

ARMADALE KELMSCOTT SWIMMING CLUB (INC.)

ABN: 50 979 596 554

ANNUAL GENERAL MEETING**23 September 2023**

165 Blair Road, Oakford

Minutes Recorded by – Kelly Davies (Incumbent Secretary)

**ATTENDANCE:** Refer to attached attendance list (attachment #3)**APOLOGIES:** Patty Blackwell

ITEM	DISCUSSION	
<u>Meeting Opened</u>	1:30pm	
Previous Minutes	Minutes from previous AGM held on 17 September 2022 – by someone who was present.	Accepted by – Cathy Dudley Seconded by – Bec Dwyer
<u>REPORTS</u>		
President	<p>Presidents Report – as tabled – Refer to attachment # 1</p> <p>Presidents Report was ready by Vice President Samantha Palmer in Patty’s absence. The paragraph relating to Sam Palmer was read by Secretary – Kelly Davies.</p>	<p>Accepted by – Peta Flynn</p> <p>Seconded by – James Parker</p>
Treasurer	<p>Treasurers Report 1 July 2022 – 30 June 2023 – as tabled – Refer to attachment # 2</p> <p>Opening Balance – \$15,236.40</p> <p>Total Income - \$93,315.25</p> <p>Expenditure - \$100,419.70</p> <p>Closing Balance – \$8,131,95</p> <p>Savings Account - \$15,042.94</p>	<p>Accepted by – Jason Davey</p> <p>Seconded by – Veronica Smit</p>

ELECTION OF OFFICE BEARERS AND COMMITTEE MEMBERS

President

Nominated: Patricia Blackwell (Self nominated)

Seconded: Peta Flynn

No objections received,
nomination accepted.

Vice President

Nominated: James Parker (Self Nominated)

Seconded: Cathy Dudley

No objections received,
nomination accepted.

Vice President / Registrar

Nominated: Amanda Davey

Seconded: Allison Barry

No objections received,
nomination accepted.

Secretary

Nominated: Kelly Davies (Self Nominated)

Seconded: Cathy Dudley

No objections received,
nomination accepted.

Treasurer

Nominated: Joanne Richardson (Self nominated)

Seconded: Samantha Palmer

No objections received,
nomination accepted.

Coaching Co-ordinator (1)

Nominated: Veronica Smit (Self Nominated)

Seconded: Amanda Davey

No objections received,
nomination accepted.

Coaching Co-ordinator (2)

Nominated: Bec Dwyer

Seconded: Amanda Davey

No objections received,
nomination accepted.

It should be noted that Bec initially nominated for the role of General Committee, but in the absence of a second Coaching Coordinator nomination changed.

	<p>Uniform Co-ordinator Nominated: Alison Barry (Michelle Hunter to assist) Seconded: Amanda Davey To assist with filling this role Michelle Hunter volunteered to assist Alison in handling the uniforms. Michelle will be available at the pool to assist with enquiries in Alison's absence and Alison will attend Committee Meetings.</p> <p>Sponsorship, Grants and Fundraising Coordinator Nominated: Jasmin Hunt Seconded: Amanda Davey</p> <p>General Committee Nominated: Jayden Power (Self Nominated - Late) Seconded: Peta Flynn</p> <p>Nominated: Alex Holt (Self Nominated - Late) Seconded: Peta Flynn</p> <p>Sarah Carr also expressed an interest to be on the general committee, but upon realising that all 11 positions on the Committee had been filled withdrew her expression.</p>	<p>No objections received, voted in unanimously</p> <p>No objections received, voted in unanimously</p> <p>No objections received, voted in unanimously</p> <p>No objections received, voted in unanimously</p>
<u>GENERAL BUSINESS</u>		
	No items.	
<u>Meeting Closed</u>	1:54 pm	

Attachment # 1

Presidents Report for the 2022 – 2023 season (Read by Sam Palmer – Vice President)

Welcome to the 2023 – 2024 season AGM, thank you all for coming and supporting our club in the new season and beyond.

2022 – 2023 season brought us many highlights and achievements for our swimmers. This season we have had multiple swimmers attending multiple events over the season and everyone has achieved fantastic results.

A huge thank you to all our coaches for their hard work and wonderful encouragement of all the swimmers, without our coaches our swimmers would certainly not be achieving the results.

