



## QUESTIONNAIRE

Name of event

Coordinator's name

Coordinator's email address

Coordinator's Phone number

Event Date

Photo Booth Start Time

Photo Booth End Time

Name & Address of Venue

Venue Phone Number

Primary Contact (day of event)

His/her Phone Number

Backdrop preferences

Was a picture template chosen?    Yes    No

Is this event    Indoors    Outdoors

Estimated number of guests

Event attire: (this is so the photo booth attendant can dress appropriately)

Will there be food provided to the attendant(s)?    Yes    No

Any specific parking instructions?

Any additional comments/instructions?