

PTG MEETING MINUTES

Wilson Elementary School PTG

Tuesday, October 14, 2025 7:00 pm | Wilson Library | Meeting Called to Order at 7:00 pm Kendra Chapman

Minutes Submitted by Krista Kautzman

PTG Officers in Attendance

Kendra Chapman, President
Kelli Wright, Vice-President
Ana Ehrler, Treasurer
Krista Kautzman, Secretary

Welcome / Intro from Kendra – 1 min

Kendra Chapman called the meeting to order at 7:00 PM.

Approval of Minutes -1 min

The September 2025 minutes were reviewed. Motion to approve by Kendra Chapman; second by Kelli Wright, all in favor. — Motion Passes

Celebrations, Kendra Chapman -2 min

- September Dine Out:
 - o Thanks to Ethan Wolcott for chairing and to everyone who dined out
- Wildcat Walk
 - o Thanks to all the volunteers, Wilson Admin, PTG, Heidi Bresson, and class chaperones

Treasurer's Update, Ana Ehrler, Treasurer -33 min

- **Budget Update—**
 - o 2025-26 Budget Vote:
 - o Goal was to raise \$55,000 at Wildcat Walk to cover the next 2 years' expenses
 - o We have a tendency to underspend each year
 - o Due to refund from IRS, we have about \$3-4k in discretionary funds
 - o 3 additional line items: \$1500 for DEI Committee, \$1500 for the Green Club, and \$1000 for community/feeder pattern donations. Designated up to 5% of funds raised are eligible to go to community expenses.
 - o All budget documents are available on the PTG website
 - o Kendra Chapman motions to approve the budget; Jeff Klein seconds. All in favor; motion passes.

- Votes

- Heart Puzzles Funds Request: \$150 for 4th grade team for 5- 3D heart models that can be reused year after year. Kendra Chapman motions to approve; Kelli Wright seconds. All in favor; motion passes.
- Green Club Funds request: \$1000 for reusable supplies such as water coolers, collapsable trash cans; Rachel Witham points out that we could purchase a coffee brewer to use for Wildcat Wake Ups, Pancake Breakfast, Monster Mash, or other events as well. Collapsable trash cans are easy to store. Kendra motions to approve; Jeff proposes to raise the amount to \$1250 to reduce need for a second approval. Kendra notes that they will likely be under on their allotted budget this year and could use the extra funds to cover any additional expenses. Bre agrees that combined budgets should cover the expenses. Kelli Wright seconds the motion. All in favor; motion passes.
- PBIS: \$300 for schoolwide PBIS event prizes (variety of small and large); would be a yearly cost. Kendra moves to approve. Kelli seconds. All in favor; motion passes.
- Together Spokane Campaign: we have donated in the past to support district campaigns; last time we contributed \$250 and are asked to do the same again; Jeff notes that Sacajawea has this written is as a line item so it's planned that we will support our bonds and levies. Kendra Chapman motions to approve; Ana Ehrler seconds. All in favor; motion passes. Ana will send the check tomorrow.
- Earmark Shade funds: \$3000 Janae Pasinetti brought this proposal to us; many things need to be worked out with the district. Not committing it now, but wanting to have it available when we are ready to move forward after the logistics are ironed out. Looking for input from community about what is wanted/needed and also looking for people to help work on this project. Mr Syron spoke with the capital projects manager for the district about shade options.
- Carlos Lozano suggests buying 3D printer to use for printing heart models, prizes, etc for long run cost savings. Ana Ehrler points out that 3D printers can be more complicated to use. Kendra notes that it has not been on our radar but that we would require someone to take it on as a passion project and that we are open to it.