It was a challenge with many of the events booking out seemingly within minutes of opening, for our swimmers to enter events to achieve their desired results. Thank you to all the parents who spent countless hours online for booking and attending the events, even though your children may not say thanks, I know they do appreciate you as we do also.

During the year Swimming WA made the decision to transfer over to Swim Central to come into line with Swimming Australia. This has been a huge endeavour to learn and ready our records for transferring over, a huge thank you to both Amanda Davey and Kelly Davies for their time in completing the many hours needed to get ready for the new season.

To all our outgoing committee members, everything you do and have done for the club. I can't thank you and appreciate you all enough, I just want to acknowledge a couple of our long-term committee members who are stepping down this year.

Sam Palmer – Vice President. Sam has been with the club since 2019 seeing it grow from around 20 swimmers to what we have now. Sam has been our rock in setting up the club nights and fielding many texts and emails when we have forgotten to enter or cancel our swimmers entries. Many a late night has been had over the years. Whilst Sam is stepping down from the VP position, she is still going to be around to help with club nights and anything else we can rope her into 😊 Thank you Sam. (Read by Kelly Davies)

Cathy Dudley – Uniform Coordinator – Cathy has not only kept the uniform train rolling over the last few years but has kindly given up her home for our Windups and Family Fun days and many other things.

We have many things in the pipeline for the new season (updating our Strategic Plan is just one of the plans), so we look forward to each and every one of you joining with us to continue to make this club grow and prosper and enable our children/grandchildren to achieve the best that they can be.

Thank you everyone
Patty Blackwell
President AKSC

Attachment # 2

Financial Statement		
Armadale Kelmscott Swimming Club Inc		
For 1 JULY 2022 to 30 JUNE 2023		
CODE	ACCOUNT	AMOUNT
Opening Balance as at 1 July 2022		\$ 15,236.40
INCOME		
4-0000	Income	
4-1000	Misc inc deposit from term deposit account \$15,000	\$ 17,618.89
4-1100	Windup/Social Contributions	\$ 810.00
4-1200	Fundraising Income	\$ 2,772.67
4-1300	Membership Fees	\$ 9,699.71
4-1400	Training Fees	\$ 54,391.89
4-1500	Uniform/Merchandise Sales	\$ 6,209.51
4-1600	Donations	\$ 25.00
4-1700	Sponsorship	\$ 1,250.00
4-1800	Equipment Hire	\$ 500.00
4-1900	Grants Funding	\$ -
9-1000	Interest Received	\$ 37.58
TOTAL INCOME		\$ 93,315.25
EXPENSES		
5-0000	Cost of Sales	
5-2000	Uniform/Merchandise Purchases	\$ 7,943.48
6-0000	Expenses	\$ -
6-1110	Accounting Fees	\$ -
6-1120	Advertising & Signage	\$ 333.45
6-1190	Social Expenses	\$ 328.40
6-1210	Printing & Stationary	\$ 45.02
6-1240	Windup	\$ 2,452.92
6-1420	Donations	\$ -
6-1430	Equipment	\$ 126.00
6-1440	Trophies & Honour Boards	\$ 898.20
6-1450	Fundraising Expenses	\$ 790.72
6-1470	Lane Hire	\$ 3,304.34
6-1620	Swim Meet Entry Fees	\$ 388.80
6-1640	SWA Membership Fees	\$ 533.50
6-1700	Misc Expenses inc transfer to online saver account \$15,000	\$ 15,893.40
6-4280	Postage	\$ -
6-4320	Repairs & Maintenance	\$ -
6-4350	Website Cpanel Renewal	\$ 220.99
6-4390	Website Domain Renewal	\$ -
6-4400	IPAD Data Subscription	\$ 93.55
6-4440	Coaching Expenses	\$ 840.00
6-4451	SWA Affiliation Fee	\$ 1,380.00
6-4452	MYOB Subscription Fee	\$ 548.29
6-1540	Insurance Expenses	
6-1550	Insurance - Workers Comp	\$ 834.90
6-1551	Insurance - Property	\$ 421.45
6-4000	Payroll Expenses	
6-4100	Payroll-Salaries & Wages	\$ 55,225.83
6-4200	Superannuation	\$ 5,668.46
6-4201	Allowances - Pool Entry Reimbursement	\$ 2,148.00
TOTAL EXPENSES		\$ 100,419.70
Closing Balance as at 30 June 2023		\$ 8,131.95
Bank Balance as at 30 June 2023		\$ 9,161.50
Difference		\$ 1,029.55
Less Income to be Deposited		
4-1500	Uniform/Merchandise Sales	\$ -
Less Expenses to Pay (debited next month)		
6-4000	Payroll Expenses - To Pay	
6-4100	Salaries & Wages (PAYG Tax)	\$ 568.00
6-4200	Superannuation	\$ 461.55
MISC	Funds set aside for pre approved upcoming expenses	\$ -
Total Expenses to Pay		\$ 1,029.55
NET AVAILABLE FUNDS (Bank Balance less Expenses to Pay)		\$ 8,131.95
Plus Online Saver Balance - Includes interest of \$74.98		\$ 15,042.94
Gross Available Funds		\$ 23,174.89



