protocols to elicit and promote rigorous student to student discourse.

Priority 1 SMART Goal(s)

Directions: After conducting a comprehensive needs assessment by analyzing the school data, exploring your school vision/values/aspirations, and listening to students to surface priority needs and identify root causes, develop at least one outcome-focused SMART goal for this Priority informed by the identified priority needs and the relevant systemwide focus areas for literacy outlined below. Use the SMART Goal builder in iPlan for support in developing your goal.

Systemwide Focus Areas for Literacy

- Launch dyslexia screening, professional learning, and program pilots (as applicable)
- Implement foundational phonics curriculum for grades K-2
- Implement the strategies outlined in the **Citywide Literacy Expectations**

Target Population	Baseline Data	SMART Goal
All Students	57.8	By June 2024, ELA Proficiency for All Students will increase 16%, from 57.8% to 73.8%, as measured by NYS ELA Exam.

Priority 1 Progress Measures and Targets

Directions: It is expected that progress monitoring occurs at three progress monitoring periods during the school year. Identify what your school would expect to see at the end of each period to know if you are on track to reach the identified goal(s) for this Priority. The progress monitoring targets can be a percentage or a number and should reflect a sufficient improvement in outcomes to meet the goal.

Measurement Tool	Key Performance Indicator	Progress Monitoring Targets				
		Reminder: Actual results will be entered in the Progress Reporting Tool (PRT).				
		Baseline Date	Baseline Data	Period 1 Progress Target	Period 2 Progress Target	Period 3 Progress Target
i-Ready Reading Diagnostic	Percentage of students scoring mid or above and early on grade level	Spring 2023	50%	51%	54%	60%
n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a

Priority 1 Action Plan

Action Planning - August to January

Directions: Identify the progressive action steps your school will take between **August and January**, in logical and chronological order, to address the specific priority needs and root causes identified for this goal(s). Action plans should focus on new activities or initiatives, and/or modifications to current initiatives, which address root causes. Note: Routine activities the school does every year should not be included.

Start Date	End Date	Action Steps to Address Areas of Need (What will your school do in the first half of the year to address the root causes identified above?)
09/15/2023	10/11/2023	Students will complete i-Ready baseline assessments. Teacher teams (content and grade team) will review data collaboratively to customize instruction and designate appropriate MTSS Tier 2 and Tier 3 reading interventions. Cycles of professional development will be provided to all teachers, focused on best practices for vocabulary acquisition and language development to strengthen students' ability to access complex fiction and non-fiction texts, with particular attention to the needs of ELLs and SWDs and to support their ability to embed academic tier 2 and tier 3 vocabulary in their writing assignments. Teachers will provide support for IEP and MLL students and students identified as in need of further tiered support by the MTSS team.
10/11/2023	11/11/2023	Teacher teams will work collaboratively to analyze i-Ready baseline results and NYS ELA exam item analysis report results to determine best scaffolding and supportive practices and embed those into unit and lesson plans. Teachers and teacher teams will revise units and lessons to meet the needs of students, with consideration for gaps in knowledge highlighted within the i-Ready data and ELA item analysis results. Teachers will provide academic support, specifically targeting tier 2 and tier 3 students, during Morning Academy, Saturday Academy, after-school programs, and vacation break programs.
11/12/2023	12/23/2023	Cycles of professional development will be provided by instructional coach to all teachers, focusing on creating systems, structures, and protocols to promote and implement academic student to student discourse. School leaders will leverage the Advance system of observations and support, with particular attention to component 3b. School leaders will observe teachers providing MTSS intervention services and provide actionable feedback to ensure accountability and effectiveness, at least 3 times/year. School Leaders will share period 1 baseline ELA progress monitoring results with school community members, including School Leadership Team and collaborate to determine next steps.
01/05/2024	01/31/2024	Teachers will analyze students' classroom writing assignments to surface gaps in writing skills, using ELA Curriculum Writing Rubrics, as well as NYSESLAT Writing Rubrics for ELL students. Teachers will meet with students in small groups and one on one to set goals and targets, based on their i-Ready results, at least 3 times during the year and empower students to take personal responsibility in developing their individualized plans to monitor, track, and self-reflect on their goals and progress throughout the year.

Action Planning - February to June

Directions: Indicate the progressive action steps your school will implement from February to June to continue addressing root causes in order to achieve the goal(s) for this Priority. Note: Progress monitoring results should be used to update steps in this chart, if appropriate.

Start Date	End Date	Action Steps to Address Areas of Need (What will your school do in the second half of the year to address the root causes identified above?)
02/01/2024	03/01/2024	Students will complete i-Ready baseline assessments. Teacher teams (content and grade team) will review data collaboratively to customize instruction and designate appropriate MTSS Tier 2 and Tier 3 reading interventions. Cycles of professional development will be provided to all teachers, focused on best practices for vocabulary acquisition and language development to strengthen students' ability to access complex fiction and non-fiction texts, with particular attention to the needs of ELLs and SWDs and to support their ability to embed academic tier 2 and tier 3 vocabulary in their writing assignments. Teachers will provide support for IEP and MLL students and students identified as in need of further tiered support by the MTSS team. School Leaders will share period 2 mid year ELA progress monitoring results with school community members, including School Leadership Team and collaborate to determine next steps.
03/02/2024	04/02/2024	Teacher teams will work collaboratively to analyze i-Ready baseline results and NYS ELA exam item analysis report results to determine best scaffolding and supportive practices and embed those into unit and lesson plans. Teachers and teacher teams will revise units and lessons to meet the needs of students, with consideration for gaps in knowledge highlighted within the i-Ready data and ELA item analysis results. Teachers will provide academic support, specifically targeting tier 2 and tier 3 students, during Morning Academy, Saturday Academy, after-school programs, and vacation break programs.
04/03/2024	05/03/2024	Cycles of professional development will be provided by instructional coach to all teachers, focusing on creating systems, structures, and protocols to promote and implement academic student to student discourse. School leaders will leverage the Advance system of observations and support, with particular attention to component 3b. School leaders will observe teachers providing MTSS intervention services and provide actionable feedback to ensure accountability and effectiveness, at least 3 times/year. School Leaders will share period 3 ELA progress monitoring results with school community members, including School Leadership Team and collaborate to determine next steps.
05/04/2024	06/15/2024	Teachers will analyze students' classroom writing assignments to surface gaps in writing skills, using ELA Curriculum Writing Rubrics, as well as NYSESLAT Writing Rubrics for ELL students. Teachers will meet with students in small groups and one on one to set goals and targets, based on their i-Ready results, at least 3 times during the year and empower students to take personal responsibility in developing their individualized plans to monitor, track, and self-reflect on their goals and progress throughout the year. School Leadership Team and other school teams will collaborate to reflect on Priority 1 action plan implementation to determine Priority 1 goals and action plans for CEP 2024-2025.

Priority 1 Family and Community Engagement

Family and Community Engagement

Directions: Indicate the strategies/activities that will be implemented to support and engage families and community collaboration in the implementation of this action plan.

Start Date	End Date	Strategies/Activities	Partners/CBOs Leveraged (if applicable)
09/22/2023	09/22/2023	Curriculum Presentation where teachers will conduct a beginning of year meeting with families to present an overview of the curriculum, grade-level expectations, and how families can support students' literacy learning at home.	n/a
09/22/2023	06/20/2024	Monthly parent workshops, highlighting i-Ready ELA Diagnostic information.	n/a
09/22/2023	06/15/2024	Monthly parent newsletters, focused on students' literacy learning.	Mosholu Montefiore Community Center

Priority 1 Budget and Resources

<p>Budget and Resources</p> <p>Directions: Indicate available and anticipated resources that will be leveraged to achieve this annual goal and implement this action plan, including human resources, instructional resources (e.g., curricula, programs), schedule adjustments, other. Use N/A if not applicable and/or indicate other resource needs.</p> <p>Human Resources</p>	<p>School-wide instructional coach, peer collaborative teacher, and model teacher</p>
<p>Instructional Resources</p>	<p>Instructional materials, consumable supplies, technology, as needed</p>
<p>Schedule Adjustments</p>	<p>n/a</p>
<p>Other Resources Needed</p>	<p>Per session, per diem, and training rate, as needed</p>

SECTION 5: CONTINUOUS IMPROVEMENT PLANNING

SECTION 5: PRIORITY 2 – ALL STUDENTS ARE PHYSICALLY AND EMOTIONALLY SAFE

Priority 2 Needs and Root Causes

Directions: In completing this section, your SLT will engage in the steps listed below to inform the development of school goals and action plans for each of the system-wide priorities.

- Review multiple sources of feedback regarding data, practices, and resources to assess the school’s current state as related to each of the system-wide priorities to identify inequities, needs and root causes. Refer to the guidance for developing a comprehensive needs assessment for additional information.
- Determine priority needs, root causes, and SMART goals based on the needs identified and the relevant/applicable system-wide programmatic focus areas.
- Identify the progress measures and targets the school will use to monitor interim progress toward achieving the identified goals.
- Schedule actions/activities to occur during the year to reach the school’s SMART goals by addressing identified priorities and root causes.
- Share the CEP goals and action plans with the full school community and engage all stakeholders in implementing the plan.

Note: Your school must complete, at minimum, one (1) goal for each of the five system-wide Priorities. In the **iPlan portal**, your school can identify up to three (3) goals for each Priority, if desired.

Priority Needs and Root Causes

Directions: After conducting your comprehensive needs assessment for this Priority use the chart below to:

- Indicate the high leverage priority needs determined by your school that, if resolved, will advance equity and result in measurable, positive impact on student outcomes.
- Summarize the data trends (gaps in student and school performance) for each priority need. Use the most current data available and cite the data source and year.
- Identify the root causes (and/or contributing factors, theories, hypotheses) that explain the current student and school outcomes.

1. Priority Need	2. Data Trend(s) (Cite Data Source & Year)	3. Root Cause(s)

<p>The school needs to provide effective strategies for students to utilize to mitigate bullying and intimidation and strengthen students' toolkit with strategies to de-escalate student to student conflicts.</p>	<p>The 2021-2022 Panorama student responses to questions related to bullying, harassment, and intimidation reflect: Q.1: At this school students harass, bully, or intimidate other students. None of the time 9% Rarely 43% Some of the time 33% Most of the time 15% Favorable 52% Q.2: At this school students harass, bully, or intimidate each other because of their race, religion, ethnicity, national origin, or citizenship/immigration status. None of the time 38% Rarely 33% Some of the time 22% Most of the time 8% Favorable 71% Q.3: At this school students harass, bully, or intimidate each other because of their gender, gender identity, gender expression, or sexual orientation. None of the time 35% Rarely 27% Some of the time 27% Most of the time 11% Favorable 62% Q.4: At this school students harass, bully, or intimidate each other because of other differences, like disability or weight. None of the time 29% Rarely 28% Some of the time 31% Most of the time 12% Favorable 57% Q.5: At this school students harass, bully, or intimidate each other online (through mobile phones, social media, email, or other forms of electronic communication). None of the time 20% Rarely 23% Some of the time 40% Most of the time 17% Favorable 43% As of June 2023, the 2022-2023 OORS 3 Year Level 1-5 Incident and Suspension Report reflects: 184 total incidents and suspensions. During the 2022-2023 school year, there were 78 total incidents/suspensions. During the 2021-2022 school year, there were 101 total incidents/suspensions. During the 2020-2021 school year, there were 5 total incidents/suspensions. As of June 2023, the 2022-2023 OORS Suspension Report by Race, Gender, and IEP reflects: 78 total suspensions. For American Indian/Alaskan Native students, there were 0 suspensions. For Asian students, there were 0 suspensions. For Black students, there were 11 suspensions. For Hispanic students, there were 17 suspensions. For Multi-Racial students, there were 0 suspensions. For Unknown students, there were 0 suspensions. For White students, there were 0 suspensions. For male students, there were 17 suspensions. For female students, there were 11 suspensions. For General Education students, there were 14 suspensions. For Special Education students, there were 14 suspensions. For Black male students, there were 2 suspensions. For Black female students, there were 9 suspensions. For Hispanic male students, there were 15 suspensions. For Hispanic female students, there were 2 suspensions. According to the 2022-2023 OORS Incident Report Location Summary reflects that out of the total incidents, 31 occurred in classrooms (40%) and 47 occurred in other locations, beyond the classroom (60%).</p>	<p>Changing students' mindsets related to interpersonal relationships requires continued time and sustained reinforcement, especially within an ever-changing societal climate.</p>
<p>Sustained continuing professional learning opportunities need to be provided to teachers in how to embed social emotional and academic support within classroom instruction, with emphasis on individual and small group conferences.</p>	<p>The 2021-2022 Panorama teacher responses to questions related to bullying, harassment, and intimidation reflect: Q.1: At this school students harass, bully, or intimidate other students. None of the time 5% Rarely 42% Some of the time 53% Most of the time 0% Favorable 47% The 2021-2022 Panorama student responses to questions related to personal attention and support reflect: Q.7: In how many of your classes, this school year, do you feel the following statement is true? My teachers...support me when I am upset. All 33% Most 32% A few 28% None 7% Favorable 65% Q8: My teachers check-in with me frequently about how I'm doing both personally and academically. Strongly agree 24% Agree 55% Disagree 19% Strongly disagree 3% Favorable 78%</p>	<p>Health-related disruptions have impacted the school's ability to provide sustained professional learning opportunities for teachers and other support staff, while also delivering professional development related to other mandates and expectations.</p>
<p>The school needs to enhance and communicate its school-wide expectations for the planning and implementation of social emotional and academic personal attention and supports for students within the context of classroom instruction and outside of classrooms, throughout the school.</p>	<p>The 2021-2022 Panorama student responses to questions related to personal attention and support reflect: Q.3: In how many of your classes, this school year, do you feel the following statement is true? My teachers...help me catch up if I am behind. All 34% Most 38% A few 25% None 2% Favorable 73% Q.4: In how many of your classes, this school year, do you feel the following statement is true? My teachers...notice if I have trouble learning. something. All 25% Most 42% A few 28% None 5% Favorable 67%</p>	<p>Health-related disruptions and absences, matched with competing demands for addressing students' learning loss have impacted teachers' consistent personal attention and support to students.</p>

<p>There is a need for teachers to provide daily opportunities for students to engage in student to student conversations and discussions, with school-wide norms and discussion prompts, to empower students to engage in meaningful and respectful conversations with peers and build the link between respectful conversations in classrooms to extend to other places where students interact.</p>	<p>The 2021-2022 Panorama teacher survey reflects the following responses related to the category of Quality of Student Discussion: Q.3: How many students in your classes...show that they respect each other's ideas? All 17% A lot 50% Some 33% None 0% Favorable: 67% Q.4: How many students in your classes...provide constructive feedback to their peers/teachers? All 17% A lot 44% Some 39% None 0% Favorable: 61%</p>	<p>Teachers have not consistently provided expansive opportunities for student to student conversations so that students learn to respect their classmates' abilities and contributions to learning.</p>
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Priority 2 SMART Goal(s)

Directions: After conducting a comprehensive needs assessment by analyzing the school data, exploring your school vision/values/aspirations, and listening to students to surface priority needs and identify root causes, develop at least one outcome-focused SMART goal for this Priority informed by the identified priority needs and the relevant systemwide focus areas **for physical and emotional safety** outlined below. Use the SMART Goal builder in iPlan for support in developing your goal.

Systemwide Focus Areas for Physical and Emotional Safety

- Develop safety infrastructure and systems, including staff training, collaboration with external partners, and implementation of safety and security best practices
- Expand social emotional and mental health supports via restorative justice, Project Pivot, screeners, and other district or school-based initiatives (as applicable)
- Improve supports and outcomes for socially vulnerable student populations (Students in Temporary Housing, Students in Foster Care)
- Develop and implement improved attendance practices to combat chronic absenteeism and center equity
- Expand implementation of physical and mental wellness supports, including Physical and Health Education and related initiatives

Target Population	Baseline Data	SMART Goal
All Students	52%	By June 2024, the percent of favorable student responses to question 1, related to bullying, "At this school, students harass, bully, or intimidate other students," will increase 10%, from 52% to 62%, as measured by NYC Panorama Student Survey.

Priority 2 Progress Measures and Targets

Directions: It is expected that progress monitoring occurs at three progress monitoring periods during the school year. Identify what your school would expect to see at the end of each period to know if you are on track to reach the identified goal(s) for this Priority. The progress monitoring targets can be a percentage or a number and should reflect a sufficient improvement in outcomes to meet the goal.

Measurement Tool	Key Performance Indicator	Progress Monitoring Targets				
		Reminder: Actual results will be entered in the Progress Reporting Tool (PRT).				
		Baseline Date	Baseline Data	Period 1 Progress Target	Period 2 Progress Target	Period 3 Progress Target
school-created student survey	percentage of favorable student responses to survey question 1 related to bullying	spring 2022	52%	53%	56%	62%
n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a

Priority 2 Action Plan

Action Planning - August to January

Directions: Identify the progressive action steps your school will take between **August and January**, in logical and chronological order, to address the specific priority needs and root causes identified for this goal(s). Action plans should focus on new activities or initiatives, and/or modifications to current initiatives, which address root causes. Note: Routine activities the school does every year should not be included.

Start Date	End Date	Action Steps to Address Areas of Need (What will your school do in the first half of the year to address the root causes identified above?)
08/15/2023	09/30/2023	Teachers teams will analyze the learning environment survey and determine areas of strengths and weaknesses for the prior academic year. Teachers will revise their unit plans, lesson plans, and make accommodations to their classroom environment based on areas of weakness and areas of celebration. Teachers will use Danielson Framework, CRE and the work of Goldie Mohammed, and Equity for All to guide these revisions with the curriculum and classroom environment.
09/15/2023	10/15/2023	Teachers will attend DESSA trainings and complete DESSA modules. Teachers will work collaboratively to norm their scoring for the DESSA applying the knowledge learned throughout the modules.
10/16/2023	11/16/2023	Teachers will administer and analyze the DESSA data within their teacher teams to inform MTSS, support services (school counselor and social worker), curriculum modifications, entry points across content, differentiation, assessments, and SEL implementation throughout the school.
11/17/2023	12/20/2023	Teachers will infuse anti-bullying curriculum, with an emphasis on using the internet and social media responsibly, into the curriculum.
01/05/2024	01/31/2024	Guidance and support staff will conduct anti-bullying workshops, with an emphasis on using the internet and social media responsibly, bimonthly for students and families.

Action Planning - February to June

Directions: Indicate the progressive action steps your school will implement from February to June to continue addressing root causes in order to achieve the goal(s) for this Priority. Note: Progress monitoring results should be used to update steps in this chart, if appropriate.

Start Date	End Date	Action Steps to Address Areas of Need (What will your school do in the second half of the year to address the root causes identified above?)
02/01/2024	03/01/2024	Teachers will administer and analyze the DESSA data within their teacher teams to inform MTSS, support services (school counselor and social worker), curriculum modifications, entry points across content, differentiation, assessments, and SEL implementation throughout the school. This will improve the school wellness, safety, and create opportunities to increase trust and relationship among the community members.
03/02/2024	04/02/2024	Teachers will administer NYC school survey.
04/03/2024	05/03/2024	Teachers will analyze the mid-year data from the school surveys and the learning environment survey and determine areas of strengths and weaknesses for the current academic year. Teachers will revise their unit plans, lesson plans, and make accommodations to their classroom environment based on areas of weakness and areas of celebration. Teachers will use Danielson Framework, CRE and the work of Goldie Mohammed, and Equity for All to guide these revisions with the curriculum and classroom environment.
05/04/2024	06/04/2024	
06/05/2024	06/20/2024	

Priority 2 Family and Community Engagement

Family and Community Engagement

Directions: Indicate the strategies/activities that will be implemented to support and engage families and community collaboration in the implementation of this action plan.

Start Date	End Date	Strategies/Activities	Partners/CBOs Leveraged (if applicable)
08/15/2023	06/15/2024	Monthly parent workshops related to supporting students' physical and emotional well-being.	n/a
08/15/2023	06/15/2024	Monthly parent newsletters with tips and resources to support their children's mental and physical health.	MMCC

Priority 2 Budget and Resources

<p>Budget and Resources</p> <p>Directions: Indicate available and anticipated resources that will be leveraged to achieve this annual goal and implement this action plan, including human resources, instructional resources (e.g., curricula, programs), schedule adjustments, other. Use N/A if not applicable and/or indicate other resource needs.</p> <p>Human Resources</p>	<p>Student government, PTA, school leadership team (SLT), MTSS team, teachers, parents, guidance counselors, school social worker</p>
<p>Instructional Resources</p>	<p>Instructional materials, consumable supplies, technology, as needed</p>
<p>Schedule Adjustments</p>	<p>n/a</p>
<p>Other Resources Needed</p>	<p>per session, per diem, and training rate, as needed</p>

SECTION 5: CONTINUOUS IMPROVEMENT PLANNING

SECTION 5: PRIORITY 3 – ALL STUDENTS HAVE A HIGH-QUALITY ACADEMIC EXPERIENCE

Priority 3 Needs and Root Causes

Directions: In completing this section, your SLT will engage in the steps listed below to inform the development of school goals and action plans for each of the system-wide priorities.

- Review multiple sources of feedback regarding data, practices, and resources to assess the school's current state as related to each of the system-wide priorities to identify inequities, needs and root causes. Refer to the guidance for developing a comprehensive needs assessment for additional information.
- Determine priority needs, root causes, and SMART goals based on the needs identified and the relevant/applicable system-wide programmatic focus areas.
- Identify the progress measures and targets the school will use to monitor interim progress toward achieving the identified goals.
- Schedule actions/activities to occur during the year to reach the school's SMART goals by addressing identified priorities and root causes.
- Share the CEP goals and action plans with the full school community and engage all stakeholders in implementing the plan.

Note: Your school must complete, at minimum, one (1) goal for each of the five system-wide Priorities. In the **iPlan portal**, your school can identify up to three (3) goals for each Priority, if desired.

Priority Needs and Root Causes

Directions: After conducting your comprehensive needs assessment for this Priority use the chart below to:

- Indicate the high leverage priority needs determined by your school that, if resolved, will advance equity and result in measurable, positive impact on student outcomes.
- Summarize the data trends (gaps in student and school performance) for each priority need. Use the most current data available and cite the data source and year.
- Identify the root causes (and/or contributing factors, theories, hypotheses) that explain the current student and school outcomes.

1. Priority Need	2. Data Trend(s) (Cite Data Source & Year)	3. Root Cause(s)
There is a need to provide daily explicit vocabulary instruction within mathematics instruction, with particular attention to the language needs of ELLs and SWDs.	Spring 2023 EOY i-Ready Math results reflect: 21% of students scored mid or above grade level (53 students); 22% of students scored early on grade level (57 students); 27% of students scored 1 grade below (69 students); 11% of 1 scored 2 grades below (29 students); 18% of students scored 3 or more grades below (47 students)	Teachers have not provided explicit, daily instruction in academic mathematical vocabulary and language scaffolding for ELLs and SWDs in order to solve math word problems.