Information Items

- **Principal's Update**—Mike Syron (1 min)
 - **Thank you so much for the generosity from the Wildcat Walk.** Engery was great and staff and kids loved the day.
- **DEI Subcommittee**- Raderle Swanson (5 min)
 - More information can be found on the PTG website
 - Would love to see more participation
 - Excited to have the teacher/community connection group supported with funds, etc
 - Results from spring survey:
 - 39 responses
 - Results will be posted on webpage
 - Biggest limitation to participation in school activities were age limits
 - No concerns about accessibility which is great
 - Event planning resource is available on the website

- **Extracurricular Committee Update**— Jeff Klein (1 min)
 - Art After School sign up closed yesterday but there is still space; contact Jeff Klein if you're interested in joining
- **Green Club Updates**- Bre Orcasitas (4 min)
 - Waste to Energy field trips last week with the 2nd, 3rd, and 5th graders. 4th graders go next. Very informative and engaging field trip. Mr Syron notes that the community outreach point reached out to bring a traveling program to Wilson.
 - Green Club Meeting: Monday, October 20th 3-4:30. 3rd-5th graders welcome. Art Room.
 - New webpage can be found on the PTG website
- **CAC Report**- Tonja Brown. (5 min)
 - Dr Swinyard talked about the balanced calendar and it's 2 year pilot program but it really functions as a 3 year calendar
 - Bond/Levy: requires 60% pass rate on the school bond and 50% pass rate on the levy. Unfortunate that school bond is the only thing on the back of the ballot this year so please be sure to turn it over and vote. Spread the word to your community members. All the information is available online.
 - Meetings are all virtual and we are looking for a 2nd Wilson representative.
- **Dine Out Event**: Ethan Wolcott (1 min)
 - Monday, October 20th @ Papa Murphys
 - 10% of net sales for the whole day, not just those who mention Wilson
 - Red Robin dine out generated \$279.60

New Discussion Items—Questions—Comments—Ideas

- **Communication Protocols**- Kelli Wright (5 min)
 - o Event Chair resource guide page is available on the PTG webpage and it includes a timeline and event communication recommendations
 - o All communications need to be sent to Kelli Wright a minimum of 48 hours before they need to be sent out
 - o Please include all information including Sign Up Genius links and correct verbiage
 - o Open to ideas on how to improve effectiveness of communication
- **Monster Mash**- Tonja Brown and Bre Orcasitas (7 min)
 - o Games, Scavenger Hunt, Haunted Hallway, Room of Doom, Costume Contest, music on the blacktop, donuts and cider, craft/quiet area, Marauder's Map game in the library, Professor Trelawney's fortune telling
 - o More money is being spent on decorations and games this year but those will be reusable for years to come; might be slightly over on the budget
 - o Always looking for volunteers; Sign Up Genius is out and there are multiple pages as many volunteers are needed. Great opportunity for older children (high school/jr high) to give back to their school.
 - o Also looking for borrowed items.

- o Buy tickets by October 22nd
- o **Not a drop-off event**
- Directory Ads- Ana Ehrler (1 min)
 - o Hope to have everything done by the end of the month
 - o Last chance for anyone to put an ad in
 - o Directory should be out by Thanksgiving
- Wildcat Walk After Action- Kendra Chapman (10 min)
 - o Very low waste event: 1 bag of compostable cups and 1 bag of popsicle wrappers
 - o Lessons learned: Comstock wasn't available but Cannon Hill was a great venue with more shade and a more interesting route
 - o Needed more water and more people to fill the water cups
 - o Nurse or first aid volunteer would be great to have next time
 - o \$57,336 donated to PTG, \$55,947.07 after credit card fees; \$4,220.06 in total expenses (under budget) **Net Profit: \$51,727.01** Outstanding pledges and Corporate Matches: \$2,779
 - o No new business sponsors this year and discovered that the ask needs to go out much earlier in the year
 - o 85% of families participated
 - o Ghost donor made a small donation on behalf of all the students on our support list so they could be included in their class totals.
- Together Spokane

Friday Flyer distribution for Together Spokane. Meet at Rosauers on 14th at 3:15 and then divide into groups to distribute leaflets in support of Together Spokane.
- Wildcat Walk Merch
 - o Order closes tonight and they'll be here in a couple weeks. Hoodies \$35 and t shirts \$20.

Meeting Adjourned

8:20 pm by Kendra Chapman — Attendance: (18 total in attendance—11 in person —7 online)