



Easy Hands International Ltd

Supplier of Temporary & Permanent Staff

RECRUITER COMPLIANCE PRINCIPLES

Recruiter Name

Location

I confirm that I will:

1. Only interview applicants in an approved location.
2. Not allow job applicants to complete registration documents on behalf of others.
3. Not accept money, favours or any gifts at all from job applicants or workers.
4. Not loan any personal money to temporary workers.
5. Notify a manager when informed by a job applicant or worker that they have paid money to be introduced to the Easy Hands.
6. Not allow unauthorised agents or individuals to introduce job applicants to the Company including friends, family or "local contacts" to source workers to satisfy urgent demand.
7. Notify a manager when suspecting an individual of introducing job applicants to the Easy Hands for personal gain.
8. Not act as a landlord or be involved in the provision of accommodation, transport or other paid for services to workers.
9. Not allow anyone other than a person authorised by management to choose which workers are selected for work shifts.
10. Not force or coerce temporary workers to work against their will.
11. Not threaten or subject workers to physical or mental mistreatment.
12. Treat applicants and workers with dignity and respect.
13. Raise any knowledge or suspicions of illegal or dubious activities regarding agents, temporary workers or colleagues to a manager immediately.

I confirm that I understand and will comply with the above principles.

Recruiter's Signature:

Date:

I have checked and confirm that the Recruiter understands the above principles.

Manager's Signature:

Managers Name: Date: