

# PTG MEETING MINUTES

Wilson Elementary School PTG

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*Tuesday, June 4, 2024 7:00 pm | Home of Emily & Dave Allen | Meeting Called to Order at 7:09 pm by Kendra Chapman*

*Minutes Submitted by Krista Kautzman*

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## PTG Officers in Attendance

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Kendra Kimball Chapman, President  
Tonja Brown, Vice-President  
Gretchen Cleveland, Treasurer

## Welcome / Intro from Kendra

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Kendra Chapman called the meeting to order at 7:09 PM. Introduction of Mike Syron as Wilson's new principal. Syron gives background and introduction. Wraps up at 7:14 \*\*Mention the Districts Restorative & Healing as advertised is this Thursday June 6th at Wilson Elementary at 5:30 PM. Please sign up, light snacks and childcare is available with prior registration.

## Approval of Minutes

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The May Minutes were reviewed. Motion to approve Gretchen Cleveland second by Sean Brown , all in favor.  
— Motion Passes

## Celebrations, Kendra Chapman, President

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- Kendra Chapman bid farewell to retiring teachers, counselor, and nurse and opened the floor to them to share any goodbyes. Melissa Alfstad discussed #wilsonhasheart video available to watch on PTG website and passed out hearts for families to take. Farewell to Tonja Brown as well, after 4 years of service on the board.
- Recognized families whose youngest children are leaving Wilson this year and thanked them for their contributions. Josie Dix spoke to the importance of getting involved in the school community.
- Kendra Chapman took the time/opportunity to acknowledge and recognize our wonderful volunteering parents and expressed sincere thanks for all parents, students and staff. On our thank you list since the last time we met (only two weeks ago!):
- Scholarship committee (Laura Baumgartner, chair)
- All the parents who attended the Parent Forum during the new principal interviews

- **Budget Update**—grounds beautification, scholarship checks, last minute carnival expenses, teacher appreciation
- **2024-2025 Budget Discussion & Vote**— Based off the meeting in May and the proposed budget (\$56,000 + \$20,000 incoming revenue) we will put up for a vote on the proposed line items and spending for next year, with the understanding the next Wildcat Walk will not be until Fall 2026.
- Line items up for discussion after last meeting: Art Night up to \$700 based on this year. Kate Smith agrees that this amount is needed for 2024/25 Art Night. Student Directories: no longer able to use school resources to print directories. Lowest bid was \$1200 at outside printer. Jillian Farland suggested moving to an online platform. Kendra Chapman agrees that this should be considered and discussed. Waiting to hear back from district about possibility of still using district resources to print.
- STEM Night included in 2024/25 proposed budget.
- Kendra Chapman asks for any feedback or adjustments. Jeff Klein asks about extracurricular budget. \$4800 is extracurricular for art and sports extracurriculars. Does not include Lego Robotics or Drama (they have their own line items).
- Kendra Chapman motions to approve. Kelli Wright seconds. David Allen asks if any additional substantial changes made to proposed budget since May meeting. Tonja Brown asked about budget for yard signs for incoming/new students for the 2025/26 school year. Kendra Chapman explains that we are expecting wiggle room in budget for welcome gift for new students.
- Jeff Klein asks about DEI subcommittee being added to the budget depending on their needs. Kendra Chapman addresses ask and brings up need for specific examples of what funds would be used for. Jeff Klein moves for \$500 for DEI budget with requirement of approval before specific expenditures. Jillian Farland seconds. Gretchen Cleveland says there is room in budget for this. Motion passes unopposed.
- Kendra Chapman re-moves to approve budget. Kelli Wright seconds. Motion passes unopposed.
- Tuesday, June 18<sup>th</sup> final date for any receipts, reimbursements requests, etc so that taxes can be filed on time.
- Kendra Chapman explains full time staff will receive \$300 for their classrooms and part-time teachers will receive pro-rated amount based on their hours. The district is urging us to change the way we fund these classroom support checks. They'd like these checks to go through Wilson office (like field trip expenses, etc). Teachers would then need to go through the office to order supplies and items will be property of Wilson, not the teacher. Can be tedious for the teachers and limits the opportunity to purchase second-hand items. We as a PTG can choose to give the check directly to the teachers and request their receipts by the end of the year. Recognizes the difficulty of requiring the items to be property of Wilson. 3 staff members present express preference to have the funds upfront. Several parents suggest we should do whatever the teachers prefer. Kendra Chapman proposes to continue with the existing system. Tonja Brown seconds. Motion passes unopposed.

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### Information Items

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- **Scholarship Committee Update** — Laura Baumgartner
  - 7 applicants/award winners; received a few thank you emails which Laura read aloud
- **Pancake Breakfast** — Meghan McLaughlin
  - Starts at 7:45, Friday June 14th, siblings/families welcome, free, parent attendance not required, needs one more volunteer to pick up coffee- Tiffany volunteers
- **DEI Subcommittee**-Janelle Klein

- Vision Statement—Our vision is to ensure that our children learn and grow in an inclusive, equitable environment, where differences enhance the learning environment, and all feel valued, included, and heard.
- Mission Statement—Consistent with the Wilson School Parent Teacher Group’s overriding purpose, the DEI Subcommittee will convene, in a spirit of collaboration, parents and guardians of our Wilson Elementary School students, administrative staff, teachers, and district representatives, in order to build, foster, and encourage a culture of transparency, belonging, empathy, and resilience, where diversity, equity, and inclusion are fundamental values, where students, parents, and teachers feel respected, included, and heard, and where the welfare of our children is truly a paramount concern.
- Listening and Restorative Healing session on Thursday, June 6<sup>th</sup> at 5:30.
- **2024-25 Open Chair Positions**— Kendra Chapman: We are still in need of Technology Chair-Celeste Davis volunteers.
- **Spring Extracurricular**—Jeff Klein— Committee exists- David Allen, Jillian McFarland, Diana Costa Committee will be meeting with Mike Syron for collaboration on building budget and building vision. 3 meetings per year with the goal of giving ownership back to families. Timeliness and organization are top goals.

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### Updates from Wilson Administrators

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- Shannon Lawson
  - Full-time office support secretary started last week. Working to build office team up.
  - PA announcement hopefully coming this week
  - Every school in SPS will have a preschool in the 2024/25 school year. Goal to have a preK-12 experience. Must apply through ECEAP first.
  - Field Day coming up Thursday June 13<sup>th</sup>.
  - Mrs Bresson starting fun-run for PE classes at end of the year.
  - 2/3 way through student placement for 2024/25 school year
  - Expresses gratitude for chance to be involved in Wilson community these past few months.

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### New Discussion Items—Questions—Comments—

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Next Meeting **Tuesday**, Sept 9, 7:00 PM

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### Meeting Adjourned

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8:05 pm by Kendra Chapman