There is a need to provide daily opportunities for students to engage in student to student mathematical discussions and engage in peer to peer reflection and error analysis.	Spring 2023 NYS Math Exam reflects the following data: 34.6% of students achieved level 3 and 4 math proficiency.	Students have not been given daily opportunities to be engaged in looking at multiple choice questions and to hold student to student discussions around error analysis.
There is a need to provide teachers with sustained professional development on differentiated Tier 2 and Tier 3 Math interventions, based on specific student data.	Spring 2023 EOY i-Ready Math results reflect placement by domain 2 greatest areas of need are: geometry and algebra/algebraic thinking (3 years below); placement by domain 2 greatest areas of strength are: number and operations and measurement and data (mid or above grade level)	Teachers have not been provided with sustained professional development focused on differentiated Tier 2 and Tier 3 math interventions, based on specific i-Ready math diagnostic results and/or NYS Math exam item analysis reports.
There is a need to build ELL students' academic vocabulary and domain-specific terminology to support students' ability to comprehend non-fiction and fiction texts.	Spring 2023 NYSESLAT data, compared to spring 2022 NYSESLAT data reflects the following: 12 students (Entering, Emerging, Transitioning, Expanding) improved raw scores in the reading modality 4 students (Entering, Emerging, Transitioning, Expanding) decreased raw scores in the reading modality 1 student (Entering, Emerging, Transitioning, Expanding) remained at the same raw score in the reading modality	There has not been a consistent school-wide focus on intentional, direct instruction of math vocabulary, using evidence-based language and vocabulary acquisition methodologies.
ELL students need to improve their writing to include expanded sentence structures, such as complex, compound, and compound-complex, beyond their writing of simple sentences.	Spring 2023 NYSESLAT data reflects the following data: 9 students (Entering, Emerging, Transitioning, Expanding) achieved writing modality raw score in range 008-010 1 Expanding student scored raw score 011 in the writing modality. Spring 2023 NYSESLAT data, compared to spring 2022 NYSESLAT data reflects the following: 12 students(Entering, Emerging, Transitioning, Expanding) improved raw scores in the writing modality 4 students (Entering, Emerging, Transitioning, Expanding) decreased raw scores in the writing modality 1 student (Entering, Emerging, Transitioning, Expanding) remained at the same raw score in the writing modality Spring 2023 NYSESLAT data reflects: 14 ELL students tested out (Commanding) during SY 2022-2023; 3 ELL students tested out (Commanding during SY 2021-2022. There are 0 ELL students at overall Entering level. There are 4 ELL students at overall Emerging level. There are 10 ELL students at overall Transitioning level. There are 21 ELL students at overall Expanding level.	Classroom teachers have not consistently and strategically been exposed to the elements of the NYSESLAT Writing Rubric in order to incorporate the elements in their lesson planning and classroom instruction.

Priority 3 SMART Goal(s)

Directions: After conducting a comprehensive needs assessment by analyzing the school data, exploring your school vision/values/aspirations, and listening to students to surface priority needs and identify root causes, develop at least one outcome-focused SMART goal for this Priority informed by the identified priority needs and the relevant systemwide focus areas **for high-quality academics** outlined below. Use the SMART Goal builder in iPlan for support in developing your goal.

Systemwide Focus Areas for High Quality Academics

- Strengthen core instruction, including via screener administration and Multi-Tiered Systems of Support (MTSS)
- Increase school staff diversity and retention
- Ensure multilingual language learners (MLLs) are served and progressing in appropriate settings; expand bilingual programming and professional learning for educators who support MLLs
- Ensure students with disabilities are served and progressing in the least restrictive and most appropriate settings; improve delivery of mandated services and expand specialized programs
- Strengthen Early Childhood Education program utilization, quality, and ability to serve all students
- Create new programs/schools in response to community need; expand high quality seats
- Elevate arts and civics for a reimagined and more engaged student academic experience

Target Population	Baseline Data	SMART Goal
All Students	34.6%	By June 2024, Math Proficiency for All Students will increase 16%, from 34.6% to 50.6%, as measured by NYS math exam.
English Language Learners (ELL)	# of students scoring between 011-012 raw score in the writing modality	By June 2024, the number of (Entering, Emerging, Transitioning, and Expanding) English Language Learners scoring between 011-012 raw score in the writing modality will increase by 9 students, from 1 student to 10 students, as measured by NYSESLAT.

Priority 3 Progress Measures and Targets

Directions: It is expected that progress monitoring occurs at three progress monitoring periods during the school year. Identify what your school would expect to see at the end of each period to know if you are on track to reach the identified goal(s) for this Priority. The progress monitoring targets can be a percentage or a number and should reflect a sufficient improvement in outcomes to meet the goal.

Measurement Tool	Key Performance Indicator	Progress Monitoring Targets Reminder: Actual results will be entered in the Progress Reporting Tool (PRT).				
		Baseline Date	Baseline Data	Period 1 Progress Target	Period 2 Progress Target	Period 3 Progress Target
i-Ready Math Diagnostic	Percentage of students achieving mid or above and early on grade level	Spring 2023	43%	44%	47%	53%
Mock NYSESLAT Writing Assessment	Number of ELL students scoring between 011-012 raw score in writing modality	spring 2023	1 student	2 students	4 students	8 students
n/a	n/a	n/a	n/a	n/a	n/a	n/a

Priority 3 Action Plan

Action Planning - August to January

Directions: Identify the progressive action steps your school will take between **August and January**, in logical and chronological order, to address the specific priority needs and root causes identified for this goal(s). Action plans should focus on new activities or initiatives, and/or modifications to current initiatives, which address root causes. Note: Routine activities the school does every year should not be included.

Start Date	End Date	Action Steps to Address Areas of Need (What will your school do in the first half of the year to address the root causes identified above?)
09/13/2023	10/05/2023	Students will complete i-Ready baseline assessments and teachers will review data to customize instruction. School teams comprised of all math and special education teachers meet to develop protocols to facilitate rigorous math student to student discussions, with embedded strategies, aligned to SWD students' IEPs and ELL students' language proficiency levels in the 4 language modalities (as per NYSESLAT data). Based on deep dives into ELL students' progress, using the NYSESLAT writing rubric, professional development will be provided to teachers and paraprofessionals on how to incorporate the WITsi Sentence Tracker to support students' capacity to write complex sentences.
10/06/2023	11/06/2023	Teachers will plan and utilize culturally-relevant materials with real-world context during math instruction and embedding daily multi-step math word problems, unpacking academic and domain-specific vocabulary in daily lessons. Principal and assistant principals will engage in i-Ready data reviews with the grade level math teams to assess student progress and support revision of instructional plans. Provide professional development on the effective, strategic use of explicit and systematic vocabulary instruction as a complement to strong core math instruction. Provide cycles of professional development to teachers on the planning and implementation of embedding social-emotional supports within math instruction, on a daily basis. During the 1st cycle of Advance observations, teachers whose MOTP ratings fall in levels of Developing or Ineffective will be provided with Teacher Improvement Plans (TIPS) with expectations, focused on the specific components that are in need of improvement, with support and training opportunities, professional resources, and timelines for presenting evidence of impact/improvement. Teachers will provide students with sufficient practice with feedback, focusing on geometry and algebra/algebraic thinking (as the identified areas of need per i-Ready), and using the spring 2023 NYS Math exam item analysis and released math questions. Math teacher teams, principal, and assistant principal will review lesson plans to ensure that teachers are allotting time during independent work time for students to engage in peer to peer collaboration to review work for errors after solving math problems. Professional development cycles will be provided to all teachers to support the explicit focus on language acquisition and vocabulary development, using the NGLS-aligned "Standard 6 Vocabulary/Language Acquisition Student Self-Reflection Form," giving students ownership related to their vocabulary development.
11/07/2023	12/20/2023	Professional development will be delivered to teacher teams to strengthen lesson plans with tiered math strategies that include multiple entry points and appropriate language and vocabulary scaffolds for ELL and SWD students. Teacher teams and school leaders will analyze progress monitoring i-Ready math data and plan for the implementation of appropriate tiered interventions, based on the i-Ready results three times, periodically, throughout the year. Professional development cycles will be delivered to teacher teams to strengthen lesson plans with math strategies that include multiple entry points for students and promote rigorous student to student discussion within the math curriculum. Mock NYSESLAT Writing Assessments will be administered 3 times during the year. Teacher teams will engage in the Looking at Student Work Protocol, using the NYSESLAT Writing Rubric criteria as the lens to determine ELL students' writing skills. Teacher teams will determine appropriate evidence-based strategies to support the students' writing skills at tiered levels of writing proficiency. Monolingual teachers and ENL teachers will collaborate to compare and contrast the criteria of the NYSESLAT Writing Rubric and the HMM Writing Rubric and develop a school-created version that incorporates all criteria within one comprehensive writing rubric that will be used by all teachers, across classrooms, school-wide. By the end of December, at least 25% of all teachers will have engaged in 1-2 intervisitations, with a focus on student engagement and student to student discussions, within the math curriculum.
01/05/2024	01/29/2024	School teams comprised of all math and ENL teacher meet and create a process to facilitate productive math discussions, with embedded evidence-based ELL strategies. Math teacher teams, principal, and assistant principal will review lesson plans to ensure that teachers are allotting time during independent work time for students to engage in peer to peer collaboration to review work for errors after solving math problems. School teams comprised of all math and special education teachers meet to refine protocols to facilitate productive math discussions, with embedded strategies, aligned to SWD students' IEPs.

Action Planning - February to June

Directions: Indicate the progressive action steps your school will implement from February to June to continue addressing root causes in order to achieve the goal(s) for this Priority. Note: Progress monitoring results should be used to update steps in this chart, if appropriate.

Start Date	End Date	Action Steps to Address Areas of Need (What will your school do in the second half of the year to address the root causes identified above?)
02/01/2024	03/01/2024	Students will complete mid year math i-Ready assessments and teachers will review data to customize instruction. Professional development will be delivered to teacher teams to strengthen lesson plans with math strategies that include multiple entry points for students. Teacher teams and school leaders will analyze progress monitoring i-Ready math data and plan for the implementation of appropriate tiered interventions, based on the i-Ready results three times, periodically, throughout the year. Professional development cycles will be delivered to teacher teams to strengthen lesson plans with math strategies that include multiple entry points for students and promote rigorous student to student discussion within the math curriculum. Professional development cycles will be provided to classroom teachers, with ENL teachers, and special education teachers, focusing on deepening understandings of NYSESLAT Writing Rubric criteria and determining specific, high leverage criteria as the priority focus for the year, such as complexity of language and quality of language.
03/02/2024	04/02/2024	During the 2nd cycle of Advance observations, teachers whose MOTP ratings fall in levels of Developing or Ineffective will meet with school leaders to determine successes and challenges in meeting the expectations of the TIPs, focused on the specific components that are in need of improvement, with support and training opportunities, professional resources, and timelines for presenting evidence of impact/improvement. Provide professional development on the effective, strategic use of explicit and systematic vocabulary instruction as a complement to strong core math instruction. Provide cycles of professional development to teachers on the planning and implementation of embedding social-emotional supports within math instruction, on a daily basis. School teams comprised of all math and ENL teachers meet and reflect on protocols to facilitate productive math discussions, with embedded evidence-based ELL strategies. By the end of March, at least 50% of all teachers will have engaged in 1-2 intervisitations, with a focus on student engagement and student to student discussions, within the math curriculum.
04/03/2024	05/03/2024	Student interviews will have been conducted at least 3 times, by the end of April, to elicit students' perceptions, ideas, and feeling about their learning processes and content learning to inform activities and strategies that are responsive to the students' voices. Math teacher teams, principal, and assistant principal will review lesson plans to ensure that teachers are allotting time during independent work time for students to engage in peer to peer collaboration to review work for errors after solving math problems. During the 3rd cycle of Advance observations, teachers whose MOTP ratings fall in level of Developing will be provided with tiered small group professional development sessions with math coach with a focus on strengthening pedagogical practices in components 1a, 1e, 3b, 3c, 3d, as needed).
05/04/2024	06/20/2024	Administrators engage in math formative and summative data analysis, inclusive of teacher observation data, in order to provide targeted, actionable feedback to teachers and inform math educational planning for the upcoming school year. SLT stakeholders and ILT stakeholders will participate in analyses of external data and survey data, to inform the development of the 2024-2025 CEP, related to math curriculum and instruction and ELP progress and performance. Teacher teams will continue to engage in the Looking at Student Work Protocol, using the NYSESLAT Writing Rubric criteria as the lens to determine ELL students' writing skills. Teacher teams will determine appropriate evidence-based strategies to support the students' writing skills at tiered levels of writing proficiency.

Priority 3 Family and Community Engagement

Family and Community Engagement

Directions: Indicate the strategies/activities that will be implemented to support and engage families and community collaboration in the implementation of this action plan.

Start Date	End Date	Strategies/Activities	Partners/CBOs Leveraged (if applicable)
09/15/2023	06/20/2024	Monthly parent newsletters highlighting math instruction with tips to help parents support their children's math learning at home.	n/a
09/15/2023	06/20/2024	Monthly parent workshops focused on i-Ready and IXL math interventions	n/a
09/15/2023	06/20/2024	Monthly parent newsletters, highlighting strategies to support children's mathematical learning monthly parent newsletters, focused on providing parents of ELL children with strategies for authentic writing activities at home	n/a

Priority 3 Budget and Resources

<p>Budget and Resources</p> <p>Directions: Indicate available and anticipated resources that will be leveraged to achieve this annual goal and implement this action plan, including human resources, instructional resources (e.g., curricula, programs), schedule adjustments, other. Use N/A if not applicable and/or indicate other resource needs.</p> <p>Human Resources</p>	<p>Generation Ready math coach, District math coach, & Edvanced Solutions</p>
<p>Instructional Resources</p>	<p>Instructional materials, consumable supplies, technology, as needed</p>
<p>Schedule Adjustments</p>	<p>n/a</p>
<p>Other Resources Needed</p>	<p>per session, per diem, training rate, as needed</p>

SECTION 5: CONTINUOUS IMPROVEMENT PLANNING

SECTION 5: PRIORITY 4 – ALL STUDENTS GRADUATE COLLEGE AND CAREER READY AND HAVE A STRONG PLAN AND PATHWAY TO ECONOMIC SECURITY

Priority 4 Needs and Root Causes

Directions: In completing this section, your SLT will engage in the steps listed below to inform the development of school goals and action plans for each of the system-wide priorities.

- Review multiple sources of feedback regarding data, practices, and resources to assess the school's current state as related to each of the system-wide priorities to identify inequities, needs and root causes. Refer to the guidance for developing a comprehensive needs assessment for additional information.
- Determine priority needs, root causes, and SMART goals based on the needs identified and the relevant/applicable system-wide programmatic focus areas.
- Identify the progress measures and targets the school will use to monitor interim progress toward achieving the identified goals.
- Schedule actions/activities to occur during the year to reach the school's SMART goals by addressing identified priorities and root causes.
- Share the CEP goals and action plans with the full school community and engage all stakeholders in implementing the plan.

Note: Your school must complete, at minimum, one (1) goal for each of the five system-wide Priorities. In the **iPlan portal**, your school can identify up to three (3) goals for each Priority, if desired.

Priority Needs and Root Causes

Directions: After conducting your comprehensive needs assessment for this Priority use the chart below to:

- Indicate the high leverage priority needs determined by your school that, if resolved, will advance equity and result in measurable, positive impact on student outcomes.
- Summarize the data trends (gaps in student and school performance) for each priority need. Use the most current data available and cite the data source and year.
- Identify the root causes (and/or contributing factors, theories, hypotheses) that explain the current student and school outcomes.

1. Priority Need	2. Data Trend(s) (Cite Data Source & Year)	3. Root Cause(s)
There is a need to provide students more exposure to a variety of college campuses, both in the city and out of the area.	During the school year 2022-2023, x# of students in grade 6 participated in visits to college campuses. During the school year 2022-2023, x# of students in grade 7 participated in visits to college campuses. During the school year 2022-2023, x# of students in grade 8 participated in visits to college campuses.	Historically, middle schools were not expected to develop specific CCCR SMART goals or implement comprehensive systems and structures related to CCCR
There is a need to continue to build in financial literacy and mathematics instruction that prepare students to be financially stable and successful.	During the school year 2022-2023, X # of students participated in financial literacy units and lessons.	Students have had limited exposure to real-life application on using banking, including: credit, loans, interest rates, investment and finance, and credit scores.
There is a need to create opportunities to have students create a road map (pathway) that is aligned to their career goals.	As of spring 2023, zero students in grades 6-8 have created an individualized NYSED Career Plan.	Limited opportunities have been provided to students to create unit plans and lessons around setting career goals, and creating a roadmap for those goals.

Priority 4 SMART Goal(s)

Directions: After conducting a comprehensive needs assessment by analyzing the school data, exploring your school vision/values/aspirations, and listening to students to surface priority needs and identify root causes, develop at least one outcome-focused SMART goal for this Priority informed by the identified priority needs and the relevant systemwide focus areas for college and career readiness outlined below. Use the SMART Goal builder in iPlan for support in developing your goal.

Systemwide Focus Areas for College and Career Readiness

- Expand career pathways and work-based learning, opportunities for early college credit and industry credentials, and college/career advising and awareness, including via the Career Readiness Modern Youth Apprenticeship and FutureReadyNYC (as applicable)
- Schools serving students in early childhood, elementary, and middle school settings should consider how they expose students to and prepare them for advanced (Regents-level) coursework, Specialized High School Admission Test (SHSAT) preparation, college awareness, career studies, etc.

Target Population	Baseline Data	SMART Goal
All Students	0	By June 2024, at least 70% of all students in grades 6-8, with the support of teachers, guidance personnel, and families, will initiate, develop, and progress monitor individualized NYSED Career Plans, including translated versions for MLL/ELL students/families.

Priority 4 Progress Measures and Targets

Directions: It is expected that progress monitoring occurs at three progress monitoring periods during the school year. Identify what your school would expect to see at the end of each period to know if you are on track to reach the identified goal(s) for this Priority. The progress monitoring targets can be a percentage or a number and should reflect a sufficient improvement in outcomes to meet the goal.

Measurement Tool	Key Performance Indicator	Progress Monitoring Targets Reminder: Actual results will be entered in the Progress Reporting Tool (PRT).				
		Baseline Date	Baseline Data	Period 1 Progress Target	Period 2 Progress Target	Period 3 Progress Target
NYSED Career Plans	Percent of students who initiate, develop and progress monitor individualized NYSED Career Plans	October 2023	0 students	20% of students	40% of students	70% of students
n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a

Priority 4 Action Plan

Action Planning - August to January

Directions: Identify the progressive action steps your school will take between **August and January**, in logical and chronological order, to address the specific priority needs and root causes identified for this goal(s). Action plans should focus on new activities or initiatives, and/or modifications to current initiatives, which address root causes. Note: Routine activities the school does every year should not be included.

Start Date	End Date	Action Steps to Address Areas of Need (What will your school do in the first half of the year to address the root causes identified above?)
09/11/2023	10/11/2023	School Leaders and Guidance personnel will schedule, publicize, and conduct information sessions online and in-person, through multiple forums, such as SLT, ILT, PTA, Town Hall, school website, etc. to introduce the CCCR initiative, related to the CEP goal and NYSED Career Plans. Teacher teams will collaborate to plan a year-long curriculum, focusing on strengthening financial literacy, through real-life, culturally-relevant experiences, activities, and assignments. Vertical and horizontal planning will result in a financial literacy school-wide curriculum map.
10/12/2023	11/12/2023	Teacher teams will work collaboratively to analyze the survey data, and identify patterns and trends of responses from different grades and sub-groups. We will create cycles of learning that allow us to incorporate best practices into our unit and lesson plans. This plan will allow us to look at Domains 1 and 3 to ensure that our end-of-year capstone projects reflect life experiences and field trips that offer students insights into prerequisites of college and career readiness and/or opportunities. Multiple stakeholders, including teachers, families, and students will be tasked with identifying and purchasing additional books and/or other media that highlight diverse careers for expanding students' exposure to careers that may not be commonly known, as well as those typically available, to be incorporated into the school and classroom libraries. Teacher teams will create a calendar for college and career school wide events including panels, guest speakers, and job shadow trips, college campus visits and debriefing sessions.
12/20/2023		Teacher teams will review the 6-8 grade-band level Career Plans to break down the elements of the plan to craft collaboratively-developed appropriate time lines, pacing calendar, and other logistical details, such as structures that best lend themselves to the sessions with children to share and discuss their age-appropriate plan entries. School leaders will conduct cycles of Advance observations throughout the year and provide actionable feedback to teachers, with a lens on components 1a, 1e, and 3c to ensure effectiveness of teachers' lesson plans that incorporate college and career readiness activities and classroom practices.
01/05/2024	12/29/2024	Teachers and guidance counselors will begin to meet with students and families to provide them with opportunity to respond to part 1 and 2 of the NYSED Career Plan (personal data, Review of student career plan).

Action Planning - February to June

Directions: Indicate the progressive action steps your school will implement from February to June to continue addressing root causes in order to achieve the goal(s) for this Priority. Note: Progress monitoring results should be used to update steps in this chart, if appropriate.

Start Date	End Date	Action Steps to Address Areas of Need (What will your school do in the second half of the year to address the root causes identified above?)
02/01/2024	03/01/2024	Teachers and guidance counselors will continue to meet with students and families to provide them with opportunity to respond to part 3 of the NYSED Career Plan (knowledge, self-knowledge, interests, abilities. personal and school areas needing to be strengthened, career exploration, careers of interest and characteristics, future goals and decision-making). Teacher teams will plan end-of-year capstone projects that reflect life experiences and field trips that offer students insights into prerequisites of college and career readiness and/or opportunities.
03/02/2024	04/02/2024	Teachers and guidance counselors will continue to meet with students and families to provide them with opportunity to respond to part 3 of the NYSED Career Plan (knowledge, self-knowledge, interests, abilities. personal and school areas needing to be strengthened, career exploration, careers of interest and characteristics, future goals and decision-making). Parent training and workshops will be offered to engage parents in thinking about forming a strong alliances with the school around the importance of preparing students with the appropriate life-skills needed beyond school life. We will help parents engage in forming a strong partnership with their children in the creation of a roadmap for high school, college, and/or career. We will conduct interviews with students and their families to help prepare them to learn how to select schools and programs aligned with their goals. We will hold culminating celebrations to celebrate students success and victory into getting into top academic and arts schools of their choice.
04/03/2024	05/03/2024	Teachers and guidance counselors will continue to meet with students and families to provide them with opportunity to respond to part 4 of the NYSED Career Plan (skills/application)
05/04/2024	06/04/2024	Teachers and guidance counselors will continue to meet with students and families to provide them with opportunity to respond to part 6 of the NYSED Career Plan (culminating activity)
06/05/2024	06/20/2024	SLT will collaborate to analyze the successes and challenges of the CCCR action plans to inform the development of the 2024-2025 CEP related to Priority 4-CCCR

Priority 4 Family and Community Engagement

Family and Community Engagement

Directions: Indicate the strategies/activities that will be implemented to support and engage families and community collaboration in the implementation of this action plan.

Start Date	End Date	Strategies/Activities	Partners/CBOs Leveraged (if applicable)
09/07/2023	06/14/2024	Monthly parent workshops to support children's college and career readiness	MMCC
09/07/2023	06/14/2024	Monthly parent newsletters highlighting the school's CCCR initiatives	MMCC

Priority 4 Budget and Resources

<p>Budget and Resources</p> <p>Directions: Indicate available and anticipated resources that will be leveraged to achieve this annual goal and implement this action plan, including human resources, instructional resources (e.g., curricula, programs), schedule adjustments, other. Use N/A if not applicable and/or indicate other resource needs.</p> <p>Human Resources</p>	<p>SLT, parent coordinator, guidance counselor, school social worker, ILT, school instructional coach, and CBO</p>
<p>Instructional Resources</p>	<p>Instructional materials, consumable supplies, technology, as needed</p>
<p>Schedule Adjustments</p>	<p>N/A</p>
<p>Other Resources Needed</p>	<p>Per session, per diem, and training rate, as needed</p>

SECTION 5: CONTINUOUS IMPROVEMENT PLANNING

SECTION 5: PRIORITY 5 – ALL DISTRICTS AND SCHOOLS ARE MORE INCLUSIVE AND RESPONSIVE FOR PARENTS AND FAMILIES, INCLUDING HAVING MORE FAMILIES CHOOSE NYC PUBLIC SCHOOLS

Priority 5 Needs and Root Causes

Directions: In completing this section, your SLT will engage in the steps listed below to inform the development of school goals and action plans for each of the system-wide priorities.

- Review multiple sources of feedback regarding data, practices, and resources to assess the school’s current state as related to each of the system-wide priorities to identify inequities, needs and root causes. Refer to the guidance for developing a comprehensive needs assessment for additional information.
- Determine priority needs, root causes, and SMART goals based on the needs identified and the relevant/applicable system-wide programmatic focus areas.
- Identify the progress measures and targets the school will use to monitor interim progress toward achieving the identified goals.
- Schedule actions/activities to occur during the year to reach the school’s SMART goals by addressing identified priorities and root causes.
- Share the CEP goals and action plans with the full school community and engage all stakeholders in implementing the plan.

Note: Your school must complete, at minimum, one (1) goal for each of the five system-wide Priorities. In the **iPlan portal**, your school can identify up to three (3) goals for each Priority, if desired.

Priority Needs and Root Causes

Directions: After conducting your comprehensive needs assessment for this Priority use the chart below to:

- Indicate the high leverage priority needs determined by your school that, if resolved, will advance equity and result in measurable, positive impact on student outcomes.
- Summarize the data trends (gaps in student and school performance) for each priority need. Use the most current data available and cite the data source and year.
- Identify the root causes (and/or contributing factors, theories, hypotheses) that explain the current student and school outcomes.

