

## KEWEENAW HODGE PODGE LODGE

[4HodgePodgeLodge@gmail.com](mailto:4HodgePodgeLodge@gmail.com) | 630-427-7509 | [www.KeweenawHodgePodgeLodge.net](http://www.KeweenawHodgePodgeLodge.net)

### 2020 Rental Procedures

Please feel free to call us at 630-427-7509 to answer questions and talk you through the process. The calendar is continuously updated and accurately reflects available dates. The following outlines the process we will utilize depending on whether or not you wish to bring a pet.

1. All rentals require a \$250 security deposit to be submitted immediately to hold the requested dates. The deposit is fully refundable according to the terms in the Rental Agreement. The full amount of the rent is due no later than 60 days prior to the Check-in date. If your requested date is more than 60 days in the future, you may remit full payment closer to the 60-day mark. However, if your requested date is less than 60 days in the future, the full amount is due upon acceptance. In all cases, once we accept your reservation we will block the calendar and hold the dates for 10 days to allow time for the mailed check and agreement to be received.

2. If you do not wish to bring a pet:

Download and complete the Rental Agreement. If you have a scanner available, scan pages 1 and 3 and email to [4HodgePodgeLodge@gmail.com](mailto:4HodgePodgeLodge@gmail.com). If the Agreement is complete you will receive a confirmation email which will include itemization of the total due for rent, additional guest fees if any, and lodging taxes. We will specify when the full payment is due. If you do not have a scanner, call us and we will review everything on the phone.

3. If you wish to bring a pet (one or two small dogs):

Pets are not automatically accepted. We require a person to person discussion prior to deciding if the pet is acceptable. Download and complete the Rental Agreement and Pet Addendum. Scan pages 1 and 3 of the Rental Agreement along with the completed Pet Addendum and email to [4HodgePodgeLodge@gmail.com](mailto:4HodgePodgeLodge@gmail.com) including the phone number to call and the best times to reach you. We will call to confirm details about your pet(s) prior to accepting your reservation. We will tell you on the phone if we accept your pet, and if we do, we will send you an email confirmation stating that your request is accepted along with itemization of the total due for rent, additional guest fees if any, additional pet fee(s), and lodging taxes. We will specify when the full payment is due. If you do not have a scanner, call us and we will review everything on the phone.

Please make checks payable to: Sand Bay Ventures LLC.

Mail check and pages 1 and 3 of the Rental Agreement and Pet Addendum (if needed) to:

Rick Wright  
503 Riverwalk Drive  
Mason, MI 48854

Feel free to call at any time to ask questions about the property or the rental procedure. If you do not have the ability to scan and email the documents just call us and we will review the information on the phone. Our goal is to make this as easy as possible to you! You can call or text us at 630-427-7509. We can also accept credit card payments over the phone subject to a 3.5% fee.