

# PTG MEETING MINUTES

Wilson Elementary School PTG

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*Tuesday, November 18, 2025 7:00 pm | Wilson Library | Meeting Called to Order at 7:00 pm Kendra Chapman*

*Minutes Submitted by Krista Kautzman*

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## PTG Officers in Attendance

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Kendra Chapman, President  
Kelli Wright, Vice-President  
Ana Ehrler, Treasurer  
Krista Kautzman, Secretary

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## Welcome / Intro from Kendra – 1 min

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Kendra Chapman called the meeting to order at 7:00PM.

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## Approval of Minutes -1 min

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The October 2025 minutes were reviewed. Motion to approve by Kendra Chapman; second by Kelli Wright, all in favor. — Motion Passes

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## Celebrations, Kendra Chapman -3 min

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- October Dine Out:
  - Thanks to Ethan Wolcott for chairing and to everyone who dined out
- Cross Country
  - Thanks to coaches and parent volunteers for a great season.
- Yvonne Davis
  - Treats for Staff was a huge success and appreciated by Wilson Staff.
- Monster Mash
  - Thank you to Tonja, Matt, and Bre for chairing and to all the subcommittee chairs!
- Bre Orcasitas:
  - Thank you for organizing Monster Mash storage.
- Art Night:
  - Thanks to Sarah Rodgers and Kate Smith for chairing and to all the volunteers.
- Ana and Ryan Ehrler
  - Thank you for keeping the basement code-compliant.
- Kelli Wright:
  - Thank you for taking over PTG Communications and improving our practices.

- **Budget Update—**

- Congrats to Monster Mash for staying within budget and raising more money than anticipated. Just over \$2000 spent so far but a few more invoices are still to come. Planned to make \$3000 in revenue and ended up making \$3900.
- GoDaddy funds have come in as well as some merchandise sale revenue.
- Sent out a \$250 check to Citizens of Spokane for the bond/levy.
- We are spending less than what we had projected for the budget.

- **Votes**

- **Ukeleles: Kaytlin Hoyem:**

- Curriculum has a whole ukelele unit built in for 5<sup>th</sup> graders. Could potentially be used for 4<sup>th</sup> graders as well.
- Tools to build musical fluency and build on other academic skills as well.
- Affordable option, especially for students who cannot afford to purchase their own instrument (recorder)
- Ideal for a lot of the students size-wise. Easy to clean/sanitize.
- Could be used in talent shows or in the concert in the spring.
- Lisa Smith asks if this would replace the recorder unit and if funds could be used to purchase recorders for students unable to afford their own.
- Kendra Chapman asks where they could be stored. Ms Hoyem would look elsewhere for a donation of a ukelele cart.
- Kendra asks about how many weeks of the year they would be used and Ms Hoyem says approximately 3 months of the year. Kendra also asks about the potential to use them after school in an extracurricular activity.
- Ms Hoyem notes that the ukelele curriculum could potentially increase buy in and engagement with the 5<sup>th</sup> graders.
- Kendra asks about using the district ukeleles for one year before committing to purchasing our own set.
- Mrs Bozo asks if drums that we purchased in the past are being used. Ms Hoyem says that the drums tend to be too loud in the classroom environment.
- Lindsay Pursley asks about any budgetary wiggle room. Ana says there is \$3000-\$5000 of flexible spending dollars for this year. Last meeting we elected to set aside \$3000 to hopefully purchase shade options in the spring.
- Darci Smulkowski, Bre Orcasitas, and Jennifer all say it's a great opportunity for the 5<sup>th</sup> graders
- Kendra reiterates how great it would be to have a ukelele extracurricular to allow more access and time with the ukeleles.
- Mrs Reilly notes that the instrument lockers could be cleared out and used to save money on storage.

- Kellie Wright motions to allocate \$1400 to the purchase of ukeleles. Lisa Smith seconds. All in favor. Motion passes.