1. Priority Need	2. Data Trend(s) (Cite Data Source & Year)	3. Root Cause(s)
There is a need to close the existing gap between the high percentage of parents who respond favorably to questions about parent involvement; the high percentage of parents who participate in meetings and events that directly connect to their children and the lower percentage of parents who attend school-wide meetings and events.	2021-2022 NYC Panorama Survey reflects the following parent responses related to Parent Involvement in School: Q.1: Since the beginning of the school year, how often have you...communicated with your child's teacher about your child's performance? Often 39% Sometimes 47% Rarely 13% Never 1% Favorable: 86% Q.2: Since the beginning of the school year, how often have you...seen your child's projects, artwork, homework, tests, or quizzes? Often 50% Sometimes 34% Rarely 12% Never 3% Favorable: 84% Q.3: During the school year, have you...attended a general school meeting or school event (virtually or in person)? Yes 79% No 21% Favorable: 79% Q.4: During the school year, have you...attended a regularly scheduled parent-teacher conference (virtually or in-person) with your child's teacher? Yes 66% No 34% Favorable: 66% As of June 2023, the Parent Coordinator Activity Report reflects that between September 2022 through June 2023, there were a total of X# parent workshops, with parents in attendance, total. As of June 2023, the Parent Coordinator Activity Report reflects that between September 2022 through June 2023, X # parents attended parent-teacher conferences.	Health-related disruptions and challenging family circumstances have presented as competing demands that parents face.
There is a need to communicate the difference between parent participation and parent empowerment and engagement.	2021-2022 NYC Panorama Survey reflects the following parent responses related to Outreach to Parents: Q.1: School staff regularly communicate with me about how I can help my child learn. Strongly agree 30% Agree 56% Disagree 31% Strongly disagree 2% Favorable: 86% Q.2: Teachers work closely with me to meet my child's needs. Strongly agree 31% Agree 58% Disagree 9% Strongly disagree 2% Favorable: 89% Q.3: I feel well-informed by the communications I receive from my child's school. Strongly agree 38% Agree 56% Disagree 6% Strongly disagree 6% Favorable: 94% Q.4: My child's school communicates with me in a language that I can understand. Strongly agree 65% Agree 34% Disagree 0% Strongly disagree 1% Favorable: 99% Q.5: My child's school communicates with me in a way that I can understand. Strongly agree 63% Agree 35% Disagree 0% Strongly disagree 1% Favorable: 99% Q.6: I am greeted warmly when I call or visit the school. Strongly agree 55% Agree 42% Disagree 2% Strongly disagree 1% Favorable: 97% Q.7: My child's school will make me aware if there are any concerns about my child's social or emotional well-being. Strongly agree 61% Agree 30% Disagree 3% Strongly disagree 2% I don't know 5% Favorable: 95%	The school has not fully explored/emphasized the difference between perceiving parents as "recipients of information" compared to perceiving and empowering parents as active partners and decision-makers.
We need to create opportunities for meaningful partnership between school and the the SLT (school leadership team) and the PA (Parent Association).	2021-2022 NYC Panorama Survey reflects the following parent responses related to Inclusive Leadership: Q.1: The principal/school leader offers regular opportunities for parents/guardians to provide feedback. Strongly agree 21% Agree 56% Disagree 8% Strongly disagree 1% I don't know 14% Favorable: 89% Q.2: The principal/school leader at this school...is strongly committed to sharing decision making with families. Strongly agree 15% Agree 61% Disagree 8% Strongly disagree 0% I don't know 16% Favorable: 90% Q.4: The principal/school leader at this school... promotes family and community involvement in the school. Strongly agree 23% Agree 58% Disagree 8% Strongly disagree 0% I don't know 12% Favorable: 91%	The school has not fully prioritized the strengthening of connections with the SLT and Parent Association

Priority 5 SMART Goal(s)

Directions: After conducting a comprehensive needs assessment by analyzing the school data, exploring your school vision/values/aspirations, and listening to students to surface priority needs and identify root causes, develop at least one outcome-focused SMART goal for this Priority informed by the identified priority needs and the relevant systemwide focus areas **for parent, family, community and system responsiveness** outlined below. Use the SMART Goal builder in iPlan for support in developing your goal.

Focus Areas for System Responsiveness to Parents, Families and Communities

- Ensure more families choose NYC Public Schools by deeply engaging with families to understand their needs and planning new and high-quality programs
- Build community trust and bolster engagement, including via improved language access and increased family engagement and participation
- Implement and lead strategies that support and increase Minority and Women Owned Business Enterprises (MWBE) utilization

Target Population	Baseline Data	SMART Goal
All Students	66	By June 2024, the percent of favorable parent responses to Parent Involvement question #3, "During the school year, have you...attended a general school meeting or school event (virtually or in person)?" will increase 10%, from 66% to 76%, as measured by NYC DOE School Quality Guide Panorama Parent Survey.

Priority 5 Progress Measures and Targets

Directions: It is expected that progress monitoring occurs at three progress monitoring periods during the school year. Identify what your school would expect to see at the end of each period to know if you are on track to reach the identified goal(s) for this Priority. The progress monitoring targets can be a percentage or a number and should reflect a sufficient improvement in outcomes to meet the goal.

Measurement Tool	Key Performance Indicator	Progress Monitoring Targets Reminder: Actual results will be entered in the Progress Reporting Tool (PRT).				
		Baseline Date	Baseline Data	Period 1 Progress Target	Period 2 Progress Target	Period 3 Progress Target
school-created parent survey	Favorable parent response related to Parent Involvement in School question 3, "During the school year, have you...attended a general school meeting or school event (virtually or in-person?"	spring 2022	66%	68%	70%	76%
n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a

Priority 5 Action Plan

Action Planning - August to January

Directions: Identify the progressive action steps your school will take between **August and January**, in logical and chronological order, to address the specific priority needs and root causes identified for this goal(s). Action plans should focus on new activities or initiatives, and/or modifications to current initiatives, which address root causes. Note: Routine activities the school does every year should not be included.

Start Date	End Date	Action Steps to Address Areas of Need (What will your school do in the first half of the year to address the root causes identified above?)
09/15/2023	10/15/2023	Collect baseline data from parents using the In-house Parent Survey using Google Forms that mimic the NYC School Survey questions for "Parent Involvement."
10/16/2023	11/16/2023	Schedule a variety of opportunities for parents to participate in school-wide events, including: SLT, parent workshops, celebrations, high school fairs, Bronx Borough Arts fair, Science Fairs, School Assemblies around the Arts aligned to our capstone projects around themes, field trips, curriculum night, open houses. Monthly calendar of planned events will be developed and shared with the school community in multiple languages and schedules of events that are responsive to families' schedules. Meetings will be recorded for families who cannot attend to access information at their convenience SLT sub-committee will highlight the need to strengthen family empowerment and engagement by incorporating monthly updates on SLT agendas, with successes, challenges, and next steps. School leaders, parent coordinator, and PTA/PA leaders will create a committee to explore and deepen understanding about parent participation in school-wide events/meetings to develop strategies to improve parents' engagement and participation in school-wide events/meetings.
11/17/2023	12/20/2023	Parent coordinator will leverage NYC DOE and district resources to support the school's family empowerment initiatives. Parent Coordinator and key family empowerment committee members will conduct a series of family surveys and questionnaires to continually elicit and monitor parent input and feedback, related to improving family engagement, including the use of translation and interpretation services in the languages represented in the school community.
01/05/2024	01/29/2024	SLT members and other stakeholders will reflect and evaluate the effectiveness of the action plan activities related to redesigning the system to be more inclusive and responsive to families and incorporate feedback and input and plan revisions, as deemed necessary by consensus of constituents. Agendas for school-wide events/meetings will include at least one strongly-correlated celebration of students' achievements related to academics and culturally-relevant topics. School-wide events/meetings will feature students and parents to serve as presenters not just as attendees. School-wide meetings will be scheduled to coincide with student performances, celebrations, and/or showcases of students' learning.

Action Planning - February to June

Directions: Indicate the progressive action steps your school will implement from February to June to continue addressing root causes in order to achieve the goal(s) for this Priority. Note: Progress monitoring results should be used to update steps in this chart, if appropriate.

Start Date	End Date	Action Steps to Address Areas of Need (What will your school do in the second half of the year to address the root causes identified above?)
02/01/2024	03/01/2024	Conduct Middle-of-year "In-house Parent Survey" using Google Forms that mimics the NYC School Survey questions for "Parent Involvement."
03/02/2024	04/02/2024	School will offer a range of incentives to increase parent participation and attendance at school-wide meetings and events. School will leverage an assets-based approach through the school's effective messaging apps, website, newsletter, social media platforms to advertise meetings and events, with advance notification and timely reminders.
04/03/2024	05/03/2024	Monthly calendar of planned events will continue to be developed, based on parents' input and feedback about previous events and shared with the school community in multiple languages and schedules of events that are responsive to families' schedules. Meetings will be recorded for families who cannot attend to access information at their convenience School will continue to offer a range of incentives to increase parent participation and attendance at school-wide meetings and events.
05/04/2024	06/04/2024	SLT members and other stakeholders will reflect and evaluate the effectiveness of the action plan activities related to redesigning the system to be more inclusive and responsive to families and incorporate feedback and input towards the development of the CEP for 2024-2025.
06/05/2024	06/20/2024	Conduct End-of-year "In-house Parent Survey" using Google Forms that mimics the NYC School Survey questions for "Parent Involvement." SLT members and other stakeholders will collaborate to plan family events to be included in the next school year.

Priority 5 Family and Community Engagement

Family and Community Engagement

Directions: Indicate the strategies/activities that will be implemented to support and engage families and community collaboration in the implementation of this action plan.

Start Date	End Date	Strategies/Activities	Partners/CBOs Leveraged (if applicable)
09/11/2023	06/14/2024	Monthly parent newsletters focused on engaging parents' involvement in school-wide meetings and events	MMCC
09/11/2023	06/14/2024	Monthly SLT and PA meetings where parents have the opportunity for authentic decision- making, related to students' education at the school.	MMCC

Priority 5 Budget and Resources

<p>Budget and Resources</p> <p>Directions: Indicate available and anticipated resources that will be leveraged to achieve this annual goal and implement this action plan, including human resources, instructional resources (e.g., curricula, programs), schedule adjustments, other. Use N/A if not applicable and/or indicate other resource needs.</p> <p>Human Resources</p>	<p>Parent coordinator, teachers, school secretaries, CBOs</p>
<p>Instructional Resources</p>	<p>Instructional materials, consumable supplies, technology, as needed</p>
<p>Schedule Adjustments</p>	<p>n/a</p>
<p>Other Resources Needed</p>	<p>per session, per diem, training rate, as needed</p>

SECTION 5: CONTINUOUS IMPROVEMENT PLANNING

SECTION 5: CHRONIC ABSENTEEISM

Chronic Absenteeism Needs and Root Causes

Directions: In completing this section, your SLT will engage in the steps listed below to inform the development of school goals and action plans for each of the system-wide priorities.

- Review multiple sources of feedback regarding data, practices, and resources to assess the school's current state as related to each of the system-wide priorities to identify inequities, needs and root causes. Refer to the guidance for developing a comprehensive needs assessment for additional information.
- Determine priority needs, root causes, and SMART goals based on the needs identified and the relevant/applicable system-wide programmatic focus areas.
- Identify the progress measures and targets the school will use to monitor interim progress toward achieving the identified goals.
- Schedule actions/activities to occur during the year to reach the school's SMART goals by addressing identified priorities and root causes.
- Share the CEP goals and action plans with the full school community and engage all stakeholders in implementing the plan.

Note: Your school must complete, at minimum, one (1) goal for each of the five system-wide Priorities. In the **iPlan portal**, your school can identify up to three (3) goals for each Priority, if desired.

Priority Needs and Root Causes

Directions: After conducting your comprehensive needs assessment for this Priority use the chart below to:

- Indicate the high leverage priority needs determined by your school that, if resolved, will advance equity and result in measurable, positive impact on student outcomes.
- Summarize the data trends (gaps in student and school performance) for each priority need. Use the most current data available and cite the data source and year.
- Identify the root causes (and/or contributing factors, theories, hypotheses) that explain the current student and school outcomes.

1. Priority Need	2. Data Trend(s) (Cite Data Source & Year)	3. Root Cause(s)
Ongoing professional development needs to be offered to teachers to promote positive ways to help students cope with stress, and the ways to prevent and address it.	2021-2022 School Quality Panorama Survey reflects the following student responses to: Q6 "During this school year, I have felt stressed out when learning." Strongly disagree 6% Disagree 17% Agree 43% Strongly agree 33% Favorable 23%	Teachers have not received sufficient training in how to help students cope with related stresses that continue to impact their learning.
Students experiencing traumatic stress, including but not limited to anxiety, cognitive, emotional and physical due to COVID -19 related circumstances require expert guidance and support to help them cope and address their issues and focus on their academic learning and maintain consistent attendance.	As of October 2023, New Visions Portal reflects the following data Chronic Absenteeism rate is 23% Current Attendance rate is 92% 2021-2022 School Quality Panorama Survey reflects the following student responses to: Q5 "During this school year, I have felt bored when learning." Strongly disagree 3% Disagree 13% Agree 46% Strongly agree 38% Favorable 17%	Students and their families have experienced disproportionately high levels of stress, anxiety, illness, and death due to COVID 19 pandemic and have not had access to adequate resources in the community to enable students and their families to focus on their academic learning and maintain consistent attendance.
Students need to learn techniques of personal responsibility for consistent attendance, with particular attention to SWDs.	As of October 2023, New Visions Portal reflects the following data Chronic Absenteeism rate for SWDs is 27% Current Attendance rate for SWDs is 91% 2021-2022 School Quality Panorama Survey reflects the following student responses to: Q4 "During this school year, I have felt optimistic when learning." Strongly agree 12% Agree 55% Disagree 30% Strongly disagree 4% Favorable 67%	School staff has not provided sustained, authentic opportunities for students to fully participate in their own attendance accountability.

Chronic Absenteeism SMART Goal(s)

Directions: After conducting a comprehensive needs assessment by analyzing the school data, exploring your school vision/values/aspirations, and listening to students to surface priority needs and identify root causes, develop at least one outcome-focused SMART goal for this Priority. Use the SMART Goal builder in iPlan for support in developing your goal.

Target Population	Baseline Data	SMART Goal
All Students	35	By June 2024 (the 180th day), the percentage of all students with the number of absences that puts them on track to be chronically absent will decrease by 5%, from 23% to 18%, as measured by New Visions Portal.

Chronic Absenteeism Progress Measures and Targets

Directions: It is expected that progress monitoring occurs at three progress monitoring periods during the school year. Identify what your school would expect to see at the end of each period to know if you are on track to reach the identified goal(s) for this Priority. The progress monitoring targets can be a percentage or a number and should reflect a sufficient improvement in outcomes to meet the goal.

Measurement Tool	Key Performance Indicator	Progress Monitoring Targets				
		Reminder: Actual results will be entered in the Progress Reporting Tool (PRT).				
		Baseline Date	Baseline Data	Period 1 Progress Target	Period 2 Progress Target	Period 3 Progress Target
New Visions Portal	Percentage of all students with number of absences that puts them on track to be chronically absent	October 2023	23%	18% of students with 6 or more absences after the 55th day of school (Sept to Nov)	18% of students with 8 or more absences after the 105th day of school (Dec to Feb)	18% of students with 10 or more absences after the 140th day of school (March to April)
n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a

Chronic Absenteeism Action Plan

Action Planning - August to January

Directions: Identify the progressive action steps your school will take between **August and January**, in logical and chronological order, to address the specific priority needs and root causes identified for this goal(s). Action plans should focus on new activities or initiatives, and/or modifications to current initiatives, which address root causes. Note: Routine activities the school does every year should not be included.

Start Date	End Date	Action Steps to Address Areas of Need (What will your school do in the first half of the year to address the root causes identified above?)
09/07/2023	10/06/2023	The Attendance Team consisting of designated school staff, such as Parent Coordinator, social worker, guidance counselor, teachers, STH coordinator, use attendance data to inform the development of a system to reward students with 100% attendance and improvement in attendance rate.
10/09/2023	11/06/2023	The Attendance Team introduces a student reward system to improve attendance rate and promote 100% attendance. The Attendance Team will develop routine of weekly collection and review of classroom and school-level attendance and chronic absence data at the weekly meeting, tracking interventions, and making adjustments, as needed. The Attendance Team will review the RSSA report weekly to identify students who have been chronically absent five or more days in the first quarter.
11/07/2023	12/07/2023	Teachers and other school staff will engage in parent outreach by phone, email, and use of school communication messaging systems to communicate concerns regarding attendance and collaborate with parents to support in improving attendance. The Parent Coordinator and Attendance Team will send out letters to the families of students, who are identified with five or more absences to help families set targeted attendance goals to reduce chronic absenteeism. Teachers will be trained in differentiated activities and supports to target students who are chronically absent. This includes the process for referring students and families for additional personalized services, as needed. The school will host a series of PD opportunities for school staff to communicate the link, with data that has been collected and analyzed, between increasing attendance and instructional time with academic performance. Teachers will differentiate activities and supports to target students who are chronically absent and refer students and families to additional services, as needed.
12/08/2023	12/20/2023	The students in temporary housing coordinator contacts families to ensure that families living in temporary housing are provided with the logistical information and supports needed to ensure students attendance such as transportation passes for students and parents, most convenient shelter options, schedules, and relevant MTA schedules. Principal hosts monthly breakfasts with parents to build trusting relationships, supporting families' level of comfort and willingness to share confidential, accurate and personal information necessary to improve students' attendance.
01/05/2024	01/29/2024	The Attendance Team will meet weekly to analyze data as it relates to progress towards meeting the annual goal. The team makes decisions about activities to be implemented in the second half of the school year in order to meet the annual goal. This will include targeted subgroups such as students with disabilities, MLLs/ELLs, students in temporary housing and other subgroups who are chronically absent and provide targeted supports. By the end of January, the Attendance Team will review the RSSA to identify students who have been chronically absent five to ten days. By the end of January, the school will have administered at least 1 student interview experience in order to elicit the students' perceptions and opinions about school in order to encourage and support their best attendance. The school leaders will share these results with stakeholders throughout the school community to inform next steps on behalf of the students and including the students in changes and developments for the future, giving them opportunity for agency, input, and engagement.

Action Planning - February to June

Directions: Indicate the progressive action steps your school will implement from February to June to continue addressing root causes in order to achieve the goal(s) for this Priority. Note: Progress monitoring results should be used to update steps in this chart, if appropriate.

Start Date	End Date	Action Steps to Address Areas of Need (What will your school do in the second half of the year to address the root causes identified above?)
02/01/2024	03/01/2024	School nurse will coordinate with medical doctors to arrange examinations, screenings and follow up visits for students with chronic health conditions, such as asthma and childhood diabetes. School Nurse and Parent Coordinator will plan, organize and implement a school-wide Health fair to highlight healthy living, preventative care and medical information to students and families. The Attendance Committee will share strategies for improving attendance and attendance data with Instructional Leadership Team. The Attendance Committee will then plan to communicate effective strategies for improving attendance of chronically absent students with all staff at professional meetings and through newsletters/emails. The Attendance Team conducts family meetings with students who are below 90% attendance to create an action plan.
03/02/2024	04/02/2024	The school will have hosted a series of PD opportunities for school staff to communicate the link, with data that has been collected and analyzed, between increasing attendance and instructional time with academic performance. The attendance committee will work with families to engage the support of outside agencies to address barriers that are beyond the school's capacity. Teachers will call the home of each student who is not in attendance each day. Staff members will meet daily with students to check-in and encourage regular school attendance. Designated staff members will share any information about barriers to school attendance with the attendance committee. School staff will implement the individualized plans developed by the attendance committee to address barriers to school attendance. The principal will emphasize the importance of regular school attendance in the monthly parent newsletter.
04/03/2024	05/03/2024	The Attendance Committee will work with staff to identify a series of strategies to encourage and promote attendance in April and May.
05/04/2024	06/04/2024	By the end of May, the Attendance Team and school leaders will review the RSSA to evaluate the effectiveness of this action plan and its impact on the desired outcomes
06/05/2024	06/20/2024	By the end of June, the school will have administered at least 2 student interview experiences in order to elicit the students' perceptions and opinions about school in order to encourage and support their best attendance. The school leaders will share these results with stakeholders throughout the school community to inform next steps on behalf of the students and including the students in changes and developments for the future, giving them opportunity for agency, input, and engagement.

Chronic Absenteeism Family and Community Engagement

Family and Community Engagement

Directions: Indicate the strategies/activities that will be implemented to support and engage families and community collaboration in the implementation of this action plan.

Start Date	End Date	Strategies/Activities	Partners/CBOs Leveraged (if applicable)
09/07/2023	06/15/2024	Monthly parent workshops focused on family strategies to improve students' attendance.	MMCC
09/07/2023	06/15/2024	Monthly parent newsletters relating to importance of students' attendance and its impact on student progress and performance	MMCC

Chronic Absenteeism Budget and Resources

<p>Budget and Resources</p> <p>Directions: Indicate available and anticipated resources that will be leveraged to achieve this annual goal and implement this action plan, including human resources, instructional resources (e.g., curricula, programs), schedule adjustments, other. Use N/A if not applicable and/or indicate other resource needs.</p> <p>Human Resources</p>	<p>Pupil accounting secretary, parent coordinator, school-aids, school counselor, school social worker.</p>
<p>Instructional Resources</p>	<p>Instructional materials, consumable supplies, technology, as needed</p>
<p>Schedule Adjustments</p>	<p>N/A</p>
<p>Other Resources Needed</p>	<p>per session, per diem, training rate, as needed</p>

SECTION 5: CONTINUOUS IMPROVEMENT PLANNING

SECTION 5: QUALITY INDIVIDUALIZED EDUCATION PROGRAM (IEP)

Quality Individualized Education Program (IEP) Needs and Root Causes

Directions: In completing this section, your SLT will engage in the steps listed below to inform the development of school goals and action plans for each of the system-wide priorities.

- Review multiple sources of feedback regarding data, practices, and resources to assess the school’s current state as related to each of the system-wide priorities to identify inequities, needs and root causes. Refer to the guidance for developing a comprehensive needs assessment for additional information.
- Determine priority needs, root causes, and SMART goals based on the needs identified and the relevant/applicable system-wide programmatic focus areas.
- Identify the progress measures and targets the school will use to monitor interim progress toward achieving the identified goals.
- Schedule actions/activities to occur during the year to reach the school’s SMART goals by addressing identified priorities and root causes.
- Share the CEP goals and action plans with the full school community and engage all stakeholders in implementing the plan.

Note: Your school must complete, at minimum, one (1) goal for each of the five system-wide Priorities. In the **iPlan portal**, your school can identify up to three (3) goals for each Priority, if desired.

Priority Needs and Root Causes

Directions: After conducting your comprehensive needs assessment for this Priority use the chart below to:

- Indicate the high leverage priority needs determined by your school that, if resolved, will advance equity and result in measurable, positive impact on student outcomes.
- Summarize the data trends (gaps in student and school performance) for each priority need. Use the most current data available and cite the data source and year.
- Identify the root causes (and/or contributing factors, theories, hypotheses) that explain the current student and school outcomes.

1. Priority Need	2. Data Trend(s) (Cite Data Source & Year)	3. Root Cause(s)
Ensure program and service recommendations reflect a student’s least restrictive environment.	SEGIS Reports, Progress Reporting , Stars data, Quality IEP Reviews	Improvement needed in the appropriate identification and monitoring of learning and behavioral needs. More frequent assessment of students growth needed.

Quality Individualized Education Program (IEP) SMART Goal(s)

Directions: After conducting a comprehensive needs assessment by analyzing the school data, exploring your school vision/values/aspirations, and listening to students to surface priority needs and identify root causes, develop at least one outcome-focused SMART goal for this Priority informed by the identified priority needs. Use the SMART Goal builder in iPlan for support in developing your goal.

Target Population	Baseline Data	SMART Goal
Students with Disabilities (SWD) in ICT Classes	0	By June 2024, 10% of students with an IEP will be moved to a less-restrictive environment (LRE), as measured by SESIS.

