

NAILING COMMON INTERVIEW QUESTIONS

Can you run me through your CV?

The Talent Place
Career Coaching & Outplacement



1. Start with your entry point

- Briefly explain how you began your career and why
- Reference early roles that shaped your skills or interests

2. Highlight key milestones that are most relevant to the interviewer

- Pick 2–3 significant roles or achievements
- Focus on the impact you made, problems solved or progression.

3. Emphasise your recent experience

- Zoom in on your current or most recent position
- Clarify scope, challenges, and accomplishments

***Keep your response structured and within 2–3 minutes (unless otherwise requested) to stay focused and demonstrate clear communication. If a detail feels uncertain (like a gap or pivot), mention it briefly and offer to expand if needed.**

Why are you interested in this role?

1. Connect Past Experience to the Role

- Briefly show how your background has prepared you for the key responsibilities or challenges of the job.

2. Show Genuine Interest in the Company or Role

- Reference something specific that attracted you - culture, mission, a current project, leadership style or opportunity for impact.

3. Link to Your Career Goals

- Illustrate how this position aligns with your growth, values, or the kind of work you're passionate about.

"With a background in leading client strategy across professional services, I've consistently guided teams through complex transitions, experience directly relevant to this role. I'm drawn to your companies human-centred approach and long-term commitment to outcomes. This position aligns perfectly with my passion for supporting professionals through change while continuing to grow as a coach and strategist."

Can you tell me about a gap in your CV?

Be honest and concise. Acknowledge the gap confidently, then highlight what you gained—skills, insights or resilience. End by expressing enthusiasm for getting back into work and making a strong impact.