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## Information Items

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- **Principal's Update**—Mike Syron (5 min)
  - **Calling Carol Pederson (arts coordinator) tomorrow to let her know that we voted to fund ukeleles and hopes to make a dent in the \$1400 with money from the district.**
  - Generation Alive on Friday. Students will all participate and 5000 cinnamon oatmeal packets will be filled.
  - Grateful for the Monster Mash community.
  - Art Night was wonderful and Mike notes it's his favorite event.
  - Appreciate the staff attendance tonight and all their help and presence at Monster Mash and Art Night
  - Incredibly moved by the contributions made to the Wilson community for families in need.
- **DEI Subcommittee**- Tonja Brown (5 min)
  - Warm invitation to the community to join the committee to help make Wilson a more welcoming space
  - Main priority this year is to work with the teacher Community Connections group
  - Community Connections group is looking to create a resource for contacts in the community who could help with diversity education at Wilson
  - DEI group did a parent survey last May and Tonja presented a few of the results. 58% of parents are interested in parent/caregiver educational/enrichment opportunities. 9 people noted they would be willing to share their cultural background/experience. 71% indicated that their students would be interested in participating in a Wilson Multicultural Club.
- **Extracurricular Committee Update**— Kelli Wright (2 min)
  - Winter Extracurriculars flier will go out on December 3<sup>rd</sup>
  - Extracurriculars can help build community and allow kids to have fun together.
  - Program leads are the largest limiting factor in what we are able to provide.
  - Tonja notes that she sent an email to the extracurricular committee but has yet to hear anything back. Reach out to Diana as main contact point.
- **Green Club Updates**- Bre Orcasitas (3 min)
  - New webpage
  - Last meeting we approved purchases for the Green Club (reusable items and some better single use items)
  - Plans to inventory what's in the basement to help guide future purchases.
  - Monster Mash: minimal waste and used compostable cups
  - October Green Club meeting was well attended (18ish kids) and carried on the momentum of the Waste to Energy field trips
  - Next meeting is December 15<sup>th</sup> and will focus on nature-based gifts and make your own wrapping paper
- **CAC Report**- Tonja Brown and Jeff Klein (3 min)

- District negotiated a remarkable contract with Zum a few years ago which allows district to own their own buses and hire their own drivers. They have hired a consultant to facilitate the transition. It's recommended to have 3 bus systems, each staggered 45 minutes apart. This leads to the potential to change school start times (Elementary School 8:00, High School 8:45, and Middle School 9:30.)

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## New Discussion Items—Questions—Comments—Ideas

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- Communication Protocols- Kelli Wright (6 min)
  - Simplifying PTG communications: maximum of 1 PTG email sent per week sent out on Mondays, information must be sent to Kelli by Thursday before.
  - Small events will get 1 PTG text and large events will get 2 PTG texts. Information must be sent to Kelli at least 48 hours before the text is to be sent.
  - Kelli asks about benefit of maintaining the PTG Facebook and Instagram accounts.
- Monster Mash After Action- Tonja Brown and Bre Orcasitas (11 min)
  - Really fun activity and committee learned a lot
  - Came up with 3 priorities:
    - Make the gym less chaotic; spread around the school without disrupting classrooms
    - Get outside (weather was great)
    - Sustainability (reusable banners, donated items, games/decorations can be used again in the future)
    - Looking for chairs for next year (detailed notes available for future chairs)
    - Mike expresses gratitude once again for the work and effort put in.
    - Kendra noted that the flow felt very good.
    - Bre comments on how much stress there was in the days leading up when volunteers were still lacking. Suggests having a deadline for volunteer sign ups in order to ensure all activities/games are staffed appropriately.
    - Darci Smulkowski suggests a family survey for volunteers.
- Vacant Positions- Kendra Chapman (1 min)
  - Still have vacancies:
    - Talent Show Chair: if no chair by Jan 1<sup>st</sup> we will have to cancel the show
    - Still looking for a President Elect to take over President position next year
- Grocery Gift Card Drive- Kendra Chapman (2 min)
  - PTG is collection grocery cards to help support some school families over the holidays
    - Students are without breakfast/lunch benefits for the 2 weeks of Winter Break
    - Collected up until Winter Break

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## Meeting Adjourned

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8:17 pm by Kendra Chapman — Attendance: (23 total in attendance— 12 in person —11 online)