Quality Individualized Education Program (IEP) Progress Measures and Targets

Directions: It is expected that progress monitoring occurs at three progress monitoring periods during the school year. Identify what your school would expect to see at the end of each period to know if you are on track to reach the identified goal(s) for this Priority. The progress monitoring targets can be a percentage or a number and should reflect a sufficient improvement in outcomes to meet the goal.

Measurement Tool	Key Performance Indicator	Progress Monitoring Targets				
		Reminder: Actual results will be entered in the Progress Reporting Tool (PRT).				
		Baseline Date	Baseline Data	Period 1 Progress Target	Period 2 Progress Target	Period 3 Progress Target
SEIS Service Reports	percent of IEP students moved to less restrictive learning environment	September 2023	0	1%	4%	9%
n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a

Quality Individualized Education Program (IEP) Action Plan

Action Planning

Directions: Identify the progressive action steps your school will take, in logical and chronological order, to address the specific priority needs and root causes identified for this goal(s). Action plans should focus on new activities or initiatives, and/or modifications to current initiatives, which address root causes. Note: Routine activities the school does every year should not be included.

Start Date	End Date	Areas of need	Action Steps to Address Areas of Need (What will your school do to address the root causes identified above?)
09/08/2023	06/15/2024	Ensure program and service recommendations are appropriate for each student and provide access to the student's least restrictive environment.	Teachers will hold weekly SIT team meetings to review student related services and program.
10/03/2023	06/15/2024	Develop appropriately rigorous standards-aligned annual goals.	Teachers will modify unit plans and lessons to ensure that SWDs have multiple entry points for each lesson.
11/01/2023	06/15/2024	Ensure "impact of disability" statements reflect the effect of the student's disability on access, participation and progress in the general education curriculum	Teachers will meet to review students' "impact of disability" statements during SIT team meetings.
09/08/2023	06/15/2024	Ensure that programs and services mandated on each student's IEP are delivered	Teachers will hold weekly SIT, ILT, and MTSS team meetings to review student related services and program.
12/02/2023	06/15/2024	LRE and high school transition for 8th grade IEP students	Ensure that ICT and SETTTS students in the 8th grade are being mainstreamed into their least restrictive environment (LRE) while still ensuring that their supports and interventions are in place based on the PLOP. School will focus on ICT group as the subgroup to study for inquiry.
12/02/2023	06/15/2023	Conduct IEP meetings within specified compliance dates	SWD teachers will meet to review IEP timelines
01/02/2024	06/15/2024	Monitor referrals to Special Education to ensure appropriate referrals only	SWD teachers and the school Psychologist will meet to discuss all student referrals. The MTSS team will be leveraged to ensure that all referrals are aligned to students' academic needs.

Quality Individualized Education Program (IEP) Family and Community Engagement

Family and Community Engagement

Directions: Indicate the strategies/activities that will be implemented to support and engage families and community collaboration in the implementation of this action plan.

Start Date	End Date	Strategies/Activities	Partners/CBOs Leveraged (if applicable)
09/08/2023	06/15/2024	Monthly parent newsletters, highlighting parents' rights and responsibilities in the IEP referral and placement process	n/a
09/08/2023	06/15/2024	Monthly parent workshops focused on engaging families in supporting students' academic needs, as evidenced by their PLOP and assessments (i-Ready and school based assessments	n/a

Quality Individualized Education Program (IEP) Budget and Resources

<p>Budget and Resources</p> <p>Directions: Indicate available and anticipated resources that will be leveraged to achieve this annual goal and implement this action plan, including human resources, instructional resources (e.g., curricula, programs), schedule adjustments, other. Use N/A if not applicable and/or indicate other resource needs.</p> <p>Human Resources</p>	<p>Special education teachers, content area teachers, school psychologist, guidance counselor, school administration, speech teacher, OTP teacher</p>
<p>Instructional Resources</p>	<p>instructional materials, consumable supplies, technology, as needed</p>
<p>Schedule Adjustments</p>	<p>n/a</p>
<p>Other Resources Needed</p>	<p>per session, per diem, training rate, as needed</p>

SECTION 6: MULTI-TIERED SYSTEMS OF SUPPORT (MTSS)

Academic Support

NYCDOE Multi-Tiered Systems of Support (MTSS) align with NYSED guidelines for providing Academic Intervention Services (AIS) to students who have not yet met state standards or are considered to be at-risk of not meeting state standards. MTSS identifies the academic support services to be provided and ensures that students receive Response to Intervention (RtI) and Positive Behavioral Interventions and Support (PBIS) strategies as needed. See **NYSED's memo** to view the criteria for determining AIS services. The **Supportive Environment Framework (SEF)** offers a wide range of evidence-based Tier 2 and Tier 3 interventions and supports for student social-emotional, behavioral, physical and mental wellness.

Use the charts below and a Multi-Tiered System of Support (MTSS) to match academic, social/emotional, behavioral and instructional resources with student needs to provide targeted support for all learners, especially students who experience difficulty meeting state standards and those students who are living in Temporary Housing. Indicate specialized materials, technology-based tools and/or extra instruction, including Expanded Learning Time that supplements school-wide systems & supports and/or classroom level supports that address the unique social/emotional, behavioral and academic challenges of culturally and linguistically diverse students.

Directions: Complete the chart and identify Tier 2 or 3 MTSS Academic supports:

Any Tier 2/3 interventions should be in addition to the foundational work being done at Tier 1.

Academic Support Indicate Tier 2 or 3	Criteria for Determining Service	Program Type or Strategy	Service Delivery Model (Small group, one-to-one, tutoring, etc.)	When is Service Provided? (Before, during or after school)	Technology-Based Tool (Indicate Yes or No)
Tier 2 and tier 3: Saturday Academy	student performance in class and on iReady beginning of the year assessment.	Saturday Academy	small group	Saturdays	iReady
Tier 2 and tier 3: Winter Break Academy	student performance in class and on iReady beginning of the year assessment.	Winter Break Academy	small group	Winter Break	iReady
Tier 2 and tier 3: Spring Break Academy	student performance in class and on iReady beginning of the year assessment.	Spring Break Academy	small group	Spring Break	iReady
Tier 2 and tier 3: curriculum differentiation and small group instruction	Tier 2 and 3 on iReady beginning of year assessment	curriculum differentiation	small group instruction	during school	Yes
Tier 3: AIS pullout support	Tier 3 on iReady beginning of year assessment	Individualized Instruction	small group instruction	during school	no

Student Social/Emotional Support

Directions: Complete the chart and identify Tier 2 or 3 MTSS Student Social/Emotional supports. Any Tier 2/3 interventions should be in addition to the foundational work being done at Tier 1.

Student Social/Emotional Support Indicate Tier 2 or 3	Criteria for Determining Service	Program Type or Strategy	Service Delivery Model (Small group, one-to-one, tutoring, etc.)	When is Service Provided? (Before, during or after school)	Technology-Based Tool (Indicate Yes or No)
Advisory Groups Tier 2	Teacher or Dean Referral	Advisory Groups	Small Group	During School	No

Students in Temporary Housing (STH) Support

As included in your school’s Office of School and Youth Development Consolidated Plan-STH Section and in accordance with the federal McKinney-Vento Homeless Assistance Act and Chancellor’s Regulation A-780, schools must identify, serve, and report on students living in temporary housing (STH). All Title I and non-Title I schools receive a Title I allocation for STH students. The **Students in Temporary Housing (STH)** website provides guidance on STH pupils and how these funds can be used to meet their needs, as well as restrictions. For more information on acceptable uses of the mandated Title I, Part A set-aside to support your STH population, please refer to **TITLE I, Part A: Homeless Set-aside Guidance on Allowable and Unallowable Expenditures**.

Identify the number of Students in Temporary Housing who are currently attending your school. Since the number of STH children can change regularly, schools must carefully track this number to determine whether there has been an increase in need.	50
Describe the services you are planning to provide to the STH population.	The school will provide support in the form of: Uniforms Bookbags School Supplies Support Services to Foster Equity Hygiene products Attendance Incentives

SECTION 7: PARENT AND FAMILY ENGAGEMENT POLICY AND SCHOOL-PARENT COMPACT

Parent and Family Engagement Policy

Directions: The Parent and Family Engagement Policy should describe how your school will plan and implement effective parent and family engagement activities and/or strategies to improve student academic achievement and school performance. The School-Parent Compact (SPC) is a component of the Parent and Family Engagement Policy that outlines how parents, the entire school staff, and students will share this responsibility.

The activities and/or strategies included in your school's Parent and Family Engagement Policy should align with current Comprehensive Education Plan (CEP) goals for improving student achievement and should be developed or updated with input and feedback from parent leaders and the Parent Coordinator. In addition, if the school community will be engaged in central parent engagement initiatives, such as Parent Academy, which will provide training for school communities to help strengthen family-school partnerships, please be sure to include these activities in the school's policy.

In Title I schools, the Title I Parent Advisory Council (PAC) represents the Title I parent community in supporting parent and family engagement. The Title I PAC Chairperson will serve in a consultative role with the SLT representing the school's Title I parents. Schools are encouraged to use the sample Parent and Family Engagement and SPC templates below (which meet federal Title I parent and family engagement requirements) as guidance for updating the school's current policy.

Parent and Family Engagement Policy	Educational research shows a positive correlation between effective parental engagement and student achievement. The overall aim of this policy is to develop a parent and family engagement policy that will establish expectations and objectives for meaningful parent and family engagement in the school community. Bronx Dance Academy, in compliance with Section 1116 of Title I, Part A of the Every Student Succeeds Act (ESSA), is responsible for creating and implementing a parent and family engagement policy to strengthen the connection and support of student achievement between the school and the families. The school's policy is designed to keep parents informed by actively involving them in planning and decision-making in support of the education of their children. Parents are encouraged to actively participate on the School Leadership Team, Parent Association (or Parent-Teacher Association), and Title I Parent Advisory Council as trained volunteers and welcomed members of the school community.
Support for Parents and Family Members of Title I Students	Bronx Dance Academy will support parents and family members of Title I students by: • providing materials and training to help parents work with their children to improve their achievement level, e.g., literacy, math and use of technology; • providing parents with the information and training needed to effectively become involved in planning and decision making in support of the education of their children; • fostering a caring and effective home-school partnership to ensure that parents can effectively support and monitor their child's progress; • providing assistance to parents in understanding City, State and Federal standards and assessments; • sharing information about school and parent related programs, meetings and other activities in a format, and in languages that parents can understand; • providing professional learning opportunities for school staff with the assistance of parents to improve outreach, communication skills and cultural competency in order to build stronger ties between parents and other members of the school community;

<p>Parental Involvement and School Quality</p>	<p>The school's Parent and Family Engagement Policy was designed based upon a careful assessment of the needs of all parents/guardians, including parents/guardians of Multilingual Learners/English Language Learners (ML/ELL), and students with disabilities. The school community, with the meaningful involvement of parents and family members, will conduct an annual evaluation of the content and effectiveness of this parent and family engagement policy with Title I parents to improve the academic quality of the school. The findings of the evaluation through school surveys and feedback forms will be used to design strategies to more effectively meet the needs of parents and family members and enhance the school's Title I program. This information will be maintained by the school. In developing the Title I Parent and Family Engagement Policy, parents of Title I participating students, parent members of the school's Parent Association (or Parent-Teacher Association), as well as parent members of the School Leadership Team, were consulted on the proposed Title I Parent and Family Engagement Policy and asked to survey their members for additional input. To increase and improve parent involvement and school quality, the school will:</p> <ul style="list-style-type: none"> • actively involve and engage parents and family members in the planning, review and evaluation of the effectiveness of the school's Title I program as outlined in the School Comprehensive Education Plan, including the implementation of the school's Title I Parent and Family Engagement Policy and School-Parent Compact; • engage all parents in discussion and decisions regarding the required Title I, 1% set-aside funds, which are allocated directly to the school to supplement parent and family engagement activities, including family literacy and parenting skills; • ensure that the Title I funds allocated for parent and family engagement are utilized to implement activities and strategies as described in the school's Parent and Family Engagement Policy and the School-Parent Compact; • support school-level committees that include parents who are members of the School Leadership Team, the Parent Association (or Parent-Teacher Association) and Title I Parent Advisory Council. This includes providing technical support and ongoing professional learning, especially in developing leadership skills; • maintain a Parent Coordinator (or a dedicated staff person) to serve as a liaison between the school and families. The Parent Coordinator or a dedicated staff person will provide parent workshops based on the assessed needs of the parents of children who attend the school and will work to ensure that the school environment is welcoming and inviting to all parents. The Parent Coordinator will also maintain a log of events and activities planned for parents each month and file a report with the central office.; • conduct parent workshops with topics that may include: parenting skills, understanding educational accountability grade-level curriculum and assessment expectations; literacy, accessing community and support services; and technology training to build parents' capacity to help their children at home; • provide opportunities for parents to help them understand the accountability system, e.g., ESSA/State accountability system, student proficiency levels, Annual School Report Card, School Quality Report, Quality Review Report, Learning Environment Survey Report; • host the required Annual Title I Parent Meeting each school year to advise parents of children participating in the Title I program about the school's Title I funded program(s), their right to be involved in the program and the parent and family engagement requirements under Title I, Part A, Section 1116 and other applicable sections under ESSA; • schedule additional parent meetings, e.g., quarterly meetings, with flexible times, such as meetings in the morning or evening, to share information about the school's educational program and other initiatives of the Chancellor and allow parents to provide suggestions; • translate all critical school documents and provide interpretation during meetings and events as needed.
<p>Encouraging School-Level Parental Involvement</p>	<p>The school will further encourage school-level parent and family engagement by:</p> <ul style="list-style-type: none"> • hosting educational family events/activities during Parent-Teacher Conferences and throughout the school year; • encouraging meaningful parent participation on School Leadership Teams, Parent Association (or Parent-Teacher Association) and Title I Parent Advisory Council; • supporting or hosting Family Day events; • establishing a Parent Resource Center/Area or lending library; instructional materials for parents; • encouraging more parents to become trained school volunteers; • providing written and verbal progress reports that are periodically given to keep parents informed of their children's progress; • developing and distributing a school newsletter or web publication designed to keep parents informed about school activities and student progress; • providing school planners/folders for regular written communication between /teacher and the home in a format, and to the extent practicable in the languages that parents can understand.

School-Parent Compact (SPC)

School-Parent Compact (SPC)	Bronx Dance Academy, in compliance with the Section 1116 of Title I, Part A of the Every Student Succeeds Act (ESSA), is implementing a School-Parent Compact to strengthen the connection and support of student achievement between the school and the families. Staff and parents of students participating in activities and programs funded by Title I, agree that this Compact outlines how parents, the entire school staff and students will share responsibility for improved academic achievement and the means by which a school-parent partnership will be developed to ensure that all children achieve State Standards on assessments.
I. School Responsibilities: High Quality CurriculumI. School Responsibilities: High Quality Curriculum	Provide high quality curriculum and instruction consistent with State Standards to enable participating children to meet the State's Standards and Assessments by: • using academic learning time efficiently; • respecting cultural, racial and ethnic differences; • implementing a curriculum aligned to the State Learning Standards; • offering high quality instruction in all content areas; • providing instruction by highly qualified teachers and when this does not occur, notifying parents as required by the Every Student Succeeds Act (ESSA);
I. School Responsibilities: Supporting Home-School Relationships	Support home-school relationships and improve communication by: • conducting parent-teacher conferences each semester during which the individual child's achievement will be discussed as well as how this Compact is related; • convening an Annual Title I Parent Meeting each school year for parents and family members of students participating in the Title I program to inform them of the school's Title I status and funded programs and their right to be involved; • arranging additional meetings at other flexible times, e.g., morning, evening and providing (if necessary and funds are available) transportation or child care for those parents who cannot attend a regular meeting; • respecting the rights of limited English proficient families to receive translated documents and interpretation services in order to ensure participation in the child's education; • providing information related to school and parent programs, meetings and other activities is sent to parents of participating children in a format and to the extent practicable in a language that parents can understand; • involving parents in the planning process to review, evaluate and improve the existing Title I programs, Parent and Family Engagement Policy and this Compact; • providing parents with timely information regarding performance profiles and individual student assessment results for each child and other pertinent individual school information; • ensuring that the Parent and Family Engagement Policy and School-Parent Compact are distributed and discussed with parents each year;
I. School Responsibilities: Providing Parents Reasonable Access to Staff	Provide parents reasonable access to staff by: • ensuring that staff will have access to interpretation services in order to effectively communicate with limited English speaking parents; • notifying parents of the procedures to arrange an appointment with their child's teacher or other school staff member; • arranging opportunities for parents to receive training to volunteer and participate in their child's class, and to observe classroom activities; • planning activities for parents during the school year, e.g., Parent-Teacher Conferences;
I. School Responsibilities: Providing General Support to Parents	Provide general support to parents by: • creating a safe, supportive and effective learning community for students and a welcoming respectful environment for parents, and guardians; • assisting parents in understanding academic achievement standards and assessments and how to monitor their child's progress by providing professional learning opportunities (times will be scheduled so that the majority of parents can attend); • sharing and communicating best practices for effective communication, collaboration and partnering with all members of the school community; • supporting parental involvement activities as requested by parents and family members; • ensuring that the Title I funds allocated for parent involvement are utilized to implement activities as described in this Compact and the Parent and Family Engagement Policy; • advising parents of their right to file a complaint under the Department's General Complaint Procedures and consistent with the Title I requirement for Every Student Succeeds Act (ESSA) and Title I programs;

<p>II. Parent/Guardian Responsibilities</p>	<ul style="list-style-type: none"> • monitor my child's attendance and ensure that my child arrives to school on time as well as follow the appropriate procedures to inform the school when my child is absent; • ensure that my child comes to school rested by setting a schedule for bedtime based on the needs of my child and his/her age; • check and assist my child in completing homework tasks, when necessary; • read to my child and/or discuss what my child is reading each day (for a minimum of 15 minutes); • set limits to the amount of time my child watches television or plays video games; • promote positive use of extracurricular time such as, extended day learning opportunities, clubs, team sports and/or quality family time; • encourage my child to follow school rules and regulations and discuss this Compact with my child; • volunteer in my child's school or assist from my home as time permits; • participate, as appropriate, in the decisions relating to my child's education; • communicate with my child's teacher about educational needs and stay informed about their education by prompting reading and responding to all notices received from the school or district; • respond to surveys, feedback forms and notices when requested; • become involved in the development, implementation, evaluation and revision to the Parent and Family Engagement Policy and this Compact; • participate in or request training offered by the school, district, central and/or State Education Department to learn more about teaching and learning strategies whenever possible; • take part in the school's Parent Association or Parent-Teacher Association or serve to the extent possible on advisory groups, e.g., Title I Parent Advisory Council, School or District Leadership Teams; • share responsibility for the improved academic achievement of my child;
<p>III. Student Responsibilities</p>	<ul style="list-style-type: none"> • attend school regularly and arrive on time; • complete my homework and submit all assignments on time; • follow the school rules and be responsible for my actions; • show respect for myself, other people and property; • try to resolve disagreements or conflicts peacefully; • always try my best to learn.

TITLE I PROGRAM INFORMATION

Part 1: Title I Program Type

Title I Requirements and Strengthening Title I Parent Involvement: Under USDOE’s Every Student Succeeds Act (ESSA), Title I schools are required to address professional learning and parent and family engagement in the Comprehensive Education Plan (CEP). To strengthen parent leadership in Title I schools, and increase the involvement of all parents of Title I eligible children in improving students’ academic outcomes, all Title I schools are required to establish a Title I Parent Advisory Council (PAC) that will serve as the consultative and representative body for all Title I parents in the school to provide voice into the spending of Title I funds.

The SLT is responsible for facilitating consultation with the Title I Parent Advisory Council regarding the joint development of the CEP, Parent and Family Engagement Policy, School Parent Compact (SPC) and the use of the 1% parent involvement set-aside in Title I schools. The Title I Parent Advisory Council (PAC) Chairperson (or alternate) is expected to attend all regular meetings of the School Leadership Team (SLT). Title I parents, as represented by the Title I PAC Chairperson, must be consulted regarding the use of the Title I 1% set-aside for parent and family engagement. The Title I 1% set-aside funding is used to supplement parent and family engagement activities as described in the school’s Parent and Family Engagement Policy and must be aligned with student achievement goals as outlined in the CEP. For additional guidance on the Title I Parent Advisory Council (PAC), go to the **Protocols and Timeline for Title I Parent and Family Engagement Activities** document.

Directions:

- All schools must indicate their Title I status in Part 1.
- All elements of the *All Title I Schools* section must be completed in Part 2.
- All Targeted Assistance (TA) Schools must also complete the *TA Schools Only* section in Part 3.
- All Schoolwide Program (SWP) schools must also complete the *SWP Schools Only* section in Part 4.
- If a required component is addressed elsewhere in this plan, you may refer to the section or Priority where the response can be found.
- For additional information, visit the **Title I Program Description** (US Department of Education).

Your school’s Title I Program	Title I SWP
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Part 2: All Title I Schools

<p>High Quality and Ongoing Professional Learning: Please list below the Priority or section(s) that indicate strategies and activities for high quality professional learning for teachers, principals, staff, and paraprofessionals to enable all students to meet state standards.</p>	<p>District implementation for professional learning, 80 minute professional learning cycles, MTSS teams, department teams, ILT, etc. Training on and modification of HNH ELA curriculum with support from ELA instructional specialist. Training on and modification of NTN math curriculum and modules with support from the BCC math coach, and NTN math specialists, Generation Ready, and Advanced Solutions' school-wide instructional coach. Brainpower for support in social and emotional learning Restorative Circle training for ICT and support staff i-Ready assessment and data analysis trainings (teachers and parents) DESSA training and data analysis CRE with Goldie Mohammad for thematic planning and curriculum revision Equity for all Implicit Bias training</p>
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Part 5: “Conceptual” Consolidation of Funds in SWP Schools

Directions: All Schoolwide Program (SWP) schools in NYC are conceptually consolidating their Federal, State, and Local funds, even though the Galaxy system reports the allocations in separate accounting codes¹. To be eligible for the flexibility consolidation of Federal funds, a Schoolwide Program school must identify in its Schoolwide plan (CEP) which programs are included in its consolidation and the amount each program contributes to the consolidated Schoolwide pool. Additionally, the school plan must document that it has met the intent and purposes of each program whose funds are consolidated². **On the chart below**, indicate which Federal, State, and/or local Tax Levy program funds that are consolidated in your school’s Schoolwide Program, the amount each program contributes to the consolidated Schoolwide pool, and verification that the school has met the intent and purposes of each program whose funds are consolidated.

For the last two columns of this table: Place an (X) in Column A below to verify that the school has met the intent and purposes of each program whose funds are consolidated. Indicate in Column B, the Priority or section that references where a related program activity has been described in this plan.

Program Name	Fund Source (i.e. Federal, State or Local)	Funding Amount: Indicate the amount contributed to Schoolwide pool. (Refer to Galaxy for school allocation amounts)	Column A Verify with an (X)	Column B Section/Priority Reference(s)
Title I, Part A (Basic)	Federal	\$478,339.00	x	Section 5: Priority 1, 2, 3, 4, 5, Chronic Absenteeism, Quality IEP
Title I, School Improvement 1003(a)	Federal	n/a	n/a	n/a
Title II, Part A	Federal	n/a	n/a	n/a
Title III, Part A	Federal	12,193.00	x	Section 5: Priority 1, 2, 3, 4, 5, Chronic Absenteeism, Quality IEP
Title III, Immigrant	Federal	n/a	n/a	n/a
Title IV, Part A	Federal	n/a	n/a	n/a
Tax Levy (Fair Student Funding)	Local	\$2,616,405	x	Section 5: Priority 1, 2, 3, 4, 5, Chronic Absenteeism, Quality IEP

Explanation/Background

1. Explanation/Background:

Title I Schoolwide Program schools are expected to use the flexibility available to them to integrate services and programs with the aim of enhancing the entire educational program and helping all students reach proficient and advanced levels of achievement. In addition to coordinating and integrating services, Schoolwide Program schools may combine most Federal, State and local funds to provide those services. By consolidating funds from Federal, State, and local sources, a Schoolwide Program school can address its needs using *all* its available resources. This gives a school more flexibility in how it uses available resources to meet the identified needs of all its students.

