

Incident Diary

To be completed by a person who is experiencing serious ongoing or persistent problems with a HOME in PLACE (New Zealand) Tenant. Please mark relevant boxes with a \boxtimes if you need more room to answer any questions, please include details on a separate page and attach to this form.

	piease include de	tans on a sepa	rate page and	rattaen to tine	7 1011111		
Incident 1				Date		Time	
			Mrs, Ms, Miss				
1. Name and address of		Last /	Family Name				
		Given Name (s)					
the pe	the person(s) involved Unit/House number			Street Name			
in the	incident	T	own / Suburb			Postcode	
			Phone #		Mobile #		
		E	mail Address				
2. Where	e did the incident Oc	ccur?					
3. What	Happened?						
NOTE: pleas	e keep information fac	ctual and concise					
4 Did on		n sid sus C		Vaa		N	
4. Did ar	yone witness the i			Yes		No	
Title: Mr, Mrs, Ms, Miss							
			Family Name				
If YES, plea	ase complete		ven Name (s)				
details, if	NO please move	Unit/H	ouse number		Street name		
to next section Town /		own / Suburb			Postcode		
			Phone #		Mobile #		
		Email Address					
5. Did yo	ou report the incide	ent to the Police	?	Yes		No	
	-			Date		Time	
	ase provide		Police Station				
details, if	NO please move		vent Number				
to next se	ction	Name of Officer					
		140	ine or officer				
C Did no	lico ottonal the inci	Ctach		Vas		No	
6. Did police attend the incident?		Yes		No			
					_	<u> </u>	
-	ce attended, did	N/A		Yes		No	
-	dvise they were	Provide details of action					
taking any action? taken, if any.							
8. Did you make a statement to Police? Yes					No		
NOTE:	if there are further	incidents, please	continue to inci	dent 2, if not ple	ease go to Conse	nt and Declaration	on Section

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Incident 2			Date		Time	
	Title: Mr, Mrs	, Ms, Miss				
	Last / Far	nily Name				
1. Name and address of	Given Name (s)					
the person(s) involved	Unit/Hous	se number		Street Name		
in the incident	Towr	n / Suburb			Postcode	
		Phone #		Mobile #		
	Ema	il Address				
2. Where did the incident	Occur?					
3. What Happened?						
NOTE: please keep information fac	ctual and concise					
4. Did anyone witness the i	4. Did anyone witness the incident?				No	
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Title: Mr, Mrs	. Ms. Miss	Yes	_	_	
		nily Name				
If YES, please complete		n Name (s)				
details, if NO please move	Unit/Hous			Street name		
to next section	Towr	n / Suburb			Postcode	
		Phone #		Mobile #		
	Ema	il Address				
5. Did you report the incide	ent to the Police?		Yes		No	
If VEC. also as a second			Date		Time	
If YES, please provide details, if NO please move	Poli	ce Station				
to next section	Even	nt Number				
to next section	Name	of Officer				
6. Did police attend the incident?		Yes		No		
7. If police attended, did	N/A		Yes		No	
they advise they were	Provide details of action					
taking any action? taken, if any.						
8. Did you make a statement to Police?			Yes		No	

NOTE: if there are further incidents, please continue to incident 3, if not please go to Consent and Declaration Section

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Incident 3	Date		Time		
	Title: Mr, Mrs, Ms, Miss				
	Last / Family Name				
1. Name and address of	Given Name (s)				
the person(s) involved	Unit/House number		Street Name		
in the incident	Town / Suburb			Postcode	
	Phone #		Mobile #		
	Email Address				
2. Where did the incident	Occurs				
2. Where did the incident	Occui:				
3. What Happened?					
NOTE: please keep information fac	ctual and concise				
4. Did anyone witness the i	4. Did anyone witness the incident?			No	
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Title: Mr, Mrs, Ms, Miss	Yes		_	_
	Last / Family Name				
If YES, please complete	Given Name (s)				
details, if NO please move	Unit/House number		Street name		
to next section	Town / Suburb		<u>I</u>	Postcode	
	Phone #		Mobile #		
	Email Address		I	I	I
5. Did you report the incide	ent to the Police?	Yes		No	
		Date		Time	
If YES, please provide	Police Station		<u> </u>	<u>I</u>	<u> </u>
details, if NO please move	Event Number				
to next section	Name of Officer				
6. Did police attend the incident?		Yes		No	
7. If police attended, did	N/A 🗆	Yes		No	
they advise they were	Provide details of action		I.	I.	I
taking any action?	taken, if any.				
	· ·	1			
8. Did you make a stateme	Yes		No		
		l .		I .	l .

NOTE: if there are further incidents, please include details on a separate page and attach to this form, if not please go to Consent and Declaration Section

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Privacy Notice

Consent and Declaration

If you are prepared to give evidence to the Tenancy Tribunal, please read and sign the notice below. If you are not prepared to give evidence this may limit HOME in PLACE's ability to successfully take action at the Tenancy Tribunal.

Consent and Authority

- I am prepared to give evidence to the Tenancy Tribunal.
- I also authorise HOME in PLACE (New Zealand) to confirm information provided by me with any third party and/or any such third party to provide HOME in PLACE (New Zealand) with any relevant documentation or information sought by HOME in PLACE (New Zealand) when determining or supporting this statement

Full Name (Please Print)	
Signature	
Date	

Declaration

- To the best of my Knowledge, the information provided in this form is correct.
- I understand there are penalties for giving false or misleading information.

Declaration from person assisting witness/complainant

Is there another person assisting you to complete this form?			Yes		No	
NOTE: if you	answered YES, please have the	at person	read and sign tl	he below declard	ation	
 I filled in this form based on the information the complainant/witness gave 	Full Name (Please Print)					
me. I have read out the form and the answers to the	Signature					
complainant/witness who seemed to understand them.	Date					
 I understand there are penalties for giving false or misleading information 	Contact Phone Number					