

# MINUTES

## Wilson Elementary School PTG

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*Tuesday, June 8, 2021 7:01 pm | Zoom Meeting Called to Order by Carly Howarth  
Minutes Submitted by Kendra Kimball Chapman*

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### PTG Officers in Attendance

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Carly Howarth, President

Carly Pickering, Vice-President

Katie Glazier, Treasurer

Tonja Brown, Outreach Secretary

Kendra Kimball Chapman, Secretary

### Approval of Minutes

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The May minutes were reviewed. Motion to approve by Kendra Chapman, seconded by Courtney Malone. All in favor of approval.

### Treasurer's Report – Katie Glazier

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- Centennial T-shirt sale went great. \$6300 came in and our cost was approximately \$6200. We purchased some additional merchandise and will make a straight profit from that.
- Expenses for teacher appreciation week: \$1200 for a catered meal and gifts. This was covered through our hospitality budget.
- Beautification of courtyard and front of the building
  - Thank you to our wonderful custodian, Trish, for all of her hard work and creativity!
  - Executive team approved \$300 earlier this month. We felt comfortable doing this because Trish never ended up using funds for the playground sweeper we all approved (it was deemed not powerful enough) so the funds were still available. Also, Trish was trying to take advantage of a sale so the decision was pressing.
  - Trish purchased a rug, some planters, and some plants. It looks great. Thank you so much, Trish!
  - Trish has spent close to \$500 on this project. All are in favor of reimbursing her for the rest (less than \$200 more).
- Scholarship payments will be going out later this month
- We'll be ending the year with approximately \$35,000. We're above our target amount. Please think about how we can spend that money next year.
- Tammy Knapp requested \$579 (or any portion) of professional development funds for a drumming course.
  - PD History: Ken asked the PTG to fund yearly PD for teachers. We approved \$10,000 for him to use at his discretion but all parties agreed to put that on hold due to covid. Therefore, we have not given PD money to anyone this year.
  - Tammy received \$500 in teacher funds from the PTG in September.

- Question: “Didn’t we just recently give her a large sum of money? Why should we give her more? How have these funds actually been used in the music classroom so far?”
  - Katie clarifies that in 2018-19 we gave her a \$2000 music gift: \$1500 for instruments and \$500 for a music conference.
- The group decided not to pay any portion of the requested professional development at this time. Mrs. Knapp can reapply in the fall for reimbursement through a more formal application process. We would like to know more information: How will the knowledge gained at this conference improve Wilson students’ learning, musical growth, and opportunities in the classroom?
- Going forward, use of teacher funds must be accounted for by receipts. Additional monetary gifts can be formally requested via a Google document where teachers can tell us more about how they’ll use the funds to enrich educational opportunities.
- Teacher gifts for 2021-22: Teachers can count on receiving at least \$200 next school year.
  - Katie suggests we give \$200-\$250 next year. Teachers received \$500 this school year. The bigger amount this year was due to the building relocating, unusual needs due to virtual learning, and the fact that we had extra to give after last year’s auction.
  - Part time teachers and staff always receive a prorated amount.
  - Alexis Padgham, Holly Bozo, and Gretchen Farley all expressed gratitude for the funds we supply each year. It’s especially helpful for brand new teachers and teachers new to our building. Teachers need the funds for classroom libraries. Mrs. Barker (who will be our librarian next year) might need additional funds for the library which hasn’t been in use or cared for in a couple of years.

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### Citizen's Advisory Committee (CAC) – Katelyn Hunt

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- The committee doesn’t meet until next week so nothing to report. Notes from the meeting will be emailed out.

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### Old Business

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- PTG Newsletter: Paw Prints (Tonja Brown coordinating)
  - Last edition will come out next week.
  - Please send more teacher/parent/student reflections to be included in the last edition.

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### New Business

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- Executive Board Elections: 100% support for all positions via anonymous Zoom poll. This year’s Executive Board will serve another year in the same positions. Dave Gilbert has volunteered to shadow Katie in the Treasurer position and take over the following year.
- Policies and Procedures document (Carly Howarth): Please read the draft document (emailed to the community this week) and provide feedback so we can continue to fine-tune it over the summer.
- Greater Giving Platform Renewal: \$2,000 cost/year
  - Has supported the sale of bricks, yearbooks, t-shirts, flower baskets, etc. It will work next year as we (hopefully) beginning having events again. Tickets for Pizza in the Park, Monster Mash, etc. can be sold via Greater Giving and save the bottleneck of cash at the door. Carly H. and Katie urge us to continue funding it. Lara motions we fund it. Alex seconds. All in favor of funding Greater Giving for up to \$2500.

- Chair Positions for next year:
  - Book Bingo – Stephanie Gronholz
  - Tech Liason – Dave Gilbert will serve
  - Carnival – Josie Dix and Courtney Malone
  - Brick Sales – Josie Dix
  - Talent Show – Jennifer Holcomb and Courtney Malone
  - Pizza in the Park – Carly Howarth
  - Monster Mash - Benedettis
  - Art Night – Bridget Sarfino
  - Pancake Breakfast – Alex Evans
  - School Directory – Josie Dix
  - **New PTG Website – WHO CAN CREATE A WEBSITE FOR THE PTG? THIS IS STILL A NEED!**
  - Co-chairs for the 2021-22 Auction – Emily Ketchel and ???
- Wilson Wildcat Walk 2021-22
  - Other area schools do a walk-a-thon and it's a major fundraiser. Should we do this instead of an auction or on alternate years?
  - The conversation supports trying a walk-a-thon this year rather than having an auction. It's far easier. Less stress and overhead. The auction is fun but so much work. Auctions really require at least two chairs and we still only have one. We can supplement with Parent Nights Out so we still have the social aspect. Classroom projects are fun but stressful. Perhaps we still have an online-only auction.
  - Kendra motions we try something new this year and have the walk-a-thon in place of the auction. Alex seconds. All in favor.
- Ken Hermanson Updates:
  - Field Day is happening! It will be smaller and we can't have volunteers but we're very excited. Kids will go to Comstock but will have to eat lunch in their classrooms this year rather than at the park.
  - Last day of school: release at 11:30 this year.
  - Please return all computers ASAP. Computers will be reissued in September. Older models will be replaced with the smaller, light-weight, touch screen model that most of our kids had.
  - Student-designed T-shirts should come in later this week or early next week.
  - Yearbooks will be ready in September. The delay is due to school pictures happening so late this school year. Thanks to Carly Howarth for making it.
  - There are two kids who will get to be "principal for the day"(2020 auction purchases). These have been coordinated and will happen before the end of the school year.
  - 6<sup>th</sup> Grade Promotion: June 21<sup>st</sup> there will be a drive-by celebration. Teachers may also do something in the classroom. Unfortunately, we still can't mix cohorts.
    - Katie reminds Ken that there was \$350 budgeted for the graduation ceremony.

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## Next Meeting

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First meeting of the 2021-22 school year: Tuesday, September 14, 2021 (location TBD by Covid protocols)

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## Meeting Adjourned

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8:04 pm by Carly Howarth.