Consolidating funds in a Schoolwide Program means that a school treats the funds it is consolidating like they are a single “pool” of funds. In other words, the funds from the contributing programs in the school lose their individual identity and the school has one flexible pool of funds. The school uses funds from this consolidated Schoolwide pool to support any activity of the Schoolwide Program without regard to which program contributed the specific funds used for a particular activity – so long as the use of funds meets the intent and purposes of the programs from which the funds originate. To consolidate funding in a Schoolwide Program, the school does not literally need to combine funds in a single account or pool with its own accounting code. Rather, the word “pool” is used conceptually to convey that a Schoolwide Program school has the use of all consolidated funds available to it for the dedicated function of operating a Schoolwide Program without regard to the identity of those funds.

Consolidating Federal funds in a Schoolwide Program has the following additional advantages:

- Consolidating Federal funds eases the requirements for accounting for funds from each specific program separately, because a Schoolwide school is not required to distinguish among funds received from different sources when accounting for their use.
- A school that consolidates Federal funds in its Schoolwide Program is not required to meet most of the statutory and regulatory requirements of the specific Federal programs included in the consolidation (e.g., semi-annual time and effort reporting for Title I). However, the school must ensure that it meets the intent and purposes of the Federal programs included in the consolidation so that the needs of the intended beneficiaries are met.

2. The intent and purposes of the Federal programs indicated on the chart above (Part 4c of this section) are as follows:

- **Title I, Part A – Schoolwide Programs:** To upgrade the entire educational program in the school in order to improve the academic achievement of all students, particularly the lowest-achieving students. This includes provision of services for Students in Temporary Housing (STH).
- **Title I 1003(a), School Improvement: Comprehensive Support and Improvement (CSI), Additional Targeted Support and Improvement (ATSI) and Targeted Support and Improvement (TSI) Funding:** Support implementation of school improvement plans that aims to improve instruction and address the identified needs

Title II, Part A: Supplementary funding to improve student academic achievement by reducing class size in grades K, 1, 2, and 3, with an emphasis on grades with an average register greater than 20. If space is not available to form additional classes, funds may support push-in teacher(s) to supplement the instructional program. For schools that choose to reduce class size, priority must be given to reducing class size in general education settings and must demonstrate the following:

- Reduce class sizes to 15-18 students or fewer (including the use of co-teaching and floating teachers that bring the student to teacher ratio to one teacher per 15-18 students);
- Be accompanied by a rigorous curriculum, effective teachers, and a sustained, job-embedded professional development plan.
- **Title III, Part A:** To help ensure that children with limited English proficiency become proficient in English, develop high academic attainment in English, and meet the same challenging State academic content and achievement standards in the core academic subjects that all other children are expected to meet. Another purpose of this program is to increase the capacity of schools to establish, implement and sustain high-quality language instruction programs and English language development programs that assist schools in effectively teaching students with limited English proficiency. Title III, Part A is also designed to promote the participation of parents and communities of limited English proficient children in English language instruction programs.
- **Title III Immigrant:** Supplementary and enhanced services to immigrant students, in the areas of English language acquisition and content area achievement. Immigrant children and youth are defined as individuals who are aged 3 through 21, have not been attending school in any one or more states for more than three (3) full academic years, and were not born in any state. “State” means the 50 states of the United States, the District of Columbia, and the Commonwealth of Puerto Rico. Children born to U.S. citizens abroad, the U.S. Virgin Islands, or any other U.S. territory that is not D.C. or Puerto Rico are to be considered immigrants.
- **Title IV, Part A:** Title IV funds are for schools that are among those with the greatest needs, have the highest numbers of students from low-income families, are identified for CSI, ATSI or TSI, or are identified as persistently dangerous public schools. Allowable uses of funds under well-rounded education, safety and health, and educational technology include direct services for students, professional development for teachers and administrators, and supplemental educational resources. School allocations have been provided for well-rounded education, social emotional learning, cultural responsiveness awareness, professional development to support implementation of technology and blended learning environments, and community coordinators in schools with high rates of students in temporary housing

- **Students in Temporary Housing (STH):** Schools must describe their use of Title I STH funds in their consolidated application.

Important Note: The following funds may not be consolidated:

- **Title I Parent Involvement Set-aside:** Title I, Part A funds must support parent involvement activities and programs. Chancellor's Regulation A-655 requires School Leadership Teams to consult with Title I parent representatives regarding the Title I program and the use of these funds. Parent involvement activities funded through Title I must be included in the Parent and Family Engagement Policy and aligned with student achievement goals in the school comprehensive educational plan.
- **IDEA:** To ensure that all children with disabilities have available to them a free appropriate public education designed to meet their individual needs.
- **Grant funds awarded via a competitive process:** These funds must be used for the purposes specified by the Grantor, as described in the school's approved grant application.

SUBMISSION ASSURANCES

Submission Assurances

- ☐ The Comprehensive Education Plan (CEP) has been developed in consultation with parents, school staff, and others in accordance with the requirements of Shared-Decision Making (CR 100.11) to provide a meaningful opportunity for stakeholders to participate in the development of the plan and comment on the plan before it is approved.
- ☐ As part of the root cause analysis process, the school reviewed inequities, including resource inequities within the school, and investigated areas of low performance to identify strategies to address inequities within the school and promote improved student outcomes.
- ☐ The CEP School Leadership Team (SLT)/Stakeholder Signature Page will be printed, scanned, and submitted with the signatures of those that participated in the development of the CEP. DocuSign may also be used to secure electronic signatures for the CEP SLT/Stakeholder Signature Page. If the school was unable to obtain a signature of an individual that participated in the development of the CEP, the school has written “Addendum Attached” and provided supplemental documentation to explain why the school was unable to obtain the individual’s signature.
- ☐ The CEP will be implemented no later than the beginning of the first day of regular student attendance.
- ☐ Professional development will be provided to teachers and school leaders that will fully support the strategic efforts described within this plan.

APPENDIX 1: LANGUAGE ALLOCATION POLICY (LAP)

LANGUAGE ALLOCATION POLICY OUTLINE

Language Allocation Policy Outline

2023-24 Grades K-12 Language Allocation Policy (LAP)

DIRECTIONS: This submission form supports schools with organizing a well-conceived school-based Language Allocation Policy (LAP) that describes high quality programs for Multilingual Learners/English Language Learners (MLs/ELLs). This is an annual plan of how your school will support linguistic and academic needs of MLs/ELLs and must be completed yearly. The Language Allocation Policy (LAP) is a part of schools’ Comprehensive Education Plan (CEP).

This is a living document. Any school-wide changes involving the services of MLs/ELLs, such as the addition or expansion of a Transitional Bilingual Education (TBE) or Dual Language Bilingual Education (DLBE) program, should be updated in this form.

Agenda, minutes of LAP meetings, and LAP team members’ attendance at meetings should be kept readily available on file in the school with all other ML/ELL critical documents. When preparing your school’s submission, provide extended responses in the available spaces. For additional information, refer to the **Policy and Reference Guide for MLs/ELLs**.

PART I: SCHOOL ML/ELL PROFILE

This section should reflect the school’s demographics for the 2023-24 school year. If completing before the 2023-4 school year begins, questions should be based on the anticipated population served by the school.

A. School Information

District:	10
Borough:	Bronx
School Number:	308

B. Language Allocation Policy Team Composition

The following staff members should be on the LAP team: principal, assistant principal (where applicable), at least one bilingual teacher from each subject area (where there is a bilingual program), at least one ENL teacher, and one parent.

Member Title	Name
Principal	Sandra Sanchez
Assistant Principal	Jose Vigo
Advanced Solutions School-wide Coach	Troy Akiyama
NTN Math Coach	Tracy Wallace
ENL Teacher	Katalin Harsaczki
School Counselor	Ashley Triglia
Teacher/ICT	Impirika Quinzon
Teacher/ELA	Tara O'Reilly
Parent	Shareen Walker
Parent Coordinator	Aleia Howell
Related-Service Provider	Carmen Pina (Speech)

C. Teacher Qualifications

Please review all certifications for all staff members at your school, and complete the number of certified staff for each category.

1. English to Speakers of Other Languages (ESOL) Certified Teacher

Number of ESOL certified teachers currently teaching ENL:	1
Number of teachers currently teaching a stand-alone ENL class who hold both a common branch license and ESOL certification [applicable to grades K-6]:	0
Number of certified ESOL teachers not currently teaching ENL:	0
Number of teachers who hold both content area/common branch and ESOL certification:	0
Number of ESOL certified teachers with a bilingual extension:	0

2. Certified Teachers with a Bilingual Extension

Number of certified teachers with a bilingual extension currently teaching in a bilingual program:	N/A
Number of certified teachers with a bilingual extension <u>not</u> currently teaching in a bilingual program:	N/A
Number of teachers certified to teach students with disabilities that also have a bilingual extension:	N/A

3. Language Other than English (LOTE)/World Language Certified Teachers:

Total number of teachers with LOTE certification:	0
Total number of teachers with LOTE certification providing World Language instruction:	0
Total number of teachers with LOTE certification providing Home Language Arts (HLA) to students in bilingual programs:	0

D. Student Demographics

Total number of students at your school (excluding pre-K):	255
Total number of current ELLs at your school:	40
Total percentage (%) of current ELLs at your school:	15.6%
Total number of former ELLs at your school:	7
Total percentage (%) of former ELLs at your school:	2.7%

PART II: BILINGUAL PROGRAMS

Does your school have a bilingual program (Transitional Bilingual Education (TBE) or Dual Language Bilingual Education (DLBE)?	No
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Provide the number of classrooms for each bilingual program, by grade, at your school *for the 2023-24 school year*. If submitting before the 2023-24 school year begins, this should be the *anticipated* number of classrooms based on anticipated enrollment.

Each language and program model--Transitional Bilingual Education (TBE) or Dual Language Bilingual Education (DLBE)--is considered a separate program. In the second column, please indicate if the program is General Education (GE), Integrated Co-Teaching (ICT) special education, Special Class (SC), or Mixed-Group Class (MGC) special education. If a classroom bridges two grades, list as 0.5 classrooms for both grades.

	Program Type	Language	School Yr Opened	k	1	2	3	4	5	6	7	8	9	10	11	12	Totals
TBE	N/A																0
TBE	N/A																0
TBE	N/A																0
DL	N/A																0
DL	N/A																0
DL	N/A																0
				total: 0	total: 0	total: 0	total: 0	total: 0	total: 0	total: 0	total: 0	total: 0	total: 0	total: 0	total: 0	total: 0	

PART III: ML/ELL PROGRAMMING

Please refer to New York State **Commissioner’s Regulation (CR) Part 154 Units of Study Tables** as you describe academic programming for MLs/ELLs at your school below.

<p>1. How is instruction for MLs/ELLs delivered in the following programs? Include how integrated and stand-alone ENL are implemented as per CR Part 154 as well as how students are grouped (e.g., block [class travels together as a group], ungraded [all students regardless of grade are in one class], heterogeneous [mixed proficiency levels], homogenous [proficiency level is the same in one class]).</p> <p>Stand-alone English as New Language (ENL)</p>	<p>All ENL students will be appropriately programmed into STARS and all English as a New Language (ENL) classes will be delivered by a certified ENL teacher to provide instruction in English with home language support the development of English language skills, so that students can succeed in their core content resources. We have begun incorporating strategies from trainings provided through Continuous Learning into classroom instruction and we will continue incorporating the sparks related to increasing student engagements and proficiency in academic language. These shifts are directly aligned to our CEP goal for increasing student engagement. ELLs and former ELLs up to 2 years after existing ENL status will receive a minimum number of units of ENL instruction, which will be delivered in two ways: Stand-Alone model: Entering and Emerging mixed-group ELLs will be brought together in small groups from various classes for English-acquisition and strategy-focused instruction using ENL methodology. For Entering students, a minimum of 180 minutes of Stand-Alone ENL instruction is required per week, while for Emerging students, a minimum of 90 minutes of Stand-Alone ENL instruction is required per week. The other 90 minutes of ENL instruction can either be delivered Stand-Alone or Integrated. The students are strategically grouped by grade level (no more than two grade levels, modalities, and level of proficiency) and the ENL teacher plans carefully with general education teachers to ensure curricular alignment and continuity of instruction using Gholdy Muhammad's CRE scorecard and Atlas Data Analysis Note-Catcher. As a school, for the 2023-2024 school year we will focus on supporting MLL's in writing standards through supports to hone in on effective skills and strategies to support the writing modality. We will be doing this by examining the questions in the written response of the NYSESLAT and integrating them in our daily instruction. We will also align teachers writing rubrics for ELL's to mimic the rubric used for the NYSELAT writing modality. We will focus on the writing modality to continue to support students success in the reading and speaking modalities through the presentation, reading and revision of written responses. Another opportunity to integrate the ENL strategies in instruction will be though the use of Socratic Seminars and Reciprocal Team Teaching to allow students to exercise all four modalities. Only ENLs with Entering, Emerging and Transitioning levels receive Stand Alone instruction, where the ENL teacher plans and delivers content and language-based lessons that are aligned with the students' standard ELA, SS, or Science curriculum. The ENL and Content-Area teachers carefully monitor these students progress when in their content classes and strategically select the proper language-based interventions needed, so that the students are able to access content and participate in class activities fully. In addition, we are success criterion tolls that are aligned to the learning targets that will support the areas in which the most improvement is needed. Students will use this criterion to understand and analyze what supports need to be put in place for all students to accomplish this outcome, and how does it help them individually.</p>
<p>Integrated English as New Language (ENL)</p>	<p>In the Integrated model, the ENL teacher works with ELLs in collaboration with general education classroom teachers to provide language acquisition and vocabulary support in all content areas, so ELLs can properly engage in the learning of content. There is a common preparation time between the ENL, ICT, and content area teachers to meet and discuss best practices and strategies that support all content areas. Lesson plans are reviewed collaboratively using the data from the NYSITELL, NYSESLAT, DESSA, unit assessments, and iReady periodic assessments. The ENL teacher co-plans and co-teaches with the general education teacher in a literacy-based subject area to provide language support in the classroom by pushing in and offering supplemental, culturally and linguistically appropriate oral and written instruction to heterogeneous groups of ELLs of mixed proficiency levels, so they can access the content. Furthermore, the teacher teams are involved in inquiry cycles in partnership with Continuous Learning so that we can continue to implement research-based practices to support ELL's through increased engagement and improvements in their academic language proficiency (Tier II & Tier III). We do this work by modifications and revisions of curriculum to include banks of tier II words that students zoom in on each quarter to ensure that students are being exposed to academic language that they will come across in all contents so that we can improve of their reading and writing skills. Teacher teams will examine students writing to observe the effectiveness of these school-wide practices to improve these students' proficiency in the four modalities (reading, writing, speaking, & listening). The programming structure for Integrated ENL is as follows: for Entering and Emerging students a minimum of 180 minutes of Integrated ENL instruction required per week, and for Emerging students an additional 90 minutes of ENL instruction can either be Stand-Alone or Integrated. For Transitional students, this ratio is 90 minutes of Integrated ENL/ELA required per week with 90 minutes of Stand-Alone or Integrated ENL instruction per week. Expanding students receive a minimum of 180 minutes of Integrated ENL in ELA/Core Content Area per week, and Commanding students receive 90 minutes of integrated ENL in ELA/Core Content Area and/or other approved Former ELL services for two additional years. Our ELLs and former ELLs will be supported by lessons designed with an ELL component from our HMH ELA and Envision Math curricula. These supports will be uploaded to Google Classroom and aligned to the units and lessons. After core subject teachers and the ENL teacher have collaborated on creating unit and lesson plans that are fully integrated into the core subject curriculum, the ENL teacher will deliver the lessons in a small-group setting to support ELLs with strategies needed to access core content and become independent learners. This can take the form of small-group instruction, individual or group conferences, close reading, group discussions using accountable talk (Reciprocal Team Teaching, project-based learning, & Socratic Seminar), or explicit teaching and practicing of literacy skills using the Teacher Toolbox section of the iReady program. We have begun incorporating strategies from trainings provided through Continuous Learning into classroom instruction and we will continue incorporating the sparks related to increasing student engagements and proficiency in academic language. These shifts are directly aligned to our CEP goal for increasing student engagement.</p>

<p>Bilingual Education (If applicable)</p> <ul style="list-style-type: none"> ■ Transitional Bilingual Education (TBE) program ■ Dual Language Bilingual Education (DLBE) program 	<p>N/A</p>
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<p>2. How does the school ensure the mandated number of instructional minutes is provided according to students' English language proficiency levels in each program model? How are ENL, English Language Arts (ELA) and if applicable, Home Language Arts (HLA) instructional minutes delivered in each program model?</p>	<p>Based on Part 154-1 (K-8) English as a New Language (ENL) Units of Study and Staffing Requirements, students on the Entering and Emerging levels are required to receive 360 minutes (2 units/week) of ENL instruction, while students on the Transitioning and Expanding levels will receive 180 minutes (1 unit/week). Finally, students who have reached the Commanding level will receive 90 minutes (0.5 unit/week) of service for two years. All current ELLs are serviced by the ENL teacher, whereas former ELLs can receive their mandated minutes by someone other than the ENL teacher through progress monitoring and feedback or project-based learning. Students will receive ENL instruction that is integrated mostly into all content areas, not in isolation. The school ensures the mandated number of ENL instructional minutes by identifying all ELLs using the RLAT and RSFS reports by proficiency level and developing an ENL schedule around the master student schedule and based on the mandated minutes, and grouping students by grade level and content so they can all be serviced by the ENL teacher. For instance, currently all students receive 5 periods of ELA and 1 period of English Lab per week, and the ENL teacher provides integrated ENL services 4 ELA periods per week. In addition, the monthly ELL Data Update Reports also contain important reminders and checklists about ATS data and STARS programming, to ensure that the mandated number of instructional minutes are provided according to each student's proficiency level. In case of remote instruction, our students will interface through Google Classroom to meet the required instructional minutes. We will schedule students in STARS for small-group instruction and integrated instruction using the Google Classroom platform. In addition, we will group students according to their grade and proficiency levels and IEP status. We are using the following tools to inform our practices and to create a plan of action: NYSITELL, NYSESLAT, DESSA, Atlas Data Analysis Note-Catcher, LAB-R Report, Language Allocation Policy and Survey, New Visions Portal, and other school-based assessments.</p>
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3. For schools with Dual Language Bilingual Education programs: Which Dual Language model is implemented (e.g. side-by-side, self-contained)? Explain how much of the instructional day (percentage) English proficient students and ELLs are integrated	N/A
In which language(s) is each core content area taught?	N/A
How is instruction designed to include both languages?	N/A
Is emergent literacy taught in the child's home language first (sequential), or are both languages taught at the same time (simultaneous)?	N/A

4. For schools with Transitional Bilingual Education programs:	N/A
Which core content areas are taught bilingually?	
How is the students' home language integrated into instruction?	N/A

PART IV: DATA ANALYSIS

Data Analysis

After reviewing and analyzing school demographic and assessment data, answer the following questions. The ELL Data Analysis Tool (EDAT) provided by the Division of Multilingual Learners can assist with identifying these data points.

For additional information, refer to **Data Analysis Professional Learning Module** and **ELL Data Analysis Tool (EDAT) Professional Learning Module**.

