



# BRONX DANCE ACADEMY

Respect. Rigor. Collaboration. Creativity.

3617 Bainbridge Avenue  
Bronx, NY 10467  
(718) 515-0410

Sandra Sanchez, Principal  
Jose Vigo, Assistant Principal



## September SLT Meeting Agenda

DATE: 09-27-2024 from 2-3pm LOCATION: 313 FACILITATOR: Mr. Vigo

SLT	Meeting Minutes by Ms. Liz Diaz
Ice Breaker/Meeting Norms	<p>Mood Meter: How are we feeling today?</p> <div style="text-align: center;"> <h3>MOOD METER</h3> <p>How are you feeling?</p> </div>
Last Year's Individual CEP Goal Parent and	<p>ELA CEP Goal</p> <ul style="list-style-type: none"> <li>➔ More celebrations for students growing within their Tier.</li> <li>➔ Hold Literacy Day celebrations</li> <li>➔ More professionals with literacy, writing, humanities backgrounds participate in Career Day events and Read-aloud day.</li> </ul> <p>Math CEP Goal</p>



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## Teacher Feedback

- More celebrations for students growing within their Tier.
- Hold Math Day and STEAM Day celebrations
- Have more professionals with STEAM and Math backgrounds participate in Career day events.

### Attendance and Chronic Absenteeism CEP Goal

- More parent outreach about what is good attendance >95%
- Letter to parents with introduction to DOE attendance policies, and the effects of attendance on academic progress, SEL, and high school options.
- Schedule conferences / meetings with parents early on regarding students with sliding attendance.
- Continue monthly incentives (pizza parties, ice cream parties, recognition certificates).
- ClassDojo messages from teachers for parents of absent students right away.

### Quality IEP CEP Goal

- Move to less restrictive environment for 10% of students
- Consider increasing the goal to higher goal of 15%.
- Additional supports for 8<sup>th</sup> graders to avoid the need for continued support in high school.

### Supportive Environment CEP Goal:

- Continue ongoing Conflict Resolution and Restorative Circles.
- Continue having students identify one adult that is their trusted person to go to with social and emotional challenges. Advisory Groups.
- Start a student-to-student mentoring program, like "Big sips and Little sips", for incoming 6<sup>th</sup> graders to be matched with 8<sup>th</sup> graders where students exchange numbers and go to each other for guidance.



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SEPTEMBER	
AGENDA ITEM	ACTIONS
SLT Alignment to Chancellor's Regulation A-655 (CR A-655)	<ul style="list-style-type: none"> <li>Review <a href="#">CR A-655</a> to establish or continue to maintain a balanced School Leadership Team (SLT) and other outlined activities and determine if the school's SLT is formed based on the regulation.</li> </ul>
	<p><b>Guidance and Resources:</b></p> <ul style="list-style-type: none"> <li>Discuss the importance of maintaining a fully formed and functional SLT that meets all the CR A-655 requirements</li> </ul>
Roles and Responsibilities for the SLT Members	<ul style="list-style-type: none"> <li>Establish SLT member roles and responsibilities. Representatives of each constituent group are responsible for updating their members regarding SLT business and comprehensive education planning updates and for reporting feedback and issues raised by their constituents to the SLT at the monthly meetings.</li> <li>Names, titles, and email addresses of all SLT members are collected and the principal ensures all members are provisioned to access school documents on the <a href="#">iPlan Portal</a>.</li> </ul>
	<p><b>Guidance and Resources:</b></p> <ul style="list-style-type: none"> <li>Refer to the <a href="#">DOE's Guidance on Public Meetings and School Visits: SLTs, CCECs and CECs</a> and visit the NYCDOE website for <a href="#">SLT resources</a>.</li> <li>SLT members should share any information and gather feedback on items discussed during the SLT with their constituents, such as educational planning, CEP development updates, including revisions to the Parent and Family Engagement Policy, School-Parent Compact and 1% Set Aside, where applicable</li> <li>Refer to the <a href="#">Principal's Guide on How to Provision Team Members in iPlan</a> for guidance on providing SLT members access to the CEP in the <a href="#">iPlan Portal</a>.</li> </ul>
Team Member Updates	<ul style="list-style-type: none"> <li>Members should provide any updates to the team that can inform districtwide or targeted support and educational planning.</li> <li>Reflect or check on June (or any summer) SLT actions and activities. Determine the completion status and effectiveness of implementation of each item.</li> </ul>
	<p><b>Guidance and Resources:</b></p> <ul style="list-style-type: none"> <li>Include updates on NYSED-identified schools (school visits to A/TSI, CSI, Receivership, etc.) and feedback on past training and resources.</li> </ul>
Begin Reviewing the 2023-24 SLT Bylaws	<ul style="list-style-type: none"> <li>Review the NYCDOE <a href="#">2023-24 School Year Calendar</a> for all K-12 schools.</li> <li>Review the school's SLT Bylaws and amend, if necessary, to ensure alignment with CR A-655.</li> <li>Any revisions to the bylaws should occur at the October SLT meeting to provide the required notice of the proposed change(s) that were presented at the September SLT meeting. This fulfills the requirements of Article IV – Bylaws Review and Amendment in CR A-655.</li> </ul>
	<p><b>Guidance and Resources:</b></p> <ul style="list-style-type: none"> <li>Refer to the <a href="#">SLT Bylaws Template</a> or <i>Attachment No. 4 – Pages 1-9 of CR A-655</i> for support in developing or updating SLT bylaws to align with CR A-655, see <a href="#">Section IV.B</a>. Reference the school's SLT bylaws for meeting procedures and guidelines.</li> </ul>



