

## **Compass NZ CCTV User Guide**

## 1. How we use Closed Circuit Television (CCTV)

We have installed Closed Circuit Television (CCTV) cameras both inside and outside of this building, for the safety and security of all the residents, staff and the building.

The footage is accessed if we need to investigate a health and safety or security incident. In limited situations, we may disclose the footage to Police or to the Ministry of Social Development, so they can investigate a health and safety or security incident.

We may also disclose the footage if we are required to do so by law.

## 2. What information is collected and how long is it kept?

The CCTV cameras record video images but not sound and the footage is stored for up to 90 days.

## 3. Your rights

As a tenant you are entitled to access your information that we hold. If you would like a copy of this, please call 0800-124-663 and we can arrange this.

If you have any questions about our use of CCTV, please email us at <a href="mailto:newzealand@compasshousing.org">newzealand@compasshousing.org</a> and we will be happy to help.

<a href="mailto:www.compasshousingNZ.org">www.compasshousingNZ.org</a>

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