<p>1. What is the composition of the ELL subgroups at your school?</p> <p>What percentage of ELLs are Newcomers? What percentage of Newcomers are Students with Inconsistent/Interrupted Formal Education (SIFE)? How do effective services for Newcomers differ from those provided to Developing or Long-Term ELLs?</p>	<p>The composition of our ELLs is as follows: only 15% of our ELLs are Newcomers, while the majority of our current ELLs are Long-term ELLs (52.5%) or Developing ELLs (32.5%). a. Currently we have one SIFE students in our ELL population (2.5 %). In general our goal is to introduce or reintroduce SIFE students into the school setting and provide them with the tools that they need to successfully learn English, make academic gains, and learn to navigate American culture. We differentiate instruction within the classroom by providing them with materials that are both age appropriate and meet them at their linguistic and instructional level. We help them get engaged in learning by pairing them up with learning buddies who speak their native language. Additionally, we provide support to SIFE students and their families with the assistance of our Guidance Counselor to address social-emotional needs using the SIFE Oral Questionnaire and Writing Screener from the State (MLS) http://www.nysed.gov/bilingual-ed/students-interruptedinconsistent-formal-education-sife and using Class Dojo. b. Our Newcomer ELL population again is small (15%). In general, our school tends to have few newcomers audition. This group has great dependence on supports and structures to advance his or her academic language skills. These students are engaged in the same curriculum as the rest of the student body, but they receive additional linguistic support and more small-group instruction in an ENL setting. Classroom teachers focus heavily on the 4 modalities of Speaking, Listening, Reading and Writing through the use of technology because we have found that it evokes a high student interest and ensures ongoing student participation in collaborative activities and discussions to give opportunity for the practice of all 4 modalities. They engage in interactive work online, and build linguistic skills in that manner. Using pictures and other visuals, gestures and movements also help their comprehension as well as a lot of repetition of English and the benefit of having a learning buddy who speaks the native language, so that we can at the beginning rely on L1 support. Other strategies involve using graphic organizers, asking yes/no and either/or questions and further newcomer-friendly questioning techniques, accepting one or two word responses and providing plenty of opportunities for the student to participate in activities where students interact and move around. When using an online platform like Google Meet, using the caption feature when using multimedia or displaying information orally and visually at the same time, or modeling strategies are all more important and more accessible than ever. Finally, we plan to integrate the explicit teaching of language structures and vocabulary into a daily program, emphasize and focus instruction on speaking opportunities for students and provide first language support in order to facilitate the transfer of skills to English. c. We know that Developing students (32.5%) are traditionally stronger in listening and speaking, but they struggle to gain proficiency in reading and writing, and engaging in content area knowledge. Therefore, the content area teacher in conjunction with the ENL teacher create separate content and language objectives for each lesson. These objectives address their specific areas of need and motivate students to work beyond their former expectations. Teachers and students assess and realign objectives in one-on-one conferences based on the assessment data. This individual attention and progress-monitoring is key to preventing students from becoming long-term ELLs. The content and ENL teacher adapt and use various co-teaching models to teach the content and the language knowledge the students need to be able to succeed. The school also created a more effective learning environment for ELLs by implementing ELL teaching strategies school-wide in all content areas and mainstream classrooms and making content area teachers more aware of what it means to be an ELL. Teachers then are able to use this toolbox of strategies remotely through Google Classroom, Google Meet or in person in their lessons. d. Long-term ELLs (52.5%) are students who have not benefited enough from the traditional classroom experience including differentiated instruction and standard ENL strategies. Therefore, their needs necessitate a more intense form of academic intervention. This involves additional tutoring in both English and their native language, if possible. Additionally, these long-term ELLs may be struggling due to other learning problems that may need to be assessed and addressed in order to show improvement. The IEP or ENL teachers may need to consult the Committee on Special Education if the student is with a disability or is suspected of having a disability that may impact their ability to speak, listen, read or write in English. The principal must provide additional support services to the student, which must be aligned to a NY intervention plan (e.g., Academic Intervention Services) the school is already providing to all students. In the remote learning environment, these students and their families may also have difficulties with technology and staying connected, so the school must make sure to monitor these students' attendance and progress. e. ELLs who scored on a Commanding level on the NYSESLAT (0.8%) will continue to receive services for an additional two years through Option C: Project-based learning. Also, they will continue to receive testing accommodations for up to two years. Effective services for Newcomers include 1 unit of study of Stand-Alone classes where the students meet the ENL teacher in a separate location with explicit language instruction, vocabulary, pronunciation, grammar, syntax etc. coupled with 1 unit of study of Integrated Instruction where the ENL Teacher would serve as a co-teacher in the core subject area classes such as ELA and Social Studies to make content more accessible. This would comprise of bringing in additional audio/visual materials to frontload vocabulary and concepts specific to what is being taught, so that these students can reach the content as well as the language learning targets and objectives of the lesson. Developing and Long-Term ELLs need less language support, especially when it comes to basic, everyday vocabulary or syntax. However, these populations can also benefit from visual supports, tools to brainstorm and organize ideas and develop writing, student-friendly rubrics and checklists to self-monitor and assess their own performance orally and in writing. And finally, we should not underestimate the importance of offering language support to Long-Term ELLs who have mostly acquired English especially in speaking, but still lack the academic language to access and give evidence of having understood the content. By creating awareness of the importance of academic vocabulary and discourse and providing more clarity and opportunities for practicing the usage of this language will help these students gain confidence in actively participating in class, allowing them to further take advantage of learning opportunities in class. Overall, effective services for Newcomers differ from those provided to Developing or Long-Term ELLs because Newcomers must have their basic everyday, emotional and social needs met besides their academic ones and they need a substantial amount of explicit language instruction using their first language or using other language supports such as sentence starters/frames or cloze exercises, word banks, clear directions and multiple entry points for students who may be initially unable to respond with words. Developing and Long-Term ELLs may have other behavioral and special needs that stand in the way of succeeding academically, but if the ENL and the general education teachers can assess the whole student, they can develop an intervention plan to help these students. In addition, the ENL teacher can support these students with NYSESLAT-specific skills and strategies, so that they can test out of ENL.</p>
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<p>What percentage of ELLs are Long-Term ELLs? How do effective services for Long-Term ELLs differ from those designed for Developing ELLs?</p>	<p>Long-Term ELLs, ELLs who have received language support for 7 or more years make up a larger segment of our ELL population (52.5%). This population still shows dependence on supports and structures to advance their academic language skills. Instruction for Long-Term ELLs differ from instruction provided for Developing ELLs because there is more scaffolding and intervention needed to support the students who often have an IEP. In many cases, the issue turns out to be not language-related, but rather a disability. Some examples of effective services designed for this population include graphic organizers to preview vocabulary and content, frontloading a text and providing audio-visual support for better understanding of a topic or theme, activating prior knowledge and making connections to self, the world and text, explicit vocabulary instruction so that students can understand new concepts and provide vocabulary or word banks so that students can learn to use academic vocabulary to respond to a task, check for understanding and rate one's understanding during a lesson for engagement, checklists to students to hold themselves accountable, sentence starters/frames and transitions for varied and correct syntax support or reinforcing word solving skills including methods for multi-language learners that take advantage of their knowledge of the first language (cognates) and discussion protocols with language scaffolds of accountable talk like in Reciprocal Team Teaching or Socratic Seminar. Another reason for having a larger group of Long-Term ELLs may be that earlier some may not have received the rigorous, high-quality language instruction that they should have, so they seem not to have been able to move up or test out, but the following practices we are planning this year could be very successful with this population. First, it's critical that there is enough time and opportunity for students' data analysis to tailor instruction, collaborative curriculum mapping, ongoing planning and reflection on our own ENL practice and arranging ELL-related professional development for all the teachers of ELLs. In addition, it is a clear expectation that all teachers are teachers of ELLs and even when the ENL teacher is not present, all teachers can set language objectives and help students access content and develop their language and literacy skills. This year in content and grade meetings, we have gone through our Professional Learning Cycles and zoomed in on a group of students possibly ELLs or students with IEPs to monitor students data and discussed next steps for interventions, reviewed curriculum structures and shared teaching strategies that support Long-Term ELLs. Finally, to integrate these students who may face particular challenges, the school plans to provide opportunities to become members of the broader school community through advisories, celebrations or student government. With Developing ELLs (32.5%), even lighter and less heavily-scaffolded differentiated instruction and ELL support can help them move up in proficiency more rapidly and consistently. This group shows great independence in advancing their academic language skills. These students are more capable of working independently and completing multi-step processes, so the supports include releasing more responsibility because there is more intrinsic motivation to do well in school. There can be study guides, vocabulary lists or paragraph and essay building organizers available uploaded on Google Classroom in case the students need that extra scaffold. These students are also more likely to ask questions or ask for extra help, so conferencing is available and they can always conference with the ENL teacher in case they need assistance. Finally, students are to be mainstreamed into the core literacy content areas, while at the same time continue intensive academic vocabulary instruction in the content areas and increase opportunities for oral discussion to reinforce academic discourse and strengthen their writing skills.</p>
<p>What percentage of students are former ELLs? How is your school providing services to former ELLs?</p>	<p>The percentage of Former ELLs right now is very small (2.7%). These former ELLs have met the State standard to demonstrate proficiency and are now designated as Former ELLs entitled to receive two years of ELL/MLL services. Selected content area and grade teachers along with the ENL teacher team up to discuss, monitor and support ongoing English language development and academic progress of our Former ELLs at least 2 times a year. Content area teachers will have the students work on content-related projects and take project-based assessments to demonstrate understanding of content and the targeted skills and fulfilling the 90-minute mandate per week. These students are also eligible for specific accommodations on state assessments like the ELA and Math state exams. Therefore, the testing coordinator and the ENL teacher both work on ensuring that these accommodations are put in place when needed.</p>
<p>2. When you look at the results of the New York State English as a Second Language Achievement Test (NYSESLAT), what stands out? What trends are there for each modality?</p>	<p>As per the 2023 EDAT, we noticed that the majority of ELLs who took the 2021 NYSESLAT scored on the Expanding level (50%), 14.29% of the ELL population scored on the Commanding, Transitioning and Emerging Levels and only 7.14% scored on the Entering Level. In terms of the NYSESLAT results by grade and language modality, an overwhelming majority of ELLs showed more ability in Speaking and Listening, while are demonstrating Reading and Writing as their major area of need. In fact, on the 2021 NYSESLAT, none of the students scored high in the Reading modality. In addition, only 2 out of 7 students scored low in the Speaking and only one did so in the Writing modality. Overall, our students across all grades are in need of support with all modalities.</p>
<p>3. What is the relationship between students' performance on the NYSESLAT and other state assessments such as the ELA assessment, the Math assessment, and the Regents exams?</p>	<p>Based on the Spring 2021 NYSESLAT and Spring 2021 ELA 3-8 State Test, it is evident that our ELLs are struggling with ELA content. This connects to the way the data is trending on the NYSESLAT modality breakdown. Additionally, our ELLs are also having difficulty performing at grade level on the NYS Math Exam. We can deduce that content language is the core issue for our learners that have achieved Transitioning, Expanding, Commanding proficiency levels.</p>
<p>4. Examine all at-risk levels that might adversely affect ELLs at your school. What trends do you notice about the at-risk levels of ELLs at your school?</p>	<p>The early warning system for at-risk ELLs shows that our ELLs in total fall in 8 at-risk indicators. Two indicators of concern are the Potential and Long-Term ELLs which totals 19 students (56% of our ELL population). We also noticed that our students are not performing well on the NYSESLAT as per ELP and the NYS ELA and Math Exams. We are monitoring attendance to determine its impact on our students' performance on all summative and formative assessments throughout the course of the school year. We will as a school prioritize and incorporate strategies that address chronic absenteeism through a holistic approach. We can't forget about role families play in the complex task of addressing student absenteeism and enabling students to reach their potential in the classroom. Clearly it is crucially important to involve families and communities in purposeful, authentic and ethical ways to provide students with every opportunity to reach their potential.</p>

<p>5. What are the home languages of ELLs with the largest representation at your school? What staff, structures, and processes does the school have to support communication and learning that values these home languages?</p>	<p>At the time when diversity, equity and inclusion for all students and families is a major topic of discussion, it's really important that we recognize our school demographics, and whether we are adequately supporting all of our students. While current ELLs make up 15% of the school's student population, we have many students in the entire school population who are Spanish-speaking as their home language is identified as Spanish (33 students total). We also have one student who speaks Arabic, one students whose home language is Bengali and two students speaking Bambara. It has been our practice to task Spanish-speaking staff with translating for parents, or at meetings and parent-teacher conferences and with different documents. However, it's very important to have additional interpretation and translation services be part of daily communication. All school correspondence to families, official letters and flyers are translated to the most commonly used home language, Spanish as well as the other 3 home languages present in the school if preferred.</p>
<p>6. What are the racial and ethnic classifications of ELLs at your school? How are ELLs being included in planning and delivery of Culturally Responsive and Sustaining Education (CR-SE)?</p>	<p>As per the racial and ethnic classification of ELLs at our school, we can say that out of 37 ELLs 32 ELLs define themselves as Hispanic, while 5 ELLs define themselves as Non-Hispanic. Hispanic can include Hispanic, Latino or of Spanish origin meaning a person of Cuban, Dominican, Mexican, Puerto Rican, Central or South America, or other Spanish culture or origin. Within Hispanic students, 15.6% of ELLs identify as American Indian, meaning a person having origins in North, Central or South America, 12.5% as Black or having origins in any of the Black racial groups of Africa, 9.4% as Multiracial, a person belonging to two or more races and 62.5% as White or having origins in Europe, North Africa or the Middle East. Within Non-Hispanic students, 0% of ELLs identify as American Indian, meaning a person having origins in North, Central or South America, 20% as Asian, 60% as Black or having origins in any of the Black racial groups of Africa, 0% as Multiracial, a person belonging to two or more races and 20% as White or having origins in Europe, North Africa or the Middle East. The Culturally Responsive-Sustaining framework is about creating student-centered learning environments that affirm cultural identities; foster positive academic outcomes; contribute to individual student engagement, learning, growth, and achievement through the cultivation of critical thinking. The framework was designed to support the education of all students effectively and equitably, as well as provide appropriate supports and services to promote positive student outcomes. In the past there were traditionally marginalized groups due to race, culture, language, gender identity, ability, religion, nationality, migrant/refugee status, socioeconomic status, housing status, and other identities that were largely silenced or omitted from the curriculum. This system of inequity which often put English Language Learners based on linguistic background, gender, skin color, and other characteristics must be eliminated. English Language Learners are welcome in our community and are invited to become our students government. We make great effort to learn about ELLs' prior academic experiences, cultural and religious traditions, hobbies, personality, family circumstances, and backgrounds, or about the students' home community or native country, so that we can make inclusive instructional decisions in the classroom. Also, we are developing a library that offers culturally relevant and appropriate books for students to read. And finally, we offer guidance and social-emotional support to students who need it.</p>
<p>7. What are trends reflected in the NYSESLAT results of ELL subgroups such as ELLs with IEPs and SIFE? What do you think is impacting the results for these subgroups?</p>	<p>The EDAT provides us with a snapshot of Spring 2021 NYSESLAT test-takers, their proficiency levels and whether they had an IEP. Based on what we know about this subgroup of students, we can determine that their struggle is not English language acquisition with the exception of the ELLs on an Entering and Emerging Levels. We can conclude however, that ELLs without an IEP were more successful at scoring on the Expanding Level than ELLs with an IEP. Out of 14 students, 5 general education students tested on the Expanding Level while only 2 ELLs with an IEP tested on this level. We believe that the method with which ELA content is delivered may be what is impacting the students' ability to test out on the NYSESLAT. The team recognizes that the students need a lot of support with vocabulary, reading strategies like main idea and supporting details or making inferences. We will continue to provide them with ENL supports, but they will be grounded with ELA strategies to help them engage more strongly in literacy. We are aware that some ELLs with IEPs may have had gaps in their educational experiences or the intensity and quality of the instruction may have been insufficient to address their disability. We also need to check their emotional stability developmentally and culturally and if there are any individual or family circumstances that may explain their behavior, so that we can better serve their academic needs. In our school there is one student with Interrupted Formal Education. This student tested on the Emerging Level, but there was another student who tested on the same level who is not SIFE. We can still say that as their instruction has been interrupted or inconsistent, SIFE students may have social and psychological needs due to possible trauma, frustrations with their academic delays in relation to their peers, a lack of familiarity with school culture, and feelings of isolation in school. Some may not possess the academic knowledge demonstrated by their peers who have consistently attended school. Also, in addition to learning English, SIFE students often have not been exposed to the content knowledge and they also do not have the home language level we assume they have. Therefore, instruction for SIFE must build language, literacy, and content knowledge. SIFE students may not have been exposed to the same school behaviors and routines as other ELLs in the school environment. Finally, most ELLs have learned to use abstract thinking, while SIFE students have not yet learned to use these skills in a US school setting and require additional support in building language, literacy, and appropriate content.</p>

<p>8. (For grades 9-12 only) Please review your data in the Insight Tool and STARS to answer the following questions:</p> <p>a. How many ELLs are on-track towards graduation?</p>	
<p>b. How many ELLs in grades 11-12 have a documented postsecondary plan in STARS or ATS?</p>	
<p>c. What targeted strategies and interventions are in place to support ELLs who are currently off-track to graduate in four years?</p>	

PART V: ML/ELL INSTRUCTION

Tier 1: Core Instruction

For additional information, refer to **ML/ELL Instruction Professional Learning Module**.

1. How does the school's leadership team consider MLs/ELLs in the school's instructional design?	<p>The school's Instructional Leadership Team (ILT) consider MLLs in the school's instructional design by building school-wide coherence to accelerate learning for every student. We are committed to deepening and expanding our commitment to equity and excellence to ensure that every student will be ready for the next stage of their education, and ultimately, their career and future. The Instructional Leadership Framework combines research-based practices outlined in Teaching Advanced Literacy Skills and Culturally Responsive-Sustaining Education. The Instructional Priority Areas are Strengthening Core Instruction, Knowing Every Student Well and Using Shared and Inclusive Curriculum. MLLs are included because these frameworks focus on issues affecting culturally and linguistically diverse students. The following practices can support MLLs in the school's instructional design: accommodating instruction to best reflect the communication styles of students, incorporating and value the use of diverse community practices in the curriculum, adapting instruction to accommodate the acculturation needs of students, developing linguistic competence through functional and purposeful dialogue in the classroom, connecting students' prior experiences with current skills being taught, or contextualize learning by reflecting and placing value on students' native cultural values, norms, and languages when implementing the curriculum. Also, the diverse cultural and linguistic backgrounds represented by MLLs in the school makes it crucial for teachers to implement culturally and linguistically responsive practices throughout the school. Our schools' Instructional Leadership Team follows the Four Hallmarks of Core Instruction. This includes working with a variety of texts that feature big ideas, rich content and multiple perspectives, discussion to build language and knowledge, using extended writing as a platform to build language and knowledge and studying a small set of high-utility vocabulary to master language and knowledge. All of these hallmarks work together interconnectedly to promote advance literacy. The ILT consider MLs/ELLs in the school's instructional design the following ways: The four hallmarks of core instruction are research-based practices that support strong core instruction that meets the needs of diverse students. For multilingual and English language learners all four hallmarks occur in both English and the home language. To support MLs/ELLs, we will provide access to academic content areas to accelerate English language development by doing the following: using printed and digital text, pictures, maps etc. These should also represent a range of perspectives for language and knowledge building and various abilities for cultural, racial and ethnic groups to ensure a culturally responsive orientation teaching. The use of the home language supports and helps students access grade level texts and tasks. When planning for students with IEPs, we'll increase home language supports and interventions and increase English language supports and interventions. Finally, the ILT will work in partnership with the NYCDOE's Continuous Learning (CL) team in strengthening core instruction and support for Black and/or Latinx multilingual learners (MLs) and deepening teachers' knowledge of students. The teachers within the ILT will use improvement science to analyze student work, identify supports and practices proven to support BDA MLLs, and then bring these strategies and protocols to their content team for whole school implementation.</p>
2. Describe how core content is delivered in each program model. Specify language, and the instructional approaches and methods to foster language development and meet the demands of the Next Generation Learning Standards.	<p>Integrated ENL instruction takes place in ELA and/or Social Studies classes (to foster literacy) in all three grades using ENL strategies. The ENL teacher works to support MLLs in collaboration with general education classroom teachers to provide language acquisition and vocabulary support. The teachers create an environment where MLLs can feel secure and prepared to take risks and where MLLs' languages and cultures are valued. As students build on the understandings of their own language (primarily Spanish), they are encouraged to use their first language as well, but instruction is in English. Instruction focuses on the MLLs' oral language development in order to support writing. The teachers support MLLs' language skill development through scaffolding their language by modeling, visualization, text analysis, and metacognition. Through the workshop model, the new language, which includes vocabulary, grammar and pronunciation, is taught explicitly in the context of a theme or topic, while pair and group work maximize language interaction supported by accountable talk stems, sentence starters, or talk moves, which is monitored and assessed by the teacher. All or most of the above strategies are used to support not just MLLs in the classroom, but all the students in a whole class setting or in small group instruction in order to ensure that all MLLs can access the ELA and/or Social Studies curriculum and perform successfully on the Next Generation Learning Standards. To effectively accelerate language acquisition, the language of instruction is predominantly English with some home language support (Spanish) using the English-only and Collaborative instructional approach to develop literacy in English. Therefore, all instruction is in English adapted to the students' proficiency level supplemented by visuals, gestures, manipulatives and home language support, and methods to make language comprehensible in each program model. The Stand-Alone instruction delivered by the ENL teacher is tailored to provide extra support in addressing students' areas of weakness and needs, so that they can succeed in ELA, other content areas and on the NYSESLAT. Our MLLs and former MLLs are supported by lessons designed with an ELL component from our ELA curriculum. These supports as well as further ELL resources are regularly uploaded to Google Classroom and aligned to the lessons. In a Stand-Alone class, the MLLs with the lowest proficiency levels (Entering and Emerging) meet with the ENL teacher for small group instruction where they focus on language building using the 4 modalities: Speaking, Listening, Reading and Writing. High-quality instruction in the Stand-Alone model helps students develop English proficiency and grade-level concepts and skills while providing authentic opportunities for students to develop language and discourse. Ideally, students will become self-aware about their developing skills and knowledge, so that they can apply those in a variety of academic areas and settings.</p>

<p>3. What instructional strategies and grade-level materials, including technology, do teachers of MLs/ELLs use to provide access to grade level academic content areas and accelerate English language development? Include core content area as well as language materials.</p> <p>a. ELLs with IEPs</p>	<p>MLLs may use the same instructional materials as other students, but they may use them in different ways or with different frequency. For example, MLLs tend to use math manipulatives and hands-on materials more often to help demonstrate understanding. They also require additional resources, particularly in literacy like translations of learning targets, prompts and directions, vocabulary word support with visuals, picture dictionaries, thesauruses, books/materials in the native language or both languages, bilingual checklists and anchor charts are common resources. Additionally, MLLs benefit greatly from using technology and incorporating interactive digital solutions such as Peardeck, Kahoot, iReady, Brainpop, flocabulary, unitedstreaming, teachervision, educationplace, and starfall. These solutions and websites create a visual and auditory learning experience for students and help them to gain English proficiency, content area knowledge, and literacy skills. Materials are made available to the various subgroups of MLLs in order to participate in supplemental programs on Google docs and Google Classroom. The ENL teacher uploads resources such as word and cognate lists, instructional videos, strategy cards, graphic organizers, exemplary work, rubrics and checklists just to mention a few and makes them available on Google Classroom for all MLLs to use.</p>
<p>b. SIFE</p>	<p>We make sure our SIFE students have access to grade level content by offering opportunities to introduce or reintroduce SIFE students into the school setting and provide them with the tools that they need to successfully learn English, make academic gains, and learn to navigate American culture. We differentiate instruction within the classroom by providing them with materials that are both age appropriate and meet them at their linguistic and instructional level. We screen students for reading and math and may notice if a student lacks a foundational skill in order to be a successful reader. We help them get engaged in learning by pairing them up with buddies who speak their native language. Finally, we offer students the opportunity to spend their lunch periods with a guidance counselor and other students, so that they could develop social and linguistic skills in a small and nurturing environment. Additionally, we will provide support to SIFE students and their family with the assistance of our Guidance Counselor to address social emotional needs using the SIFE Oral Questionnaire and Writing Screener from the State (MLS).</p>
<p>c. Newcomer</p>	<p>We make sure our Newcomer MLLs have access to grade level content by providing high quality differentiation, so the students could access the content despite having limited English. In our school we tend not to have newcomers, but there are exceptions. These students are engaged in the same curriculum as the rest of the student body, but they receive additional linguistic support predominantly in the first language and more small-group instruction in an ENL setting. As a supplement, classroom teachers use online programs like IReady or RAZKids to teach and assess speaking, listening, reading and writing and ensure ongoing student participation in collaborative activities and discussions to give opportunity for the practice of all 4 modalities. Using pictures and other visuals, gestures and movements also help their comprehension as well as a lot of repetition of English and the benefit of having a learning buddy who speaks the native language. Other strategies involve using graphic organizers, asking yes/no and either/or questions, accepting one or two word responses and providing plenty of opportunities for the student to participate in activities. Newcomers must have their basic everyday, emotional and social needs met besides their academic ones and they need a substantial amount of explicit language instruction using their first language or using other language support such as sentence frames or cloze exercises, word banks, clear directions and multiple entry points for students who may be unable to respond with words. ENL services for Newcomers include 1 unit of study of Stand-Alone classes where the students meet the ENL teacher in a separate location with explicit language instruction, vocabulary, pronunciation, grammar, and syntax coupled with 1 unit of study of Integrated Instruction where the ENL Teacher would serve as a co-teacher in the core subject area classes such as ELA and Social Studies to make content more accessible. This means bringing in additional audio/visual materials to frontload vocabulary and concepts specific to what is being taught, so that these students can reach the content as well as the language learning targets and objectives of the lesson.</p>
<p>d. Developing</p>	<p>We make sure our Developing MLLs have access to grade level content by building on their strengths. These MLLs already have years of academic and life experiences to draw from, so they can benefit when teachers building on their prior knowledge. Also, since they know a substantial amount of language, moderate scaffolds can really push them to produce language to demonstrate their learning. Also, giving them an opportunity to discuss a topic before writing to increase student engagement and accessibility of the content or using their home language as a resource can also advance their learning and understanding of what's taught. We know that these students are traditionally stronger in listening and speaking, but they struggle to gain proficiency in reading, writing, and engaging in content area knowledge. Therefore, the content area teacher in conjunction with the ENL teacher create separate content and language objectives for each lesson. These objectives address their specific areas of need and motivate students to work beyond their former expectations. Teachers and students assess and realign objectives in one-on-one conferences based on the assessment data. This individual attention and progress-monitoring is key to preventing students from becoming long-term MLLs. The content and ENL teacher adopt and use various co-teaching models to teach the content and the language knowledge the students need to be able to succeed. The school also created a more effective learning environment for MLLs by implementing ELL teaching strategies school-wide in all content areas and mainstream classrooms and making content area teachers more aware of what it means to be an ELL.</p>

e. Long Term	<p>We make sure our Long-Term MLLs have access to grade level content by realizing that many of them may not have received quality language instruction that they should have, so they seem not to have been able to move up or test out. Therefore, our practices this year could potentially be very successful with this population. First, it's critical that there is enough time and opportunity for students' data analysis, collaborative curriculum mapping, ongoing planning and reflection and ELL-related professional development for all the teachers of MLLs. Besides a rigorous ELA instruction geared towards Long-Term MLLs, it is very important that they receive explicit instruction in the home language. In addition, we are making it clear that all teachers are teachers of MLLs and even when the ENL teacher is not present, all teachers can set language objectives and help students access content and develop their language and literacy skills. This year in content and grade meetings, we'll go through our Professional Learning Cycles and zoom in on a group of students possibly MLLs or students with IEPs to monitor student data and discuss next steps for interventions, review curriculum structures and share teaching strategies that support Long-Term MLLs. Finally, to integrate these students who may face particular challenges, the school plans to provide opportunities to become members of the broader school community through advisories, celebrations or student government. Long-term MLLs are students who have not benefited enough from the traditional classroom experience including differentiated instruction and standard ENL strategies. Therefore, their needs necessitate a more intense form of academic intervention. This involves additional tutoring in both English and their native language, if possible. Additionally, these long-term MLLs may be struggling due to other learning problems that may need to be assessed and addressed in order to show improvement. The IEP or ENL teachers may need to consult the Committee on Special Education if the student is a student with a disability or if the student is suspected of having a disability that may impact his/her ability to speak, listen, read or write in English. The principal must provide additional support services to the student, which must be aligned to a NY intervention plan (e.g., Academic Intervention Services) the school is already providing to all students.</p>
f. Former ELLs up to two years after exiting ELL status	<p>MLLs who scored on the Commanding level on the NYSESLAT will continue to receive services for an additional two years through Option C: Project-based learning. Also, they will continue to receive testing accommodations for up to two years. We make sure our Former MLLs have access to grade level content by providing instructional and support services such as Academic Intervention Services (AIS) to them when the monitoring of their progress indicates a need for such intervention. ENL instruction or regular consultation between the ENL teacher and the mainstream teachers may also be included.</p>
4. How does your school use curricular, instructional, and scheduling flexibility to enable ELLs with IEPs to achieve their IEP goals and attain English language proficiency within the least restrictive environment?	<p>All MLLs with IEPs are in their least restrictive environment. Most ENL classes and groupings include both general education and special education populations in an ICT setting. Flexible scheduling is used to maximize time spent with non-disabled peers when possible and appropriate. In our school, class assignment decisions are based partly on student achievement and special population classification. We have found that if MLLs are grouped in the same class, the ENL teacher is better able to provide the ENL services by providing Stand-alone and Integrated ENL models. Other considerations include planning for home language support for MLLs strategically like including newcomer MLLs and non-MLLs with a shared home language to participate in the same group or assigning teachers with knowledge of a home language to newcomer ELL students with the same home language. In our school ICT classes are where both general and special education populations are integrated in an ICT setting. There is a maximum of 12 IEP students in these classes and MLLs with an IEP are placed into these classes. We also have a self-contained bridge class with a 12 to 1 or a 12 to 1 to 1 ratio where MLLs with IEPs are placed. The ENL teacher provides Integrated ENL instruction in both types of settings, in mostly ELA classes to support the language development of these students. Teachers have maximized the time students can spend in the classroom in person, so that the students can receive the best face-to-face instruction possible to enable them to achieve their IEP goals in the least restrictive environment. When there are MLLs in these ICT classes, the ENL teacher schedules meetings with them and other ENL students, grouping them according to modality and proficiency level. The teacher is able to deliver instruction by displaying information both orally and visually, eliciting student feedback or have students respond and engage in discussions orally. Students are also assigned work they are supposed to complete independently on their own time. This work is aligned with core content curricula and is supposed to help students access content by applying the learnt strategies such as previewing a text, annotating for a purpose, providing a gist for a text or generating questions after reading a text.</p>
5. How is home language support assessed and delivered in each program model (DL, TBE, and ENL)?	<p>In our English as a New Language program, native language support is more subtle than in dual language or bilingual programs. Our Entering and Emerging Level students receive some oral and written support in their first language, which constitutes of translations of directions, prompts, texts, word banks and other vocabulary additions and can include books in the native language. MLLs may choose from a library of books on various levels including those from Spanish authors, those that are both in English and Spanish and those that are only in Spanish for Independent Reading. Assigning a learning-buddy or cross-subject tutor is also helpful because they can communicate in their students' native language providing support and contributing to the students' gain in self-esteem. Besides, the ENL teacher who provides some native language support embedded in the daily instruction, can also use strategies that allow MLLs to interact and participate despite having limited proficiency. These include learning simple instructions in the student's native language, using questioning that allows students to answer yes or no, this or that, using basic syntax, using lots of visuals, routines and having a co-teacher or para professional to provide one-on-one support to students with limited English proficiency. Some examples of home language support provided include documents, instructions, manuals, thesauruses and other resources in the students' home language uploaded on Google Classroom.</p>
6. (For grades 6-12 only) What language electives are offered to MLs/ELLs? How is your school preparing MLs/ELLs to obtain the New York State Seal of Biliteracy?	<p>Currently all BDA students receive one period a week of instructional in Spanish. This class focuses on student ability to read, write, and discuss in Spanish. For native Spanish speakers, this class period will focus on reading and writing in Spanish to ensure that by the end of grade 8 the MLLs have obtained the New York State Seal of Biliteracy.</p>

