

BALLERS FOOTBALL ACADEMY + (BFAY) COVID RISK ASSESSMENT AND ACTION PLAN

Docklands Settlement Community Centre, 400 Salter Road, London, SE16 5AA

Produced: 26th March 2021

Agreed by Board: 26th March 2021

Reviewed: 26th March 2021.

Ballers Football Academy + (BFAY) COVID-19 Officer: Jamie Mehmet/Kenny Collins

Ballers Football Academy will post this Full Risk Assessment on its official website and provide a copy to all required leagues.

All club officers are to be responsible for the public display of its Risk Assessment.

WHAT IS HAZARD	WHO MIGHT BE HARMED	CONTROLS REQUIRED	ADDITIONAL CONTROLS	ACTION BY WHOM	ACTION BY WHEN	DATE COMPLETE
Spread of Covid-19 in General Use of Ground	Players Coaches Volunteers Spectators	Promoting good hygiene: <ul style="list-style-type: none"> Provide additional hand sanitisers throughout facility Clearly direct people to where they can wash their hands Ensure that all handwashing stations are in good working order and provide soap, water and hand sanitiser Provide hygiene standards promotional poster and signage throughout the clubhouse Use disposable paper towels in handwashing facilities 	Hourly check process (sanitiser, soap and paper towels and handwashing stations)	BFA Manager	Hourly	Ongoing
			Daily stock check (sanitiser, soap and paper towels)	BFA Manager	Hourly	Ongoing
			Daily check (promotion posters and signage)	BFA Manager	Hourly	Ongoing
		Keep facilities and equipment clean: <ul style="list-style-type: none"> Daily cleaning throughout equipment Identify high-contact touch points for more regular cleaning (e.g. door handles, grab rails, vending machines) Frequent cleaning of work areas and equipment between use Provide more waste facilities Follow Public Health England guidance if a Covid-19 case is reported at the facility 	Weekly stock check (cleaning products) Empty waste facilities regularly Train all workers on Public Health England guidance for reported Covid-19 cases	BFA Manager BFA Manager BFA Manager	Weekly Weekly By first use	Ongoing Ongoing Aug 1 st
Maintaining social distancing and avoiding congestion <ul style="list-style-type: none"> Provide signage so people can find their destination quickly Review how people walk through the clubhouse and adjust this to reduce congestion and contact between users Regulate the entry to the clubhouse to avoid overcrowding Apply two-metre markings where possible to the clubhouse entrance/toilets/and the queue to the café serving hatch One-way arrow markings to help foot traffic flow management Single-use doorways to avoid congestion i.e. one-way only entrances/exits Single/limited use of toilet facilities to avoid congestion in confined spaces 	Monitor effectiveness, especially at peak times Train workers to promote compliance to facility users Train workers to report / deal with issues of non-compliance Daily check (promotion posters and signage)	BFA Manager BFA Manager BFA Manager BFA manager	As required By first use By first use Daily	Ongoing Aug 1 st Aug 1 st Ongoing		
Risk Rating Before Measures – High		Risk Rating After Measures - Medium				

S = 5 L = 3 R = (SxL) 15		S = 5 L = 1 R = (SxL) 5				
Spread of Covid to Users following any user contracting virus	Players Coaches Volunteers Spectators	Collation of Track and Trace information <ul style="list-style-type: none"> All persons present on ground will provide name and contact details to be kept by BFA for 21 days For away sides and officials this information to be asked for in advance from away sides and checked on arrival at ground. Home players list to be provided on day of game Training session to be collected on entry ticked off against a named list 		Jamie Mehmet and coaching staff	Match days and training	Ongoing from first use
Risk Rating Before Measures – High S = 5 L = 3 R = (SxL) 15		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5				
Spread of Covid-19 in player specific activity	Players Coaches	Home Game/Training Travel <ul style="list-style-type: none"> All players are encouraged to arrive for training and matches by their own personal car or by other means if viable such as walking or bike. Players must not car share outside their household or social bubble unless unavoidable. Changing Rooms Training/Match day (League and Cup Games) <ul style="list-style-type: none"> Ballers Academy players to arrive pre changed Changing rooms will NOT be used Changing rooms will NOT be used Changing Rooms Training and pre season <ul style="list-style-type: none"> Changing rooms will not be used for training sessions. Players should arrive and leave in training attire. Equipment <ul style="list-style-type: none"> Only one person per training session should enter the store room to collect equipment Touching of training equipment should be minimised. Equipment (balls, bibs, cones, goalposts etc) must be regularly wiped down with appropriate cleaning equipment and cleaned thoroughly cleaned after every session. Training bibs should be worn by one person only during a session and washed. Players should bring their own personal water bottle for training and matches, which should be clearly labelled, 	Each player should be issued with two coloured bibs at first training session or their own personal use through season.	Players/ coaches Home players All players All players Coaches All players All players	Match day and training Match day and training Match day and training Match day and training Match day and training Training Match day and training Match day	Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing

