

Vistan Photography
Client Information and Request Form

Client Information	Company Name _____	Date: _____
	First Name _____	
	Last Name _____	<i>Mailing Address:</i>
	Contact info: <i>(Check preferred method of contact)</i>	Street _____
	<input type="checkbox"/> Phone: _____	City _____
	<input type="checkbox"/> Text: _____	Province _____
	<input type="checkbox"/> E-mail: _____	Postal Code _____
	Names of the people in this session to be photographed <i>(use backside if more space is required)</i>	

Requested group pairings for this session <i>(if more than two (2) people in your party)</i>		

How did you hear about Vistan Photography?		

Session Information	Location address/description _____
	Date _____
	Start time _____ End time _____
	Alternate rain date/location <i>(Vistan will arrive regardless of the weather, unless client prefers an alternate rain date, and or location)</i>
	Location address/description _____
	Date _____
	Start time _____ End time _____
	Session package requested <i>(Please refer to our pricing sheet)</i>
	<input type="checkbox"/> No-Cost Guarantee <input type="checkbox"/> Pay Per Session <input type="checkbox"/> Flat Rate Requested number of images _____
	Describe your photo shoot request. Please provide as much detail as possible Including any special requests

Office use only	More info required <input type="checkbox"/> (see marked red)	Customer code _____
	Requested date _____	Requested alternate date _____
	<input type="checkbox"/> Approved <input type="checkbox"/> Inavailable <input type="checkbox"/> pproved <input type="checkbox"/> havailable	Requested Package _____
	Requested time _____	Requested alternate time _____
	<input type="checkbox"/> Approved <input type="checkbox"/> Inavailable <input type="checkbox"/> pproved <input type="checkbox"/> havailable	Suggested Package _____
Name of Photographer _____		