<p>7. Describe how your overall, annual professional learning plan ensures that all staff – including administrators, teachers and -non-pedagogical staff – incorporates learning specifically related to the academic and social emotional needs of MLs/ELLs. Professional learning topics might include co-teaching strategies, or integrating language and content instruction.</p>	<p>Part of the school's annual professional learning plan includes our Professional Learning Cycles. Our instructional focus is to track and monitor data to create tiered groups to meet the needs of the different proficiency levels of ENL students, so that we can create targeted intervention that is going to move students to proficiency. We also plan to track and monitor student engagement to see how engaged students are in learning and discussion. For this too we use data to create targeted intervention to support groups of students where instruction in tailored to students' individual needs. Through this practice, we'll be able to come up with questions to reflect on our practices and whether they were successful moving students up in their language proficiency. As far as including all staff in the professional learning plan related to the academic and social needs of MLLs, everybody is included in the professional development plan of MLLs in the school because we believe that every teacher is a teacher of MLLs. As a mandate, for bilingual and English as a New Language teachers, ELL-related professional development makes up a minimum of fifty percent (50%) of the required professional development hours, while for all teachers a minimum of fifteen percent (15%) of the required professional development hours is to be related to MLLs. This professional development is dedicated to language acquisition, including a focus on best practices for co-teaching strategies and integrating language and content instruction for English language learners. The ENL teacher receives professional development during the monthly faculty conferences, during grade and content meetings, learning walks or walk-throughs, meetings with administrators and outsourced professional development events of teachers' choice that are aligned with content instruction for MLLs. The professional development in the school to teachers of MLLs this year will include, but is not limited to ELL Liaison Meetings as well as topics such as Supporting MLs/ELLs with Grade Level Content Area Learning series just to mention of a few. The school is working on including additional PD sessions in the school agenda in support of the needs of ELLs/MLLs and Former ELLs. The school's ENL Team will attend Bronx Borough Office professional development sessions monthly such as ELL Liaison Meetings, District-wide Professional Development events, or Professional Development events from the Division of Multilingual Learners and other outside events to get instruction and curricula aligned with the Next Generation Learning Standards (NGLS). Finally, the ENL teacher also has the opportunity to present ELL-specific topics to the school to turnkey important information about teaching practices pertaining to MLLs. Agendas and attendance documents are filed in the school 's MLL Binder and/or PD Plan Binder. Our instructional focus is to track and monitor data to create tiered groups to meet the needs of the different proficiency levels of ENL students, so that we can create targeted intervention that is going to move students to proficiency. We also plant to track and monitor student engagement to see how engaged students are in learning and discussion. For this too we use data to create targeted intervention to support groups of students where instruction in tailored to students' individual needs. Through this practice, we'll be able to come up with questions to reflect on our practices and whether they were successful moving students up in their language proficiency.</p>
<p>8. Describe your school's professional development plan in order to meet the mandated Continuing Teacher and Leader Education (CTLE) ELL specific hours for certification renewal as per CR Part 154 (15% of total hours for all certified faculty and 50% of total hours for bilingual education/ENL teachers receive ELL-specific professional development).</p>	<p>The ENL teacher looks for Professional Development events that if attended would accommodate the needs of MLLs and their teachers' in addressing the learning needs of the school's ELL population. Later this information is turnkeyed to other content area teachers, so that there can be consistent practices implemented school-wide in all content areas and across grades. Teachers need to have the same understanding about the expected levels of rigor and standards in the classroom, and what the students need to be prepared for the Next Generation Learning Standards (NGLS). Our school will provide professional development to all teachers and administrators that will specifically address the needs of English language learners. A minimum of fifteen percent (15%) of the required professional development hours for all teachers will be dedicated to language acquisition, including a focus on best practices for co-teaching strategies and integrating language and content instruction for English language learners. For all bilingual and English as a New Language teachers, a minimum of fifty percent (50%) of the required professional development hours will be dedicated to language acquisition in alignment with core content area instruction, including a focus on best practices for co-teaching strategies and integrating language and content instruction for English language learners. The school intentionally structures time and designs learning opportunities for all teachers to collaborate and design instruction, analyze student work, and develop rigorous lessons with MLs/ELLs in mind by developing and following Professional Learning Cycles to gather and analyze student data specifically related to MLLs and organizing Lunch and Learns where the ENL teacher shares insights on ELL topics such as differentiation of content, collaborative learning for MLLs for preparing MLLs for NYSESLAT-specific tasks and skills in all content areas.</p>

Assessment

<p>SCREENERS</p> <p>9. Which screening assessments (e.g. Lexia RAPID, GRADE, PAR, Acadience, or STAR Reading) are being used to guide instructional planning for your ELLs and how do you use data to address interventions?</p>	<p>The screening assessments that we are going to use to guide instructional planning for our students including our ELLs are the SEL Screener, to understand each student's social emotional needs, especially after a 2 year-long unprecedented disruption. Teachers and other staff members will answer questions about each and every student that focus on a student's social-emotional skills such as decision-making, self awareness or personal responsibility. The i-Ready Diagnostic Assessment is a type of computer adaptive test that matches the difficulty of test questions to the ability of each student. As students answer questions correctly, the test gets more difficult. As students answer questions incorrectly, the test gets easier. In both scenarios, the test adapts to find the precise ability of each student in the quickest, most efficient way possible. It tests Phonology, Phonics and High-Frequency Words as well as Vocabulary and Comprehension of Literature and Informational Text. When we are able to see that a student is below grade level, specific interventions targeting the area of weakness are designed in integration of the core curriculum, so the students can meet the literacy standards set. Other screeners include the Home Language Survey, which helps determine if a newcomer is an ELL because the home language is other than English. We track and record attendance on ATS that shows pattern of absenteeism or lateness and other issues that can impact academic success. A new platform for looking at and analyzing data for intervention purposes is New Visions, where ATS and IReady data converge. Finally, all teachers conducted surveys called Interest Surveys where they gathered information about student interest and need. The grade teams then took this data compiled in binders and highlighted the ones that were unusual or out of the ordinary to plan intervention targeting those students: this may take the form of a quick meeting, conference or setting up a time with the Guidance Counselor.</p>
<p>10. For all grades, describe your targeted intervention programs for ELLs in ELA, math, and other core content areas (specify ELL subgroups targeted). List the range of intervention services offered in your school for the above areas as well as the language(s) in which they are offered.</p>	<p>Over the past few years, data has shown that intervention is most needed in ELA for all students, including MLLs. In our recently adopted curricula and model of teaching and learning, students are inspired to think critically and realize their potential to be prepared for college and career. Additionally, we have purchased iReady reading and writing programs to supplement the ELA curriculum, HMH. iReady can predict student performance on state assessments and the Diagnostic for reading and mathematics can pinpoint student needs down to the sub-skill level, and ongoing progress monitoring shows whether students are on track to achieve end-of-year targets. Teachers are available to confer with students in need focusing on content or skill that needs reinforcement or clarification. We also hold an early morning program, after school program, Saturday Academy, and break programs focusing largely on literacy and Math. Our instructional focus is to track and monitor data to create tiered groups to meet the needs of the different proficiency levels of MLL students, so that we can create targeted intervention that is going to move students to proficiency. Therefore, we have incorporated daily meetings into our schedules to create opportunities for teachers to be engaged in meaningful thinking and discussion around strategizing and inquiry on how to incorporate best practices to ensure that we are improving the quality of teaching and learning for all of our MLLs. These are demonstrated through a weekly facilitation of meetings by content and grade, Lunch and Learns organized around a focus area and PLCs that support best practices and strategies for MLLs. In these meetings teachers use student work and assessments to track and monitor progress students are making after each unit and revise lessons as a tool to check and monitor whether students obtained mastery of the goal and to discuss what other supports are needed. Teachers also discuss inquiry of best practice as a study around a common question or hypothesis to study what and how best practices support and improve the progress MLLs make throughout the year. The data that we use to inform us of the progress they're making are but not limited to the NYSESLAT, the NYSITELL, iReady, IXL, or Mathletics. Once the data have been gathered, teachers engage in meaningful thinking to make modifications to lessons and units. In addition, they conduct visits and share feedback to set S.M.A.R.T goals across all content. The ENL specialist also facilitates workshops to turnkey strategies shared with her by the MLLs District Liaison around best practice to improve the quality of learning and teaching for all MLLs. Learning Walks are then conducted to ensure that all MLLs are sitting in classrooms where there are multiple entry points that allow them accessibility to demonstrate academic progress, so that we can close the gap in reading comprehension. The intervention services offered in BDA include individual and group conferences during independent practice time focused on a particular literacy skill designed for students who need extra support acquiring a specific skill. It also includes after school instruction in Math, ELA, Technology and Dance where students can receive explicit instruction regarding language, a certain concept or skill. The ENL, the Special Education teachers and the SETTs teacher all provide intervention services in literacy and math in a small group setting if student data indicates there's a need. Finally, content area teachers or support service teachers can assign a lesson or task on the iReady program that is also designed for students needing interventions that is going to also provide data on whether the intervention was successful or not. All interventions are dominantly in English, except when the student has a substantially low proficiency level (Entering or Emerging), then first language support is a must.</p>

<p>11. For all grades, describe how your school uses data to guide instruction for ELLs within a Multi-tiered System of Supports (MTSS). Refer to the Instructional Leadership Tool for MLs and ELLs and MTSS Guide for MLs and ELLs to help in the development and implementation of your school's plan for MLs/ELLs.</p>	<p>In ILT meetings and content meetings, teachers use ATLAS protocols to guide data analysis of assessments and student work. Teams collaboratively identify strengths and weaknesses, consider the implications of this analysis, and determine next steps both for individual students and the MLL subgroup.</p>
<p>FORMATIVE</p> <p>12. Which formative assessments (e.g. NYC performance Tasks, ELL Periodic Assessment, HLA Assessment, Fountas and Pinnell, DRA, TCRWP, teacher-created assessments, etc.) are used to inform and drive instruction?</p>	<p>The vast majority of our MLLs are identified as MLLs before coming to our school and their home language and proficiency level are already identified based on the Home Language Survey and the NYSITELL conducted in their previous school. As the data suggest, the support they need is in reading and writing in English. Therefore, most assessments are in the target language, English except the Spanish LAB-R. To assess the early literacy skills of MLLs, our school has been using the iReady assessments and additional teacher-created writing assessments (base-mid and end-lines) graded on the New York State Writing from Sources Rubric. Based on these assessments we are not just able to show the overall reading level of a student, but the specific areas of strength and weakness such as vocabulary or comprehension of literary and informational text. These same assessments are administered throughout the year such as the IReady Diagnostic, Baseline, Midline and Endline Assessments and End of Unit Assessments per subject area to monitor progress and student growth. Students use iReady not just for assessments, but for lessons that target their areas of weakness. The majority of our MLL students tend to read below grade-level. Therefore, one of our goals is to heavily focus on and provide instructional support on reading strategies and skills to improve not just reading fluency and accuracy, but also comprehension. One way to provide this support is through guided reading groups in all content areas. Teachers will then use DOE protocol to examine student work and gain new insight into students' performance on assessments, to then use this insight to determine next steps in practice.</p>
<p>13. How do you ensure that MLs/ELLs are appropriately evaluated in their home languages throughout the year?</p>	<p>When a newly arrived ELL is admitted, the school must initiate the formal identification process to all newly enrolled students, which includes the in-person administration of the Home Language Identification Survey (HLIS) to determine the student's home language and to determine NYSITELL eligibility. Students whose home language is Spanish are also given the Spanish Language Assessment Battery (Spanish LAB) that tests literacy skills in the student's first language, Spanish. However, the vast majority of our MLLs are identified as MLLs before coming to our school. As the data suggests, the support they need is in reading and writing in English. Therefore, most assessment is in the target language, English. If and when our population and its needs change, we will consider additional methods of assessing in the native language.</p>

<p>SUMMATIVE</p> <p>14. Which summative assessments (e.g. NYSESLAT, ELA, Math, Regents, etc.) are used to evaluate the effectiveness of your ML/ELL programs and how does it inform instructional design and curricular decisions? (Refer to the ELL Data Analysis Tool).</p>	<p>One key summative assessment used at BDA to evaluate the effectiveness of our ML/ELL programs is the iReady assessments for ELA and Math. When analyzing the iReady data for MLLs both the student growth (typical annual growth and stretch growth) and student proficiency levels are considered. BDA teams (ILT, grade, content) also closely analyze MLL data in relation to the general student population to ensure that our MLL students are moving at a rate equal to, or greater than, the general population. An additional summative assessment that is used to evaluate the effectiveness of our program is the NYSESLAT results. We consider how many MLLs move up one or more proficiency levels or end up testing out of ENL based on the results on the NYSESLAT. However, additional measures of student growth (including running records, IEPs, Lexile levels, iReady standard mastery assessments, unit assessments, student work, conference notes, portfolio pieces, writing endlines, etc.) are also considered when measuring the progress of our MLL students. These are analyzed closely to determine new instructional plans and learning goals. Teachers meet in grade and content teams to discuss assessment results and make strategic decisions to address students' needs.</p>
<p>15. What is your NYSESLAT administration plan? Include the titles of the staff that will administer and score the assessment. Please describe your plan to ensure that all ELLs, and former ELLs continue to receive mandated services during the testing period.</p>	<p>Due to the small number of ELLs tested each year, our NYSESLAT administration involves three teachers: 1 ELA teacher, 1 Special Education teacher, and a certified ENL teacher who has had special training in administering the NYSESLAT. The ENL teacher is in charge of the planning and facilitation of all parts of the NYSESLAT and making arrangements for the scoring of the written portion of the test. First, the ENL teacher prints the RLER report from ATS to show which students are eligible to take the NYSESLAT that year. She creates a schedule considering the various grade bands of students, their schedules and group sizes for the testing space that is available. The NYSESLAT is administered annually to all MLLs in two grade bands: 5-6 and 7-8 to assess the four language modalities: Speaking, Listening, Reading, and Writing. Since teachers may not score their own students' responses for the Speaking and Writing questions, the principal makes the final decision to assign a teacher other than the student's teacher to simultaneously score the Speaking test, while it's being administered by the ENL teacher. Additionally, all student responses to the constructed-response Writing prompts must be scored by committees of teachers where no teacher who is a student's English as a New Language, Bilingual Education, or English Language Arts teacher may score any of the constructed-response questions. As a rule, the Speech teacher, or any of the Special Education Teachers are usually invited to be part of the scoring team. A few days before its administration, the ENL teacher informs MLLs about the NYSESLAT. It's a test designed to show how well they can speak, listen, read and write in English to increase students' interest while alleviating test anxiety. Then, the ENL teacher explains the general types of questions they should expect to see on the test and the procedures they should follow in recording their answers. Prior to this time, the ENL teacher also provides in the form of an after-school student workshop a preparatory course for this specific exam, so the tasks and questions specific to the NYSESLAT should be familiar to the students. Additionally, the ENL teacher offers professional development to all teachers of MLLs to better prepare them for the test and create awareness of the types of skills the students need to show proficiency of. Each content team is then responsible for creating assignments that are geared towards these types of NYSESLAT-specific tasks in a coherent way and providing feedback to their MLLs to support them with their language acquisition. Then, the ENL teacher notifies parents/guardians of the dates of NYSESLAT testing and the purpose of the test. The ENL teacher decides on which days and in which room to administer the NYSESLAT Listening/Reading/Writing group sessions, so it's least disruptive to the students' schedules, but it's accommodating to take the test and perform their best. Throughout the testing administration, the secure materials are kept in a secure place and by the specified deadline and according to specific directions are sent back to MetriTech. The answer documents are printed from ATS by the Testing Coordinator, checked for accuracy, then bubbled in considering special accommodations for MLLs with an IEP, and scanned into ATS by the Testing Coordinator. MLLs who scored on a Commanding level on the NYSESLAT will continue to receive services for an additional two years through Option C: Project-based learning. Also, they will continue to receive testing accommodations for up to two years.</p>

PART VI: FAMILY PARTNERSHIP

Family Partnership

<p>1. Describe ML/ELL family empowerment in your school beyond mandated meetings and orientations. Include specific activities that foster empowerment for families of MLs/ELLs.</p>	<p>In the Bronx Dance Academy, the ENL teacher will individually meet with the parents or guardians of English language learners multiple times a year if needed. Such meetings may be to conduct the Home language Survey and the parent interview or a specific scheduled meeting with the parent during Parent Engagement time on Tuesday afternoons. The ENL teacher also attends IEP meetings pertaining to MLLs with IEPs and discusses with parents any academic or behavioral issues the student may have. The ENL teacher also meets with parents or guardians annually to discuss the goals of the ENL program, which is for all MLLs to achieve a command of English, so they can function as commanding in a general education setting. In this meeting parents will be updated on their child's progress as well as academic strength and areas of need by teachers who support the student. In anticipation of testing (NYSITELL, NYSESLAT or LABR), the teachers will inform the parents about the demands of the test and their expectations for the child's linguistic growth as well as the results of the test if it already took place. The meeting provides opportunities to discuss their child's language development progress, their child's English language proficiency assessment results, and language development needs in all content areas. This meeting includes school staff or Interpretation Services necessary to sufficiently inform the parents or guardians about the child's language development in all content areas in their preferred language, so the meeting may be conducted with a qualified interpreter/translator in the language or mode of communication the parent or guardian best understands. The school records attendance, establishes protocols and assigns qualified and trained staff to manage these meetings. Meetings will be held in person when possible and virtually as needed like in case of parents who are unable to come to the school. These parents will have an option to attend the annual conference through digital platforms like Google Meet or Microsoft Teams. Sign-in sheets and agendas will be uploaded and filed in a google folder for parent participation. All parent activities include parents of MLLs and it's open to all parents. Since we are using Google Classroom as a school management software and online grade book, it allows the parents to read any comments on their child's progress. In addition, Class Dojo allows teachers and staff to communicate with parents in the parents' preferred language. Feedback to parents through Class Dojo has been regular and current. Also, the Language Access Coordinator has received and will receive additional training in order to turnkey vital and new information about the language and interpretation services provided by the DOE and school to all parents. Parents are occasionally invited to join a classroom presentation and/or debate by sending out letters in multiple languages describing the lesson and activity. Students develop self-confidence and trust in their abilities to present/debate information to an audience which includes their parents. Parents will trust teachers and their skills to teach their children.</p>
<p>2. Describe your school's plan to ensure all families of ELLs are provided with an annual individual meeting as required by CR Part 154to discuss goals of the program, language development progress, language proficiency assessment results, and language development needs in all content areas? Include provisions for interpretation and translation as needed. Note: these meetings are separate from and do not include mandated parent orientation meetings and DOE-scheduled parent-teacher conferences.</p>	<p>Every year, the school is mandated to hold an annual meeting to inform parents of English language learners about their academic and language progress in school. This is a great opportunity for parents to meet individually with members of the staff including guidance counselors and discuss the child's progress as well as the services the school is providing. This is in addition to the initial parent orientations, regular parent-teacher conferences, and other meetings. At the Annual Parent Meeting parents can learn about their child's language development progress, their child's New York State English as a Second Language Assessment Test (NYSESLAT) results and the Services and Program entitlement in the school. The ENL teacher explains the goals of the program, language development progress, English language proficiency assessments results, and language development needs in all content areas and with parents they can discuss any questions or issues related to academics or behavior. The ENL teacher regularly uses Class Dojo and Google Classroom to communicate with parents the ways to sign up for a time slot during the course of the year. There may be a need for a qualified interpreter or translator in the parent's preferred language, in which case the Translation and Interpretation Unit can be contacted. Parents can ask about how long their child will remain in the program, what their child is expected to learn at his/her grade level, what their child is doing well or struggling with, or whether he or she needs extra language supports and what resources are available to help their child.</p>

<p>3. What culturally and linguistically responsive partnerships do you currently have that support the needs of your school community?</p>	<p>Bronx Dance Academy forms partnerships with parents that encourage the exchange of culture. We survey students and families to learn their home language, nationality, and culture. We also incorporate a whole quarter of culturally responsive lessons and activities centered around identity at the start of each school year that allow students to share a variety of the cultural identities they identify with, including shared linguistic heritage in Spanish, Bengali, and Bambara language families, Hispanic heritage, African diaspora, Caribbean heritage, Asian and Pacific Islander heritage, and LGBTQ+ identity. We include multicultural celebrations throughout the year to encourage and celebrate pride in these different identities. Our performing arts department complement important best practices aligned with the arts to support an environment inclusive for all families, with diverse background, culture, nationality, and linguistic heritage to celebrate our community and the communities our students come from. We do this through the implementation of our thematic units, capstone projects for each grade, and the four celebrations held each year to celebrate our quarterly themes that area an integral component to the livelihood of the whole school community. We believe that these capstone projects not only celebrate individuality, but that they also develop transferable skills to support students in college and career readiness and lifelong skills used beyond school. Therefore, we believe strongly in advocating the importance student voice and partnership with families.</p>
<p>Include any additional information that is relevant to your LAP and would further explain and highlight your program for MLs/ELLs. This form does not allow graphics and charts to be pasted.</p>	<p>We will continue to deepen our knowledge around the practices that we have explored in our work with Continuous Learning. Some examples of these practices include careful and consistent pairing of ML's throughout the school day to allow the development of close partnerships with a more language-proficient peer. This supports our work around CL Spark 7: Designing collaborative learning activities to promote language production and acquisition. Another support we will continue to use is the use of a success criterion checklists to allow students to self-assess their own progress towards individual goals for the use of academic vocabulary in their speaking and writing. This strategy supports Spark 3: Academic vocabulary. Additionally teachers will continue to frequently use small-group discussion strategies that allow ML students to share their learning verbally with multiple different peers in a low-risk environment through the use of RTT (recipricol team teaching), give one get one, Making Thinking Visible routines, and Socratic Seminar. In addition, we will continue to use our ILT team as a source of data and inquiry cycles. The goal is to ensure that we are focused on the strengths and weaknesses around best practices that support the continuum of learning for the multi-language learners. By doing this we will continue to deepen our knowledge on how teachers can best support students with meaningful instructional practices and scaffolds that support the four modalities measured within the NYSESLAT. This will ensure that we are monitoring the achievement gaps, so that we are creating a pathway to successfully monitor student improvement towards English language fluency and proficiency.</p>

PART VII: ELL IDENTIFICATION ATTESTATION

Identification Plan

For additional information, refer to **ELL Identification Attestation Professional Learning Module**.

