completeLAW-Web in the Cloud

CompleteLAW-WEB, LLC is an Ohio Limited Liability Corporation marketing Web-based *completeLAW-Web™*. through OnLineLegalSoftware.com, IntegratedLegalSoftware.com and UK OnlineLegalSoftware.com serving England. A Practice Management Software" for law firms, The powerful new version is exciting and meets the ever-increasing needs required to maintain profitability in a law firm. The "complete" part of the product name indicates that no other software is required to manage a law practice. This translates into large savings. Updates and backups are no longer an issue. *CompleteLAW-Web* is in a continuous backup state at all times and updates are done while you sleep.

Included modules are: Conflict of Interest checking, Case Management, Docketing, Calendar & task Management, Time and Billing, *AutoBILL™*, *ClientNARRATIVE™* **Track advertising costs** and the number of **new clients obtained** with cash flow as the result of each ad. You may add modules: (1) "Time Management" (the ability to see who, what, when and where a timekeeper is spending time), (2) View Profitability Centers (by case type), and (3) Advanced Business Management.

Product Overview

Billing & Time Billing: Most time billing may be done with *autoBILLÔ*. It automatically bills telephone calls to or from, office appointments, court appointments, and a host of other automatic billings. Manual billing uses drop-in text to eliminate typing, and inserts filing and other fees based on look-up tables. When fees change – change the table for all users.

Calendar & Task Management: The calendar categorizes type of event and ties the event to a client matter, attorney, and/or a group. It also "polls" everyone's calendar making it easier to set up an office meeting. All entries in a lawyer's calendar instantly update a **client-matter calendar** with all scheduled events for that case/matter to the farthest-out date.

Statute of Limitations Calculator: Automatically creates four reminders as well as prominently posting the SOL date on the client matter screen.

The calendar updates the **Work In Progress R**eport. Anything scheduled and not billed is flagged, making it possible for the average office of 10 lawyers to recover up to $250,000.00 in lost billings the first year. A single practitioner could recover as much as $25,000 per year.

Client Management & Conflict Checking: All persons or entities associated with a client matter: witnesses, experts, other-parties, opposing counsel, partners in a partnership, officers of a corporation, all co-counsel and their participation in any matter, and all heirs to an estate, etc. These lists are also checked for conflicts upon entry of a new client. The matter, case number, and notes are displayed if a potential conflict is found. If a direct conflict is found the system displays the conflicting information and the user is not allowed to continue the entry.

Document Management: Store any document on the web to make available to any authorized user. This may include emails, word processing, Spreadsheets, PDF's, and images. The document is placed in a client-matter folder for easy access. Edit any word processing or spreadsheet on the web. Tracks author and who did last edit. It includes check-in and check-out data, I.E., who has it now, and when the document is finalized and printed.