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<p><b>Establishing Schoolwide SLT Communications and Channels of Support</b></p>	<ul style="list-style-type: none"> <li>Designate an SLT bulletin board in the main office, outside the parent coordinator's office, or in any highly visible area of the school for updates and notices for non-SLT members of the school community on the current happenings of the SLT.</li> <li>Ensure all the posted information is translated into parents' preferred languages as appropriate.</li> </ul> <p><b>Guidance and Resources:</b></p> <ul style="list-style-type: none"> <li>Information should include names and titles of the SLT members, monthly meeting agendas, monthly meeting minutes, resources and access to the school's current CEP including the Parent and Family Engagement Policy and School Parent Compact.</li> <li>Share District Leadership Team names, titles, and emails. Refer to the <a href="#">NYCDOE's Language Access Policy</a>.</li> </ul>
<p><b>Needs Assessment to Update the Draft 2023-24 Comprehensive Education Plan (CEP)</b></p>	<ul style="list-style-type: none"> <li>Additional focus should be placed on the needs of those children who not meeting, or are at risk of not meeting the challenging State academic standards and any other factors.</li> <li>Present data sets and a needs assessment presentation to the SLT to help finalize action plans that detail activities and strategies the school will implement to address priorities and achieve the annual goals.</li> <li>Review and discuss the feedback from the Superintendent's Team, Central offices and NYSED, left in comment boxes/report on the draft CEP via iPlan and update the plan accordingly.</li> </ul> <p><b>Guidance and Resources:</b></p> <ul style="list-style-type: none"> <li>Refer to the <a href="#">Resources</a> section on the iPlan Portal for education planning resources and webinars on CEP development. For more information including school and district designations and required actions, visit the <a href="#">NYSED Accountability</a> page.</li> <li>For educational planning questions, reach out to the assigned <a href="#">director of state and federal program implementation (DSFP)</a>. For SLT questions, reach out to your family leadership coordinator (FLC). For iPlan support, <a href="mailto:iPlan@schools.nyc.gov">iPlan@schools.nyc.gov</a>.</li> <li>The needs assessment process should include qualitative feedback, such as item analysis and feedback from constituency groups represented by the SLT members.</li> <li>Engage school community stakeholders with expertise in specific areas to contribute to the development of the plan so that strategies, activities, and programs outlined in each action plan are clear and can be implemented to achieve the annual goal and improve student outcomes.</li> </ul>
<p><b>Joint Development and Review of the Parent and Family Engagement Policy and School Parent Compact</b></p>	<ul style="list-style-type: none"> <li>Ensure the written Parent and Family Engagement Policy and School Parent Compact are jointly developed, reviewed, agreed on with and distributed to the school's parents and families.</li> <li>Once finalized, the Parent and Family Engagement Policy and School Parent Compact are distributed in any one of the following including methods: Web link, Newsletter, Email blast, and Parent handbook.</li> <li>Translated versions of both documents are made available.</li> </ul>