

What Are The Hazards	Who Might be harmed	What you are already doing to control the risk	What further action do you need to take to control the risk	Who needs to carry out the action	When is the action needed by	Done
Exposure to Covid19	Staff, Trustees, Tenants, customers & the general public	Implementing a Track and trace system for ALL Visitors and Staff	<p>Everyone who enters the building must adhere to the track and trace systems.</p> <p>The Fisherrow Trust is registered with NHS Test & Protect.</p> <p>Posters and QR Codes to enable ALL visitors to the centre to download the app and use the system will be displayed extensively throughout both the Main Building and The Annex.</p> <p>Put signage up to explain the procedures.</p>	<p>The Fisherrow Trust</p> <p>Individuals can scan the codes and should anyone test positive the Trust will be informed via text message by NHS Test and Protect.</p>	Ongoing	Done
Exposure to Covid19	Staff, Trustees, Tenants and customers, general public	Providing Hand Sanitising Stations	<p>Install dispensers and provide alcohol hand gel at the entrance and throughout the building.</p> <p>Put signage up to inform people to sanitise as soon as they enter the building.</p>	<p>The Fisherrow Trust will install.</p> <p>All individuals should comply.</p>	Ongoing	Done
Exposure to Covid19	Staff, Trustees, Tenants and customers, general public	Disinfecting the Space	All rooms and corridors will be "fogged" with disinfectant each evening.	The Fisherrow Trust	Ongoing	
Exposure to Covid19	Staff, Trustees, Tenants and	Policy on the wearing of Masks in public areas.	Masks should be worn in all public. areas/corridors unless exempt.	Everyone in the building.	All times in public areas	

	customers, general public					
Exposure to Covid19	Staff, Trustees, Tenants and customers, general public	Policy on the wearing of Masks in rooms.	Once groups and tenants have entered their room, wearing of masks will be at their own discretion in line with their own risk assessment.	All groups and visitors	Whilst in the booked rooms.	
Exposure to Covid19	Staff, Trustees, Tenants and customers, general public	Ventilation	At least one window will be kept open within rooms. These should NOT BE SHUT.	The Fisherrow Trust will open doors and windows.		
Exposure to Covid19	Staff, Trustees, Tenants and customers, general public	Customers and Tenants Risk Assessments in addition to the above general procedures	A risk assessment will be required from each tenant and group before re-commencing activities.	All groups to provide a copy of their own risk assessment at the time of booking. The Fisherrow Trust will hold this securely in the office.		

NOTE: This Risk Assessment will come into force from 9th August 2021, going beyond level 0 Restrictions. Social Distancing is no longer necessary.