



# Capability Statement

## Core Competencies

- Administrative management and general management consulting
- Program and operational support services
- Facilities coordination and support services
- Community and human-centered support services

## Services

- Administrative and management consulting
- Business operations and office administrative support
- Program planning, coordination, and documentation
- Facilities support and vendor coordination
- Process improvement and operational readiness support

## NAICS

### Primary NAICS

541611 – Administrative Management and General Management Consulting Services

### Secondary NAICS

561110 – Office Administrative Services

561210 – Facilities Support Services

561439 – Other Business Service Centers

561990 – All Other Support Services

624120 – Services for the Elderly and Persons with Disabilities (when applicable)

### Relevant PSC Codes

R408 – Support Services (Professional): Program Management

R499 – Support Services (Professional): Other

R608 – Administrative Management Support Services

## Differentiators

- Led by an executive with advanced education and extensive leadership experience
- Proven ability to manage regulated programs and operational environments
- Strong focus on compliance, documentation, and accountability
- Scalable support for federal, state, and local agencies

### EIN:

86-1654029

### CAGE code:

9QFY4

### UEI #:

D6WLPCQ9M946

### DUNS #:

117881666

### Certifications:

WOSB / EDWOSB (Pending),  
Small Disadvantaged Business  
(Self-Certified in SAM.gov)



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**Kingdom Living Estates LLC**  
Williamsburg, VA 23188

**Contact:**  
services@kingdomlivingestates.com

### Website:

www.kingdomlivingestates.com  
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