		<p>Match Day Warm ups</p> <ul style="list-style-type: none"> • Conducted in separate halves of the pitch • Pre match team talks following warm up to take place on pitch <p>Match Day Technical Area</p> <ul style="list-style-type: none"> • Extra fold up seating placed alongside Technical areas to allow spacing of substitutes and coaching. <p>Post-Match (All Games)</p> <ul style="list-style-type: none"> • No player hospitality for home or away sides • Players should disperse quickly after game and not attend any post-match social event <p>Away Game Travel</p> <ul style="list-style-type: none"> • For away games it is encouraged that players travel independently as home games above. 	<p>Only essential personnel to be in dugout area.</p> <p>If players have to travel with people outside of their household or support bubble for matches or away games they should try to:</p> <ul style="list-style-type: none"> • Share the transport with the same people each time; • Keep to small groups of people at any one time; • Open windows for ventilation; • Face away from each other; • Clean the car between journeys using standard cleaning products - including door handles and other areas that people may touch; • Ask the driver and passengers to wear a face covering as well as yourself; • Consider seating arrangements to maximise distance between people in the vehicle – this may mean using more than one coach or minibus, for example, if at all possible; • Limit the time spent at garages, petrol stations and motorway service and use contactless payment • Wash hands for at least 20 seconds or sanitise hands often, and always when exiting or re-entering the vehicle; • When finishing the journey participants should wash their hands for at least 20 seconds or sanitise their hands as soon 	<p>Players and Coaches</p> <p>Substitutes and coaches</p> <p>Players</p> <p>Players</p>	<p>Match day</p> <p>Match day and training</p> <p>Match day</p> <p>Away Matches</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
<p>Risk Rating Before Measures – V H S = 5 L = 4 R = (SxL) 20</p>		<p>Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5</p>				

								Match days	
Risk Rating Before Measures – High S = 5 L = 3 R = (SxL) 15		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5							
Spread of COVID to Directors and Board members	Home Directors Visiting team Directors	<ul style="list-style-type: none"> Boardroom area created on match days in clubhouse to be suspended. 		Boardroom hospitality for all to be suspended.	Directors	Match days	Ongoing		
Risk Rating Before Measures – High S = 5 L = 2 R = (SxL) 10		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5							
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Risk Rating Before Measures – High S = 5 L = 3 R = (SxL) 15		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5							
Spread of Covid-19 to Match Officials	Referees and Assistant Referees	<ul style="list-style-type: none"> Match officials will travel independently in accordance with transport guidance. Ensure that sufficient car parking is reserved for match officials close to the entrance to changing areas. Physical team sheets should not be shared between the officials or opposition where possible. The Respect hand shake pre match will be suspended until further notice. Teams will not enter the field of play collectively. <ul style="list-style-type: none"> Arrangements will be made for the payment to be paid electronically. 		<p>Team sheets to be photographed and sent electronically at appropriate time</p> <p>The teams will stagger their arrival onto the pitch and this will be pre-agreed with the match officials.</p> <p>This will be communicated in advance to the match officials in appointment confirmation notices</p>	Officials BFA Manager BFA Manager Players Players and Officials BFA Manager	Match day Match day Match day Match day Match day Match day	Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing		
Risk Rating Before Measures – High S = 5 L = 3 R = (SxL) 15		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5							
Spread of Covid-19 within the Clubhouse	Supporters, Players Officials Volunteers	General Clubhouse <ul style="list-style-type: none"> Will be shut 			BFA Manager	Match days	Ongoing		
Risk Rating Before Measures – High S = 5 L = 3 R = (SxL) 15		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5							
Spread of Covid-19 within the pitch environment	Supporters, Players Officials Volunteers	<ul style="list-style-type: none"> Pre match during and post-match cleaning should include Goal Posts, Nets and Corner Flags must all be cleaned pre and post-match. A sanitising station should be created by technical area for disinfecting equipment including balls at regular intervals 		Match Balls used to be disinfected if they go out of play and are replaced by another ball Pre and post-match all footballs used to be cleaned.	BFA and match day volunteers	Match days	Ongoing		
Risk Rating Before Measures – High		Risk Rating After Measures - Medium							

S = 5 L = 3 R = (SxL) 15		S = 5 L = 1 R = (SxL) 5				
Spread of Covid-19 to press and media	Press and Media representatives	<ul style="list-style-type: none"> Press and Media attending matches must bring their own drinks/refreshments to the match. (Needs to Pre book) All Press Areas to be cleaned per and post-match. 		Match day stewards	Match days	Ongoing
Risk Rating Before Measures – High S = 5 L = 2 R = (SxL) 10		Risk Rating After Measures - Medium S = 5 L = 1 R = (SxL) 5				

Guidance Notes

SEVERITY		LIKELIHOOD	
5	Fatality – Very High Risk	5	Almost Certain – Very High Risk
4	Severe incapacity – High Risk	4	Probable – High Risk
3	Absent 3 weeks – Medium Risk	3	50/50 – Medium Risk
2	Absent less than 1 day – Low Risk	2	Improbable – Low Risk
1	Insignificant – Low Risk	1	Almost impossible – Low Risk

RISK – SEVERITY x LIKELIHOOD			
1–4 LOW	5–9 MEDIUM	10–15 HIGH	16-25 VERY HIGH
Continue with existing control, however monitor for changes. Implement any additional control measures required, within the timescales given in the risk assessment.	Requires attention to reduce the rating as well as regular ongoing monitoring. Implement any additional control measures required, within the timescales given in the risk assessment.	Requires immediate attention to bring the risk down to an acceptable level. Implement the control measures required, within the timescales given in the risk assessment and continue to review working practices to reduce the probability of an accident to the lowest possible level.	Stop immediately – the risk is too high. Take immediate action to reduce the risk to the lowest level possible.