

**Episcopal Church of the Advent
Vestry Meeting Minutes - April 21, 2024**

Fr. A. Leonard opened the meeting with prayer at 12:01 pm

Attendance:

Present were M. Francis, A. Gloria, D. Hammond, R. Hudson, P. Kelly, Fr. A. Leonard, L. Morier, J. Morrison, L. Price, J. Rutenberg, N. Smith, S. Werth

Minutes:

Motion to approve the Vestry Minutes of March 17, 2024 made by S. Werth and seconded by N. Smith. Approved by the Vestry.

Treasurer's Report:

No report due to family illness.

Rector's Report:

Fr. A. Leonard discussed pastoral coverage when he is away on sabbatical from May 8 to June 19.

Senior Warden's Report:

L. Price discussed the proposed Church Buddies Program for mentoring of new members. So far there have been 5 volunteers for the program. He also mentioned the proposed pancake breakfasts once per month over the summer.

Junior Warden's Report:

N. Smith mentioned that Venmo is not active on the church website for technical reasons. Event registration is working on the website. Finally there is a proposed church yard clean up to be held May 11.

Old Business:

1. Stewardship: J. Rutenberg discussed the recent Stewardship Committee Meeting of April 10. He is developing a flyer for church newcomers to be placed at the back of the church that will include relevant contact information.
2. Vestry Retreat: Fr. A. Leonard briefly discussed the action items developed during the recent Retreat of April 6. One of those items was the development of a questionnaire to be sent to all parishioners. L. Price is currently creating and revising the questionnaire. Motion for approval of such a questionnaire made by L. Price and seconded by J. Rutenberg. Motion approved by the Vestry.
3. Church Security Meeting of April 17: Fr. A. Leonard summarized the contents of the presentation made by a FEMA representative, Race Hodges. This included the development of emergency action plans, future effects of climate changes locally, and methods of conflict resolution. The meeting was well attended and included visitors from other churches.

New Business:

1. Fr. A. Leonard indicated that there will be two Vestry meetings during his sabbatical that will be run and managed by the Senior and Junior Wardens.
2. Fr. Leonard also reviewed coverage arrangements for pastoral care and Sunday Eucharists during his sabbatical. IRS 1099 forms will be given to all supply priests.
3. J. Rutenberg proposed the purchase of a LifeVac device for choking emergencies to be placed in the Parish Hall. Motion to approve made by R. Hudson and seconded by J. Morrison. Motion approved by the Vestry.
4. R. Hudson proposed that the Vestry hold several meetings to discuss the content of the Vestry Handbook. This will be discussed at a later meeting.
5. L. Morier proposed that the Alter Guild receive funds via a line item in the Annual Budget. Further discussion of this will occur at a later meeting.
6. L. Price mentioned that our Treasurer, Sherrie Maahs, needs help with data entry into the new financial Church Windows program.
7. P. Kelly had questions regarding proposed new welcoming signage at the church which is being developed.
8. Fr. A. Leonard announced that A. Vassar is the new Chairperson of the Evangelism Committee.
9. S. Werth indicated that additional help would be appreciated from ECM for the ECW Spring Market to be held on May 18.

Other Committee Reports:

None

Next Vestry Meeting: May 19, 2024

Adjournment:

There being no other items for discussion on the agenda, a motion to adjourn was made by R. Hudson and seconded by L. Morier. Motion approved by the Vestry.

Respectfully submitted,

**Joel Rutenberg
Clerk of the Vestry**