

Episcopal Church of the Advent
Vestry Meeting
September 19, 2021

The meeting convened in prayer by Fr. Alan at noon.

Attendance: *Present* - Rev. H. Alan Leonard, Deborah Lukens, David Hammond, John Coyle, Frank Garcia, Dr. Lew Price, Jack Shaw, Barbara D. Smith, Noel Smith Wong.
Absent - Scott Griffith, Carol Hoffman, Karann Murphy

Minutes: Motion by F. Garcia, seconded by D. Hammond, to approve minutes of August 15, 2021. *Approved*

Treasurer's Report: Note - Line item for interest income is lower than expected as dividend figure had been mistakenly reinvested. Line of credit at Sturdy has been renewed. Motion by D. Hammond, seconded by J. Shaw, to approve Treasurer's Report of "Profit & Loss Budget Performance for August 2021." *Approved pending audit.*

Rector's Report: Fall program schedule has resumed. Advent to celebrate a Baptism today and one next month as well.

Wardens' Reports:

Senior Warden -

- Recommended server would be available for the Parish Celebration Dinner
- Mulching of property scheduled
- Communion Kits - Fr. Alan seeking to contact parishioners in need of visitation

Junior Warden -

- Bids for cedar shake roofing and parish hall work have been submitted
- Gutter/gutter guard work to be completed after roofing work
- Landscaper's charges: \$500 for mulch; \$1000 for spring clean-up
- Future landscaping plans to be addressed in stages

Old Business:

Property Update -

- Organ repair ongoing, as circuitry in organ pipe chests is not holding memory.
- Church step repair ongoing, per Sexton M. Kirk, with replacement of some steps, yellow striping and lighting.

Celebration Dinner - Motion by F. Garcia, seconded by N. Wong to postpone the Parish Celebration Dinner until such time as the Vestry will review COVID-19 status in the area in order to recommend going forward with this event. *Approved.*

Fall Sunday School - Bags are available with curriculum and needed materials.

Endowment and Gift Policies - Motion by D. Lukens, seconded by D. Hammond, to approve the draft of the Endowment Policy. *Approved.* Motion by D. Hammond, seconded by N. Wong, to approve the draft of the Gift Acceptance Policy. *Approved.*

Youth Event - The first youth event received a positive response, expressed through a desire to recommend participation to friends. The Youth Group will participate in the upcoming MAC Scarecrow Contest.

New Business:

Special Parish Meeting - September 26th. The purpose of the meeting is to vote for six representatives to send to the Diocesan Convocation for establishing a Bishop Search Committee. Motion by F. Garcia, seconded by D. Hammond, to follow protocols from the Annual Parish meeting as held per Zoom. *Approved*

Vestry Member Attendance - Upon review of Vestry By-Laws pertinent to attendance at scheduled meetings, discussion led to postponement of proceeding further, especially in light of the pressures of the pandemic.

ECM Breakfast - Fr. Alan announced the goal to revitalize the ECM, beginning with a breakfast scheduled for October 12th.

Other Committee Reports:

- N. Wong volunteered to provide electronic design assistance to Dr. L. Price in preparation of a tri-fold presentation regarding the Endowment Program.
- Dr. Lew Price announced that Rev. M. Thomas, St. Lukes, Ewing, NJ, will present at the Adult Forum on Wednesday, January 12, 2022 on “Aging, Financial Planning, and Planned Giving.” Rev. Thomas is an attorney specializing in this area. The presentation will be live-streamed from the sanctuary which provides a larger venue.

Motion by F. Garcia, seconded by J. Coyle, to adjourn at 1:01 pm.

Respectfully submitted,
Barbara D. Smith'
Vestry Clerk