1. Describe activities in your school for newly enrolled, current ELLs, and former ELLs. Include titles of school staff involved in such activities (e.g. school counselor, parent coordinator). The plan should address how ELLs and former ELLs will continue to receive mandated instruction.	<p>The initial transition into our school community is important, and we want to be sure that we are meeting the social and emotional needs of ELLs in addition to their academic and linguistic needs. When we have newcomers, we have welcome activities prepared in that particular classroom and we have staff members in the main office who can aid with supporting the welcoming of families and students especially during the first few days of the school year. New and current families of ELLs get informed about school programs and get updates about different activities through family orientations, or family nights that are usually organized by grade teams. All ELLs with Entering levels of proficiency are supported to gradually transition into using English while using the necessary home language support. At the start of the school year, we usually don't have newly enrolled ELLs. When we do welcome these students to Bronx Dance Academy in September, they and their families are invited to a Parent Orientation and will be set up with a buddy student in each class once school starts. In the event that new admits are admitted in our school, we will follow DML protocols. For families with newly enrolled ELLs we are inviting all students to attend our Saturday Academic Success Academy with the help of the Parent Coordinator, Ms. Howell, and the Guidance Counselor, Ms. Triglia.</p>
2. What are the titles of the members of your identification team? Describe the structures and process in place for intake and identification of ELLs year-round. Identify the individuals responsible including their qualifications.	<p>Our identification team includes the ENL teacher, the Guidance Counselor, Parent Coordinator, School Social Worker and specific main office staff members. The English Language Learner (ELL) Screening, Identification, Placement, Review, and Exit Criteria flow chart and the accompanying ELL ID Chart Guidance are designed to ensure that school districts uniformly and consistently implement an identification process to determine if a student is an English Language Learner, when he or she initially enrolls in or reenters a New York State (NYS) public school. After registration and enrollment in the school, the Home Language Identification Survey (HLIS) is given by the Parent Coordinator, Ms. Howell, to be completed by the parent/guardian. Then, the ENL teacher determines if a language other than English is spoken at home. The HLIS and Individual Interview Guide offer guidance for administering the Home Language Identification Survey, conducting the Individual Interview, and completing the necessary steps in the ELL Identification and English proficiency assessment process. It also includes a list of sample individual interview questions. Parents/guardians must be notified by the ENL teacher regarding the student's assessment results and English Language Learner status in the parent's preferred language. The school maintains a schedule of the ELL identification team to minimize disruption to the instructional process and adhere to guidance from DML if timelines are altered for the ELL identification during the school year.</p>

PART VIII: LAP ASSURANCES

LAP Assurances Page

For additional information, refer to **LAP Assurances Professional Learning Module**.

Download a blank LAP assurances page.

APPENDIX 2: LANGUAGE TRANSLATION AND INTERPRETATION (LTI) PLAN

Office of Language Access (OLA) Contact	Ricardo Rivera
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LTI OVERVIEW AND LANGUAGE ACCESS COORDINATOR (LAC)

Office of Language Access (OLA) Contact: Contact Information: <ul style="list-style-type: none">▪ Araina E. Sepúlveda-Moreiras, ASepulvedamoreiras@schools.nyc.gov▪ Cunneely Elena, ECunneely@schools.nyc.gov▪ Rivera Ricardo, RRivera60@schools.nyc.gov▪ Williams Robert, RWilliams32@schools.nyc.gov	Ricardo Rivera
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The principal has designated the following staff member(s) as the Language Access Coordinators (LACs) in Galaxy.

*The Field Language Access Coordinator and The Office of Language Access will communicate with the LACs on compliance, budget, translation, interpretation, parents’ awareness of language assistance services, and school’s self-assessment on language services provided.

First Name	Last Name	Job Title	What year did your Galaxy-designated LAC attend training conducted by the Field Language Access Coordinator?
Aleia	Howell	Parent Coordinator - Annual	
Jose	Vigo	Assistant Principal 10 Month	12/6/22

Please specify your primary point of contact for parents (e.g., Parent Coordinator).

First Name	Last Name	Title
Aleia	Howell	Parent Coordinator
Elizabeth	Diazgrandaos	Secretary
Jose	Vigo	Assistant Principal

School Goal: To ensure that parents whose preferred language is other than English are provided with meaningful opportunities to participate in and have access to programs and services critical to their child’s education (**Chancellor's Regulation A-663**).

By developing each of the following components, your school will have a comprehensive plan to provide translation and interpretation services for all parents whose preferred language is other than English (not just parents of ELL students).

PART A: IDENTIFICATION AND ASSESSMENT OF PARENTS WHOSE PREFERRED LANGUAGE IS OTHER THAN ENGLISH

<p>1. Describe the data and methodologies used to assess language preferences of the parent community for both written and oral communication. Include pertinent information culled from:</p> <ul style="list-style-type: none"> Part III of the Home Language Identification Survey (HLIS) Automate The System (ATS) reports Student Emergency Contact cards Surveys conducted by your school. 	<p>We gather information on parent's preferred language of communication for oral and written notification through a variety of methods to ensure that we can communicate effectively with all our parents. Parents receive regular information in their preferred language regarding their child's academic progress and any interventions they are receiving, as well as school programs and events. We gather information on parents preferred language for both written and oral communication using data gathered from a variety of sources. All parents of new students complete the home language survey along with their other registration documents. The data gathered from these surveys is entered in ATS. We then use the RHLA report in ATS to ensure that a parents' preferred home language is used by all staff to ensure that letters home, academic updates, and general letters and notices are sent to parents in their preferred language. In addition, all students' families complete a Blue Emergency Contact Card at the start of each academic year. The Blue Emergency Contact Card includes information about preferred language of communication for all parents and adults permitted to pick up the child at school. These cards are reviewed at the start of year to ensure that they are consistent with the home language data already in the system for Student Profile and ATS. All staff refer to the Blue Emergency Contact Card before contacting parents to ensure interpreters are available to speak with parents in their preferred language. Spanish interpretation is conducted by our bilingual school-aide (Brandon) and pupil accounting secretary (Liz). We use over-the-phone translation services provided by NYCDOE for our parents who prefer communication in Bengali or Bambara. In addition, every student completes a Student Data Survey with their point teacher at the start of each school year that allows students to share their preferred language of communication, their parents preferred language of communication, and the availability of WIFI and electronic devices in their home. This information allows the school to support students and their parents with take home devices to allow them to receive information and notifications from the school regarding the student's academic progress, as well as school events and general information.</p>
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2. List parents' preferred languages for both written and oral communication. List ALL languages, including English, which are represented in your school community. This information can be found in the Parent's Preferred Language Report (RCPL) ATS report.

For the last two columns: List number of school staff that are comfortable using their language skills to communicate with parents.

Language (Description within RCPL)	Written Preferred	Percent Written	Oral Preferred	Percent Oral	# of Staff to Help with Written Translation	# of Staff to Help with Oral Interpretation
BENGALI (BANGLA IN BANGLADESH)	1	0.41	1	0.41	2	0
ENGLISH	144	58.54	136	55.28	5	5
SPANISH	101	41.06	109	44.31	3	3
Bambara					2	0

PART B: HOME-SCHOOL COMMUNICATIONS LANGUAGE SUPPORT APPROACH

1. List the documents your school typically disseminates every year that require translation, and plans to translate the documents.

Document Type (e.g. parent flyers, IEPs, etc.)	How do you plan to translate? Include procedures/resources to ensure timely provision of translated documents to parents.
Monthly Calendar	Calendars in Bambara and Bengali will be translated using a paid translation service (Lingualinx) using school language access allocation funds. Spanish translation will be done by Spanish-speaking school staff.
Monthly Newsletter	Newsletters in Bambara and Bengali will be translated using a paid translation service (Lingualinx) using school language access allocation funds. Spanish translation will be done by Spanish-speaking school staff.
IEP's	IEP Meeting Letters with advance notice will be translated using a paid translation service (Lingualinx) using school language access allocation funds. Letters that need immediate translation will be translated using computer generated translation (Google Translate).
Parent Flyers for School Events	Letters with advance notice will be translated using a paid translation service (Lingualinx) using school language access allocation funds. Letters that need immediate translation will be translated using computer generated translation (Google Translate).
School Letters and Notices	Letters with advance notice will be translated using a paid translation service (Lingualinx) using school language access allocation funds. Letters that need immediate translation will be translated using computer generated translation (Google Translate).
Letters/ Written Communication from Teachers	Letters with advance notice will be translated using a paid translation service (Lingualinx) using school language access allocation funds. Letters that need immediate translation will be translated using computer generated translation (Google Translate).
Calls home from teachers and staff	Letters with advance notice will be translated using a paid translation service (Lingualinx) using school language access allocation funds. Letters that need immediate translation will be translated using computer generated translation (Google Translate).

2. List the formal face-to-face meetings, whether in-person or remotely, your school will typically have with parents throughout the school year, and plans to provide interpretation at those meetings.

Meeting Type (e.g. parent workshops, PTCs)	How does your school plan to provide interpretation service(s)? Include procedures/resources to ensure timely provision of interpretation to parents.
Parent Teacher Conferences	Parents speaking Bambara and Bengali will be called by all their child's teachers in one meeting using over-the-phone interpretation services. Translation for Spanish speaking parents will be done by Spanish-speaking school staff assigned to each grade team for conferences.
Parent Workshops	Over-the-phone translation services will be provided in parents' home language.
IEP Meetings	Parents speaking Bambara and Bengali will receive over-the-phone interpretation services for IEP meetings. Translation for Spanish speaking parents will be done by Spanish-speaking school staff assigned to each grade team for IEP meetings. Glossaries of special education terms in the home language will be provided to families.
Title I Meetings	Over-the-phone translation services will be provided in parents' home language.
Parent Association Meetings	Over-the-phone translation services will be provided in parents' home language.

<p>3. Describe your school's communication strategy to reach parents who prefer to speak a language other than English, in the event of:</p> <p>(A) a school-wide emergency (i.e. lockdown, fire, etc..)</p>	<p>In the case of a school-wide emergency, the school would send out communication to parents using a variety of methods to ensure all parents receive the relevant information. First, all parents would receive communication in DOE Message in the form of text messages, email, and phone calls. This service translates text and email messages to parent's home language. Second, we would also send the same notification out to parents in a letter translated to all parents home language and posted and sent through ClassDojo and the school website. The same letter would also be sent home to parents through backpack letters in the families home language. Additionally, the pupil accounting secretary and school-aides would call Bambara and Bengali speaking parents to confirm that they received and understood the translated version of the message sent home using over-the phone interpretation services.</p>
<p>(B) a student-specific emergency (i.e. student attendance, nurse/hospital visit, etc..).</p>	<p>In the case of a student specific emergency for a student with Spanish speaking parents, the parent would be contacted by our Spanish-speaking pupil accounting secretary. If she is unavailable, another Spanish speaking staff (school-aide, teachers, A.P. Vigo , or Principal Sanchez) would interpret the message for the students parents. For a student with Bambara-speaking or Bengali-speaking parents, a staff member would contact the parents using over-the-phone interpretation services.</p>
<p>(C) If a parent has an emergency and needs to contact the school.</p>	<p>In the case of a Spanish-speaking parent contacts the school in an emergency, a Spanish-speaking staff member would be put on the phone to assist the parent. Bambara-speaking or Bengali-speaking parents would be assisted by any staff member using over-the-phone interpretation services. The preferred first person to help these parents would be the parent coordinator, if she is available. However, all staff have access to over-the-phone language translation services.</p>

PART C: TRAINING PARENT-FACING STAFF ON POLICIES AND PROCEDURE

<p>1. Describe how your school will ensure that all staff members are aware of the goals of Chancellor’s Regulation A-663 and what resources are available to meet compliance.</p> <p>Specify how your school designated LAC will turnkey and make school staff aware of the available language access resources.</p>	<p>We will provide professional development to our entire staff, during our initial staff PD. At that time, we will go over regulations A-663. We will also provide each staff member a physical and electronic version of A-663. We will ensure that all staff in the main office remain aware of their responsibilities to ensure we provide language assistance. In addition, we are aware providing each parent who requires language assistance services receives a copy of the Bill of Parent Rights and Responsibilities which includes their rights regarding translation and interpretation services. For the upcoming school year, we will continue to participate in training from our school district and central, as well as we’ll reach out to our Field Support Network to help us deliver staff professional development around language access policies and services.</p>
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PART D: PROVIDING NOTICE OF LANGUAGE ASSISTANCE SERVICE

<p>1. Describe how your school will make limited-English Proficient parents aware of their right to receive information in their preferred language. Include any:</p> <ul style="list-style-type: none">Translated signageBrochures/flyers/letters shared with parentsAny parent engagement events where this is expressed (i.e. PTA meetings, international parent’s night, etc..)Messaging phone applicationsParent’s Guide to Language AccessNYC Public School Guidebook	<p>To ensure that all families are aware of their right to communication in their home language, we post notifications and general information on language access policies in our lobby in the parent waiting area. This area includes posters, fliers, language identification cards, and notices to support parents in understanding their right to language access. We will also continue providing each parent whose primary language is a covered language and who require language assistance services with a copy of the Bill of Parent Rights and Responsibilities which includes their rights regarding translation and interpretation services. We also include a number of translated guides and pamphlets for parents in a variety of home languages in the parent area of the lobby. These pamphlets cover topics like: cyber-bullying, supporting students at home academically, state testing information, adolescent development guide for parents, information on school-safety safety procedures, and ways for parents to identify depression and self-harm in adolescents. Each parent is also provided with access to the Admissions guides in their home language. We also provide parents with frequent school letters, notices, and fliers in their home language using contracted translation services. In addition, routine school updates are sent out to parents in their home language using translated messaging applications like DOE Message, ClassDojo and, Google Classroom.</p>
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PART E: MONITORING PROVISION OF LANGUAGE ASSISTANCE SERVICES

<p>1. Describe mechanisms your school will use to gather feedback from limited-English-proficient parents, in the parents' language, on the language services they receive. This is separate from the end of year parent survey.</p>	<p>The school gathers feedback from parents with limited-English proficiency throughout the year. We collect formal feedback from parents with limited-English proficiency through school-created parent surveys sent out throughout the year. These surveys are translated and readily accessible through a Google Forms link. The surveys allow us to collect feedback from these parents regarding preferred methods of communication, frequency of communication, and topics that parents would like to hear more information about. For example, last year our surveys revealed limited-English proficiency parents' interest in high school articulation workshops was high. This led to the creation of a series of high school workshops with translators for these parents. We also scheduled these parents for routine small-group meetings to discuss high school articulation. This allowed parents with limited English proficiency to ask more candid questions and receive more individual attention. We also collect feedback from parents informally through frequent conversations with limited English proficiency parents throughout the school week with office staff and administration. These conversations build familiarity and clarity in communication around what is happening at the school and how their students are progressing. The non-instructional staff collects feedback from these parents on their preferences on how messages from the school should be sent out and what issues are most important to them.</p>
<p>2. How has your school implemented the feedback to improve language services? Share feedback results and how you plan to improve for the next school year.</p>	<p>In the 2021-22 school year, many parents with limited English-proficiency provided feedback stating that they wanted to have a clear first point-of-contact for requests for records, letters, notices, or information in Spanish. We had a variety of school staff available to help with questions and concerns for these parents. However, these parents wanted to know who was the best person to speak to. This year, we have had our pupil accounting secretary be the primary contact for Spanish-speaking parents with all questions or concerns about school letters, notices, student absence letters, or questions around school policies. This has been well-received by our Spanish-speaking parents, who comprise more than 90% of our limited-English proficient parents. This year we will continue this progress by having our parent coordinator be the first point-of-contact for the 3 families in the school who prefer communication in Bengali and Bambara. She can assist these parents through frequent telephone/video-conferencing meetings using of over-the-phone translation services. She will also help to ensure that these parents receive school communication regarding student progress, school events, and school policies in their home language.</p>

APPENDIX 3: TITLE III (LEP) APPLICATION

TITLE III OUTLINE

Title III Supplemental Program for ELLs for SY 2023-24

DIRECTIONS: Title III supplemental services for English Language Learners (ELLs) must include the following three components:

Direct instruction activities must be used to support language development, English and home language instruction, high academic achievement in math, and/or high academic achievement other core academic areas. The Title III supplemental instructional services must be based on student need. These supplemental services should complement core bilingual and ENL services required under CR Part 154. Direct supplemental services should be provided for before school, after school, and Saturday programs. Teachers providing the services must be bilingual education and/or English for Speakers of Other Languages (ESOL) certified teachers.

High quality **professional development** that is "of sufficient intensity and duration to have a positive and lasting impact on the teachers’ performance in classrooms." Professional development activities should be well-planned, ongoing events rather than one-day or short-term workshops and conferences.

Parent engagement and supports must ensure that there are appropriate translation and interpretation services to meet community needs. These are in addition to mandated activities, such as parent orientation during ELL identification process or annual ELL parent meetings.

NOTE: The Title III program planning ratio is as follows: 60% direct to instruction, 10% to professional development, 10% to parent engagement, and 20% to OTPS.

For more information on Title III requirements, please see the School Allocation Memo or contact your **ML/ELL Director or ELL Compliance and Performance Specialist**. Any updates or revisions to this plan must be made through the **iPlan portal**.

PART A: SCHOOL INFORMATION

Name of school:	Bronx Dance Academy
DBN:	10X308
This school is (select one):	Conceptually consolidated (skip Part E of this document)

PART B: DIRECT INSTRUCTION SUPPLEMENTAL PROGRAM INFORMATION

The direct instruction component of the program will consist of (check all that apply):	,Saturday Academy
Total number of ELLs to be served:	40
Grades to be served in this program. Select all that apply.	,6,8,7
Total # of teachers in this program:	2
# of certified ESOL/Bilingual teachers:	1
# of content area teachers:	1
Describe the direct instruction supplemental program here and include the <ul style="list-style-type: none"> ▪ Rationale ▪ Subgroups and grade levels of students to be served ▪ Schedule and duration ▪ Language of instruction ▪ Number and types of certified teachers ▪ Types of materials 	At Bronx Dance Academy we plan to use our Title III funds to develop a Saturday Program for all ELL students (entering, emerging, transitioning, and expanding) focused on improving students' command within all four modalities and across the content areas.
Rationale	Despite the majority of ELL students meeting their growth goals on the Spring 2023 iReady diagnostics, this assessment did show that 21/38 ELL students are reading 3 years or more below grade level. Additionally, 16/38 are performing 3 or years below grade level in mathematics.
Subgroups and grade levels of students to be served	All ELL students across grades 6-8 will be invited to this program. We will target all ELL subgroups: Newcomer, Developing, SIFE, ELLs with IEPs and Long Term ELLs. Rosters and attendance will be maintained on file.
Schedule and duration	This program will run from November 11th 2023 to March 9th 2024. It will take place over these 22 Saturdays from 8:30 AM-12:30 PM.
Language of instruction	The program will run in English with home language supports where possible.
Number and types of certified teachers	Two teachers will run the program: 1 ESOL teacher and 1 content area teacher. The ESOL teacher will provide the content area teacher with scaffolds and supports, in home language when possible, to improve the quality of instruction for ELLs.
Types of materials	This program will be a continuation of the instructional core at BDA using iReady and BrainPop ELL as support.
Include any additional details here:	N/A

PART C: PROFESSIONAL DEVELOPMENT

Describe the school's professional development program for Title III Program teachers as well as other staff responsible for delivery of instruction and services to ELLs. Include: <ul style="list-style-type: none"> ■ rationale ■ teachers to receive training ■ schedule and duration ■ topics to be covered ■ name of provider 	<p>Title III funding will be utilized to support professional development for the teachers delivering instruction during this program. Targeted professional development around teaching academic vocabulary and increasing student engagement will be provided to these teachers through ElevatEd. Additionally, all Bronx Dance Academy staff will be involved in The Continuous Learning (CL) team working to accelerate progress for Black and Latinx low-income multilingual students by building the capacity of adults across the system to disaggregate data to prioritize acting on racially disproportionate outcomes, iterate new approaches, measure impact, disrupt systems of inequity, and develop sustainable improvement.</p>
Rationale	If BDA teachers have a better understanding of research-based best practices for supporting Black and Latinx MLs, of our specific student strengths/areas of need, and the tools/knowledge to support student learning, English proficiency and content area knowledge for ELLs will improve.
Teachers to receive training	The content area teacher involved in Saturday Academy will work closely with the CL coach during school hours (not utilizing title III funding) to analyze student data and improve ability to support students across the 4 modalities, thus making the quality of instruction during the Title III Saturday Academy program stronger. Professional development will be at no cost to Title III funding. Agendas and sign-in sheets will be maintained on file.
Schedule and duration	Professional development targeting teacher capacity in support ELLs will be weekly throughout the course of the year.
Topics to be covered	Topics to be covered include the following: understanding levels of proficiency, analyzing ELL data, building background knowledge, building vocabulary, subject-specific vocabulary, reading supports for ELLs, content-specific supports for ELLs, etc.
Name of provider	Professional development will be provided through ElevatEd through Title III LEP funding.
Include any additional details here:	N/A

PART D: PARENT ENGAGEMENT ACTIVITIES

<p>Describe the parent engagement activities targeted toward parents and families of ELLs that will impact higher achievement for ELLs. NOTE: These are in addition to mandated activities, such as parent orientation during ELL identification process or annual ELL parent meetings. Include:</p> <ul style="list-style-type: none"> ▪ rationale ▪ schedule and duration ▪ topics to be covered ▪ name of provider ▪ how parents will be notified of these activities 	<p>Parent activities will be at no cost to Title III LEP funding.</p>
Rationale	<p>Parent activities will be at no cost to Title III LEP funding. However, BDA will continue to work to involve the parents of ELL students in the school, academic progress, and SEL supports to their child as research shows this will positive impact all facets of students' education.</p>
Schedule and duration	<p>Parent activities will be at no cost to Title III LEP funding. However, BDA parent coordinator Aleia Howell will provide bimonthly workshops to ELL parents. Agendas and sign in sheets will be maintained on file.</p>
Topics to be covered	<p>Parent activities will be at no cost to Title III LEP funding. However, some topics to be covered during workshops include the following: using iReady at home, accessing students grades in Google Classroom, art/dance workshops, and supporting the SEL needs of our students. Translation and interpretation will be made available where possible.</p>
Name of provider	<p>BDA parent coordinator, Aleia Howell.</p>
How parents will be notified of these activities	<p>Parent activities will be at no cost to Title III LEP funding. BDA will notify parents of bimonthly parent engagement sessions for ELLs through the following: ClassDojo (message automatically translated to home language), backpacked letters (in English and Spanish), and School Messenger.</p>
Include any additional details here:	<p>N/A</p>

PART E: BUDGET

FOR SCHOOLS NOT CONCEPTUALLY CONSOLIDATED ONLY. Ensure that your Title III budget matches your Title III Plan.

This school is (select one):	Conceptually consolidated (skip Part E of this document)
Allocation Amount (\$):	N/A

Budget Category	Budgeted Amount	Explanation of expenditures in this category as it relates to the program narrative for this title.
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

