

2019-2020 Green Acres Preschool Registration

Dear Parent,

1/15/19

If you would like for your child(ren) to attend Green Acres Preschool for the 2019-2020 school year here's what you need to do:

- 1) Fill out a 2019-2020 Registration Form
- 2) Attach a post-dated check (dated for 1/31/19), or fill in the Online Payment Confirmation number blank on the form (Online payments cannot be post-dated.)
-Registration Fee = \$150/child, \$200 family maximum
- 3) Submit these items as soon as you have them, or by **January 30th before 12:15pm**
-This helps ensure a spot for your preschooler(s).
- 4) If Steps 1-3 are completed, **On January 30th, you will receive an email** from me.
-If the email confirms your 1st choice spot, your registration process is complete.
-If the email states that there are more applications for a class than there are spots, you will receive the next set of instructions in this email.

Other Notes:

- Your child(ren) cannot be placed on a roll without the registration fee. The registration fee is **non-refundable and non-transferable.**
- In case a class fills up, please indicate on the registration form your order of preference.
-For example, if you would prefer that your child be in the T/Th 2's class, but you would accept the MWF 2's class if the T/Th was full, mark the T/Th 2's as "1" and MWF 2's as "2".
- Please note that the registration time begins at 9am on the 31st, so I STRONGLY encourage you to have your form and fee in our hands BEFORE this date/time to have the best chance at a spot on the roll.
- Your check will not be deposited until your child is placed on a roll. So, it would be after January 31st.
- You may pay online via credit card at www.gabcweekdaypreschool.com; click on "Class Information", click on "Pay Online via Credit Card Here", create an account, make sure you select "**Preschool**" in the drop-down menu.
- Registration will remain open until all spots are filled.
- Welcome letters detailing our Meet the Teacher Day will be emailed as soon as classes/teachers are finalized (it's based on demand), which will be in June.
- Updated immunization forms and a copy of your child's birth certificate must be on file by the 1st day of school. Fax #: 706-543-5166

If you have any questions about this process, please let me know. Thank you so very much for choosing GABC Preschool for your child's early education!

Sincerely,

Carly Van Laar

Director, GABC Preschool

gabcweekdaypreschool@gmail.com