



BRONX DANCE ACADEMY

Respect. Rigor. Collaboration. Creativity.

3617 Bainbridge Avenue
Bronx, NY 10467
(718) 515-0410

Sandra Sanchez, Principal
Jose Vigo, Assistant Principal



SLT Meeting Minutes

DATE: 09-27-2024 from 2-3pm LOCATION: 313 FACILITATOR: Mr. Vigo

Minutes Recorded by: Liz Diaz

SLT Agenda Item	Meeting Minutes
Ice Breaker	Mood Meter: How are we feeling today?
SLT Alignment 5-10 minutes	<ul style="list-style-type: none">• SLT members discussed and reviewed the required members of the SLT team and requirement on an even distribution of staff and teachers.• Ms. Femi from MMCC will be joining the meetings to share MMCC activities and programs.• Mr. Eduardo Garcia (student) will be joining to share a student's perspective.
Roles and Responsibilities of SLT Members (15 minutes)	We reviewed the responsibilities of members including. <ul style="list-style-type: none">• timeliness• sharing ideas and feedback• giving equity of voice• following through on action items.
Team Member Updates (5-10 minutes)	MMCC shared that MMCC game night is coming up. Also Lab Rats is coming up. Eduardo would like to see more student field trips. Vigo updated on CIA assessments and the district initiatives. Ms. Melendez shared that
Begin Review of SLT Bylaws (10 Minutes)	SLT members (Ms. Melendez, Ms. Canapi ,Ms. Liz) reviewed the SLT bylaws and expressed their wish to revise the SLT bylaws to allow members to participate virtually in case of unforeseen emergencies, including: lack of childcare, workplace responsibilities, medical appointments, etc. SLT members reviewed the process for achieving quorum, and the need for a quorum to be achieved before a consensus is reached.



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<p>Establish SLT Communication</p>	<p>Ms. Melendez, Ms. Canapi, and Ms. Diaz preferred to to communicate via text thread on WhatsApp for day to day things. Email threads can be used for more official paperwork. Also SLT team members want to be able to access SLT agendas through the shared folder..</p>
<p>CEP Needs Assessment</p>	<p>Overall, the school did very well in literacy and outperformed the city and district for growth in proficiency on state assessments last year.</p> <p>All members discussed the importance of supporting students who are struggling to read and write. More of our incoming 6th graders are reading two or more grade levels below their current grade level. As a school, we need to ensure that these students have smaller class sizes, small group tutoring during the school-day and more after-school interventions.</p>
<p>Parent and Family Engagement Policy and School-Parent Compact</p>	<p>Agenda item was not discussed in depth due to limited time. We briefly discussed the importance of posting school events and calendar items across a variety of platforms and having parents and the parent association help with engaging more parents in school events. Parents asked for more fun activities, possibly scheduled on Saturdays to help encourage participation and avoid scheduling conflicts.</p> <p>This topic will be discussed again in our next meeting.</p>
<p>Upload SLT Meeting Documentation to the iPlan Portal (5 minutes))</p>	<ul style="list-style-type: none"> ● Documentation for meetings should be uploaded regularly immediately upon finishing meetings. ●
<p>Urgent Next Steps:</p>	<ul style="list-style-type: none"> ● Start WhatsApp group and share SLT shared drive links. ● Schedule student field trips and academic enrichment activities. ● Draft revisions to SLT bylaws.