

**Episcopal Church of the Advent
Vestry Meeting Minutes**

March 17, 2024

Fr. A. Leonard opened the meeting with prayer at 11:58 am.

Attendance:

Vestry members present were: M. Francis, A. Gloria, D. Hammond, R. Hudson, Fr. A. Leonard, L. Morier, J. Morrison, J. Rutenberg, and Sharon Werth. Absent were P. Kelly and L. Price.

Minutes:

Motion to approve the Vestry Minutes of February 18, 2024 made by S. Werth and seconded by D. Hammond. Approved by the Vestry.

Treasurer's report:

No report due to the ongoing transfer of data from Quickbooks to a Church Windows program. Fr. A. Leonard indicated that there was a surplus of about \$12,000 realized over the first two months of 2024.

Rector's Report:

Fr. A. Leonard reviewed the schedule of activities for Easter Week and Easter.

Senior Warden's Report:

No report since L. Price is away

Junior Warden's Report:

N. Smith updated the Vestry regarding technology enablement for giving to the church including a QR code for PayPal in the bulletin with eventual enabling of Venmo. A Virtual Collection Plate will follow shortly. She also mentioned sign up abilities for activities on the church webpage including the upcoming Security Training. She also discussed an Investment Subcommittee goal of presenting an Investment Policy/Plan to the Vestry at the June Vestry meeting. Finally, she wanted to know which committees have an interest/need to welcome new members to their team.

Old Business:

1. Stewardship: J. Rutenberg reported that the Stewardship Committee had a Zoom meeting with Rev. R. Fitzpatrick (Diocesan Project Resource Contact) on March 6 to discuss stewardship strategies. Another Zoom meeting with him is scheduled for April 17, a week after the regularly scheduled Stewardship Committee meeting.
2. Vestry Retreat: Fr. A. Leonard discussed the upcoming Vestry Retreat at St. Barnabas Church on April 6. D. Hammond will explore lunch catering options. J. Rutenberg, R. Hudson, S. Werth, and D. Hammond will be readers. S. Werth will be the recorder and A. Gloria will attend to the Altar.

New Business:

1. The 2023 Parochial Report for Church of the Advent was discussed. Motion to approved the report made by N. Smith and seconded by L. Morier. Approved by the Vestry.
2. The need to replace pilot lights for the kitchen stove in the Parish Hall was discussed. Motion to approve up to \$1500 for replacement made by J. Rutenberg and seconded by R. Hudson. Approved by the Vestry.
3. The purchase of security communication radios for the Church and Parish Hall was discussed. Motion to approve up to \$200 for the radios made by N. Smith and seconded by D. Hammond. Approved by the Vestry.

Other Committee Reports:

1. ECM is attempting to find a chef to resume dinners in the Parish Hall
2. The Property Committee reported that roof maintenance per contract was completed without further charge.

Next Vestry Meeting: April 21, 2024

Adjournment:

There being no further items on the agenda for discussion, a motion to adjourn was made by J. Rutenberg and seconded by A. Gloria. Motion approved by the Vestry.

Respectfully submitted,

Joel Rutenberg
Clerk of the Vestry