

Episcopal Church of the Advent
Vestry Meeting Minutes
October 15, 2023

Father A. Leonard opened the meeting with prayer at 12:02 pm

Attendance:

Vestry members present were M Francis, F. Garcia, A. Gloria, D. Hammond, C. Hoffman, R. Hudson, Rev. A. Leonard, L. Price, J. Rutenberg, B. Smith, S. Werth, and N. Smith Wong. A. Cioffi Brown attended as Treasurer.

Minutes:

Motion to approve the Vestry minutes of September 17, 2023 made by F. Garcia and seconded by A. Gloria.
Motion approved by the Vestry.

Treasurer's Report:

A. Cioffi Brown reviewed features of the September 2023 Profit and Loss Budget Performance Sheet. Note was made of the excellent results of the Yard Sale held on October 7. Motion to approve the Treasurer's Report made by F. Garcia and seconded by A. Gloria. Approved by the Vestry.

Rector's Report:

Fr. A. Leonard noted that church attendance has increased with the return of the fall season. He also mentioned the upcoming potluck dinner for the parents group. In addition, he commented that nothing is to be placed within three feet of the boilers after an inspection revealed a violation. Finally, he indicated that enough children are participating in Sunday school so that a Christmas Pageant can be resumed in December

Senior Warden's Report:

B. Smith complimented Yard Sale volunteers and expressed appreciation by the Vestry for ECM and ECW participation. She also requested that Vestry and various committee members respond promptly to emails generated for church business, She reminded members of a special Vestry-Finance Committee meeting to be held on November 15, 2023 at 5 pm. A date for a public presentation of finances to the congregation will be subsequently arranged.

Junior Warden's Report:

L. Price updated the status of the building maintenance fund and discussed recent and future upgrade projects including walkway replacement, lighting, parking lot striping, and staining of outside steps.

Old Business:

1. F. Garcia (Security Committee) discussed a grant application for \$59,600 to be used for upgrade of church security systems which will be submitted this month. If approval received, money will be incrementally used for various security projects. This funding will replace initial money outlays from the building fund. Motion to approve submission of the grant application by B. Smith and seconded by R. Hudson. Approved by the Vestry.
2. The October 7th Yard Sale yielded about \$3000.
3. The art silent auction and sale by ECM is scheduled for November 4. Multiple art donations have been received.
4. The ECW Christmas Bazaar is scheduled for December 2.
5. The Stewardship Campaign continues with presentations during church services. An informational meeting will be arranged for the congregation to present current church finances and to discuss church needs specifically.
6. Fr. A. Leonard again mentioned a candidate for Treasurer.

New Business:

1. As mentioned above, there will be a joint Vestry-Finance Committee meeting to discuss various aspects of church finances on November 15 at 5 pm.
2. Fr. A. Leonard has picked a Nominating Committee to choose Vestry candidates to replace Vestry members completing their term of service. Committee members include B. Smith, Lew Price, F. Garcia, C. Hoffman, and N. Smith Wong.
3. Post service money counting should generally be completed on Sundays, but under some circumstances this can be done Monday morning.

Other Committee Reports:

None

Next Vestry Meeting: November 19, 2023**Motion to Adjourn:**

Made by F. Garcia and seconded by N. Smith Wong. Approved by the Vestry.

Respectfully submitted,

Joel Rutenberg, Vestry Clerk