**For use from 25/8/2019.**

**RETURN to The Supreme Grand Royal Arch Chapter of Scotland of Companions exalted and affiliated in the**

|  |  |  |  |
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| **Royal Arch Chapter** |  | **No.** |  |

**N.B. Lodge number and Constitution are essential. Complete each column carefully. Give full names (not initials) and any middle names. Do not request E.M. or M.M. diplomas before the Companion has been exalted.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date of Exaltation(dd/mm/yy) | Full names (including full middle names) of Companions exalted | Date of Birth (dd/mm/yy) | Master Mason ofLodge | Current Occupation or Occupation before retirement (indicate as Rtd. *e.g.* Rtd. Engineer) | Town/City |
| First Name & any full Middle Names | Surname | No. | Constitution |
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| Date of Affiliationto Chapter(dd/mm/yy) | Full Names of Companions affiliated to Chapter | Date of Birth (dd/mm/yy) | No. and Constitution of Mother R.A. Chapter and Date of Admission | Current Occupation (or Occupation before retirement - indicate as Rtd. *e.g.* Rtd. Engineer) | Town/City |
| First Name and any Middle Names | Surname | No. | Const-itution | Date of Admission |
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Name and Address (including postcode) of Companion to whom the diplomas should be returned:-

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **(signed)** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Scribe E. or Treasurer** |

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| **(date)** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |

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**This form should be returned with appropriate remittance to:- Grand Scribe E., Supreme Grand Royal Arch Chapter of Scotland, 23 St. John Street, Edinburgh, EH8 8DG, Scotland, U.K.**

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|  Details of Remittance  |
| No. | **Sums Payable**(**all prices shown above Sub-Total line include VAT and postage where appropriate)** | Cost each £. p. | £. | p. |
|  | Exaltations (including E.M. diploma and compulsory books) | 110.00 |  |  |
|  | Affiliations from a Constitution other than Scottish not working E.M. Degree or equivalent (e.g. English) (including compulsory books) | 110.00 |  |  |
|  | Affiliations from a Constitution other than Scottish working E.M. Degree or equivalent (e.g. Irish, N. American, N.Z., Australian) (including compulsory books) |  104.00 |  |  |
|  | Affiliation from a Scottish Constitution |  18.00 |  |  |
|  | Mark Master (name of Candidate to be indicated) |  12.00 |  |  |
|  | Installed Z.  |  24.50 |  |  |
|  | Installed H. |  24.50 |  |  |
|  | Installed J.  |  24.50 |  |  |
|  | Installed R.W.M.M.  |  24.50 |  |  |
|  | Duplicate Diplomas: (*e.g.* R.A., Affiliate or Founder) (each) |  10.00 |  |  |
|  | Other duplicates (*e.g.* Mark or Ex. Master, or Chair) (each) |  7.00 |  |  |
|  | Demit Form  |  1.80 |  |  |
|  | Book of Demit Forms (12) |  10.80 |  |  |
|  | Fee for countersigning Demits |  4.80 |  |  |
|  | Fee for Dispensation obtained timeously  |  6.00 |  |  |
|  | Fee for Dispensation obtained retrospectively  |  12.00 |  |  |
|  |  **Sub-Total c/fwd**  | £ |  |  |

**REMITTANCE FROM:-**

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| **Chapter** | **No.**  |

**Amount enclosed herewith: £**

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|  |  **Sub-Total b/fwd** |  | £. | p. |
|  | Annual Fee | 190.00 |  |  |
|  | Roll Book |  5.00 |  |  |
|  | Constitution and Laws – Abridged Edition |  6.00 |  |  |
|  | Installation of Office-Bearers |  3.00 |  |  |
|  | Rituals:-  |  |  |  |
|  | Royal Arch |  8.00 |  |  |
|  | Installed Z., H., and J. (combined) |  8.00 |  |  |
|  | Installed Z. only |  3.00 |  |  |
|  | Installed H. only |  3.00 |  |  |
|  | Installed J. only |  3.00 |  |  |
|  | Installed Mark Master |  3.00 |  |  |
|  | Tie (Woven):- Black, bearing Coat of Arms of Supreme Grand Chapter | 11.00 |  |  |
|  | Attendance Book (190 Meetings) |  60.00 |  |  |
|  | Petition Book (300 Candidates) |  60.00 |  |  |
|  | Minute Book |  90.00 |  |  |
|  | Register of Marks  |  45.00 |  |  |
|  | Donation to Benevolent/General Fund |  |  |  |
|  | Postage |  |  |  |
|  | Sums included to clear debit in Suspense Account |  |  |  |
|  |  **TOTAL** |  £  |  |  |

**For Supreme Grand Chapter use only**

Receipt No:- \_\_\_\_\_\_\_\_\_\_\_\_\_ Date:- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dips. prepared:- \_\_\_\_\_\_\_\_\_\_\_\_ Dips./Receipt despatched:- \_\_\_\_\_\_\_\_\_\_\_\_

Books despatched:- \_\_\_\_\_\_\_\_\_\_\_\_\_ Entered in Register:- \_\_\_\_\_\_\_\_\_\_\_\_\_