

THE HARDY FAMILY FOUNDATION
(Registered charity number: 1198707)

GRANT MAKING POLICY

UPDATED AT 27 JUNE 2022

Objects

1. The objects of The Hardy Family Foundation (the “**Foundation**”) are to advance such charitable purposes according to the law of England and Wales as the trustees see fit from time to time.

Priorities for support

2. The number of purposes which can be supported will, of necessity, be limited by the funds available for distribution in any year. The Trustees have determined that the priorities for funding will be (in alphabetical order, not in order of priority):
 - 2.1. The arts;
 - 2.2. Autism Spectrum Disorder (ASD) and Attention Deficit Hyperactivity Disorder (ADHD);
 - 2.3. Cancer, including but not limited to, research and support for people with cancer;
 - 2.4. Child and youth charities, including but not limited to, adoption and fostering, access to education / higher education and looked after children and former looked after children (especially when exiting care);
 - 2.5. Dementia, including but not limited to, research and support for people with dementia;
 - 2.6. The environment;
 - 2.7. Foetal Alcohol Spectrum Disorder (FASD);
 - 2.8. Food poverty;
 - 2.9. Homelessness;
 - 2.10. LGBTQIA+;
 - 2.11. Refugees; and
 - 2.12. Women’s issues, including but not limited to, physical and mental health and prevention of domestic abuse.

Principles

3. In awarding grants, the Trustees will apply the following principles:
 - 3.1. Applications will be considered from any geographical area within the UK, although priority will be given to those charities/projects which will benefit those in the East London and East Kent areas.
 - 3.2. Applications will be considered to support particular projects or to fund recurring / core / infrastructure costs
 - 3.3. Applications from previous recipients of grants or from previously unsuccessful applications will be considered by the Trustees on their own merits. Subject to 3.4 below, although the Trustees will have regard to the outcome of any previous grant, new applications will not generally receive any preferential or adverse consideration.
 - 3.4. The Trustees reserve the right to adversely consider applications where funding has been withdrawn from a previous project due to failure to comply with the agreed monitoring procedures on such project.
 - 3.5. The Trustees particularly wish to encourage applications for multi-year and longer term projects.
 - 3.6. The Trustees will give priority to applications which will support more than one of the Foundation's priorities.
 - 3.7. Grants will be unlikely to exceed £5,000 per year other than in exceptional circumstances in order to increase the number of awards which can be made.

Exclusions

4. The Foundation will not generally award grants for purposes that promote religion or any political parties.

Grant application process

5. Other than in exceptional circumstances, all grant applications received by the Foundation in each calendar year will be considered by the Trustees alongside each other application following the end of the calendar year in question.
6. All applications for grants should be made in the first instance to the Foundation by email to: thehardyfamilyfoundation@gmail.com. All applications made using the Foundation's application form will be acknowledged.

7. In order to be considered, applications should be made using the Foundation's application form and should contain the following information:
 - 7.1. The level of grant applied for.
 - 7.2. Which of the Foundation's priorities will be supported by the proposed grant.
 - 7.3. The geographic areas which will benefit from the proposed grant.
 - 7.4. Whether the grant is to fund a particular project or to fund recurring / core / infrastructure costs.
 - 7.5. Where the grant is to fund recurring / core / infrastructure costs, details of the way in the grant is anticipated to be spent.
 - 7.6. Where the application is to fund a particular project, the application should confirm whether the grant applied for will fund the entire project and if not, how the balance of the project will be funded and how much of the additional funding is secured.
 - 7.7. Where the application is to fund a particular project, the application should contain details of the project, the way in which the grant will be used and how the project will be managed effectively to achieve its intended outcome(s). The application should also indicate the project's proposed targets/milestones for the project and provide a budget for the project.
 - 7.8. The names of the key personnel to be involved with the project and the administration of the grant.
 - 7.9. Adequate information regarding the identity and financial status of the applicant and/or the person(s) who will carry out the project.
 - 7.10. Evidence that the recipient will be adequately insured in relation to (a) any equipment and facilities purchased by the grant and (b) any risk of injury arising by reason of the project including injury to those participating in the project.
 - 7.11. The applicant's equality, diversity and inclusion policies.
 - 7.12. An acknowledgment that the applicant undertakes to comply with the terms of any grant made and that acceptance of funds by the applicant will constitute acceptance of those terms.

Assessment process

8. All applications will be assessed by the Trustees to ensure that they meet the basic criteria for funding. The Trustees will aim to write to all applicants informing them of

the outcome of their application for funding by 30 June of the year following the year in which the application is received.

9. Applicants should note that the Foundation may be unable to provide a grant, even if a project fits within the criteria and priorities of the Foundation, in circumstances where the Foundation has received more applications than it has funds to support.
10. The Foundation and the Trustees will not be obliged to provide an explanation to the applicant should their application be unsuccessful.

Monitoring and publication

11. It is the policy of the Foundation and the Trustees to monitor all grants made. As a consequence, before a grant can be confirmed, targets/milestones must be agreed. Progress will be assessed against the agreed targets/milestones.
12. The Foundation/Trustees reserve the right to withdraw the grant if satisfactory progress is not demonstrated. If the grant is payable in instalments, then payment of subsequent grant instalments will be dependent upon satisfactory progress having been made against those targets/milestones.
13. Failure to submit progress reports at the time specified by the Trustees may also jeopardise the Foundation's continued support.
14. Grant recipients will be expected to provide details of any other funds applied to the same project.
15. Grant recipients will be expected to agree to monitoring visits by representatives of the Foundation during the period of a grant.
16. Grant recipients will be required to submit a final report, normally within three months of the end of the project, detailing fully the results and outputs from the project. Any delays to the submission of the report should be agreed with the Trustees.

Data protection

17. The Foundation only collects personal data from applicants to the limited extent required to administer an application. The Foundation does not engage in marketing activity. Any personal data will be managed in accordance with The General Data Protection Regulations in force from time to time. Please read our Privacy Policy before submitting an application.