Annual General Meeting

Saturday 23 September 2023

In Attendance

#	Name	Child/ren Names (if applicable)	Email address
1	M Garske	Lauren	Withheld for public copy - refer to Secretary to sight original.
2	P Flynn	Lauren	Withheld for public copy - refer to Secretary to sight original.
3	Mike Palmer	Jasper	Withheld for public copy - refer to Secretary to sight original.
4	Rebecca Dwyer	Isla	Withheld for public copy - refer to Secretary to sight original.
5	Shane Bullman	Rosa-Lynn	Withheld for public copy - refer to Secretary to sight original.
6	Jasmin Hunt	Rosa-Lynn	Withheld for public copy - refer to Secretary to sight original.
7	Kelly Davies	Keira and Caitlin	Withheld for public copy - refer to Secretary to sight original.
8	Cathy Dudley	Zara and Zac	Withheld for public copy - refer to Secretary to sight original.
9	Veronica Smit	Lucas	Withheld for public copy - refer to Secretary to sight original.
10	Alan Smit	Eleanor & Tommy	Withheld for public copy - refer to Secretary to sight original.
11	Doug Coke	Grace	Withheld for public copy - refer to Secretary to sight original.
12	Jana Harrison	Emily	Withheld for public copy - refer to Secretary to sight original.
13	Samantha Palmer	Jasper	Withheld for public copy - refer to Secretary to sight original.
14	James Parker	Alyssa	Withheld for public copy - refer to Secretary to sight original.
15	Brendon Barry	Ashlee, Luke, Caleb	Withheld for public copy - refer to Secretary to sight original.
16	Jason Davey	Mitchell and Hayden	Withheld for public copy - refer to Secretary to sight original.
17	Michelle Hunter	Scarlett Hunter	Withheld for public copy - refer to Secretary to sight original.
18	Amy Praker	Alyssa	Withheld for public copy - refer to Secretary to sight original.
19	Allison Devincintis	Caitlyn	Withheld for public copy - refer to Secretary to sight original.
20	Debbie Nice	Mia	Withheld for public copy - refer to Secretary to sight original.
21	Simon Nice	Mia	Withheld for public copy - refer to Secretary to sight original.



Annual General Meeting

Saturday 23 September 2023

In Attendance

#	Name	Child/ren Names (if applicable)	Email address
22	Kim Gardiner	Aiden	Withheld for public copy - refer to Secretary to sight original.
23	Scott Brewer	Ari	Withheld for public copy - refer to Secretary to sight original.
24	Melanie Brewer	Ari	Withheld for public copy - refer to Secretary to sight original.
25	Rachel Currie	Alcia Currie	Withheld for public copy - refer to Secretary to sight original.
26	Jules Anderson	Tim Anderson	Withheld for public copy - refer to Secretary to sight original.
27	Chalene Hurter	Valescha Lee Hurter	Withheld for public copy - refer to Secretary to sight original.
28	Mark Miao	Sophia & Cason Maio	Withheld for public copy - refer to Secretary to sight original.
29	Nicole Donnelly	Makayla Donnelly	Withheld for public copy - refer to Secretary to sight original.
30	Alison Barry	Ashlee, Luke, Caleb	Withheld for public copy - refer to Secretary to sight original.
31	Amanda Davey	Mitchell and Hayden	Withheld for public copy - refer to Secretary to sight original.
32	Sarah Carr	Mikayla Carr	Withheld for public copy - refer to Secretary to sight original.