

**ATASCADERO ATHLETIC BOOSTER CLUB**  
**Meeting Minutes for 11/17/25 6:00pm**

CALL TO ORDER: 6:05pm by Heather Scovell

INTRODUCTION OF GUESTS – Heather Scovell, Vanessa Pullen, Michael Dietz, Anna Hoest, Brittney Palmer, Ross Tenhaeff, Samm Spears, Chris Lang, Maggie O’Malley

MINUTES –

- Purchase requests portion of minutes incomplete, Heather moves to postpone approval of October minutes to November’s meeting

TREASURER’S REPORT –

- Income \$40,183.72 Expenditures \$12,511.52
- Ending balance \$117,769.08
- Heather noted that within the income, there is a \$1,000 CAF charity donation
- Ross makes a motion to approve, Anna seconds, motion approved

WEBMASTER

- No updates to discuss on website

COMMITTEE UPDATES

- Greyhound Gala –fundraising committee continuing to meet as needed for planning
- Early bird tickets still for sale for \$75 for remainder of 2025

OLD BUSINESS

- Heather submitted a draft of the outline of fundraising policy and steps for coaches/teams to use moving forward
- Highlights of the report are that it should include the sport it’s for, specify what the fundraiser is intended to purchase and length of time of fundraiser. Boosters should be provided the information to pay any vendors directly. The funds raised also need to align with bylaws of what money can be used for. Fundraisers must be submitted to AD and Boosters President for approval.
- If fundraising without support of Boosters it needs to be clearly stated who the 501(c)(3) hosting the fundraiser is.

NEW BUSINESS

- Heather and other boosters members are trying to get the word out to coaches about making purchase requests for equipment. It is policy to have 2-3 bids for significant equipment such as uniforms. These requests can be made via a google doc form and need to be submitted before a meeting to be approved.

COACHES REPORTS-

Chris Lang, Varsity Girl’s Soccer

- Running a fundraiser that will have wrapped up before the next Boosters meeting. Fundraiser was originally for parkas, but pivoted once those were provided to girls soccer. Potential to use some of the funds towards part of the uniforms and also for backpacks.
- He is planning to submit bids for new uniforms at December’s meeting. His goal is to have uniformity on all teams and enough uniforms moving forward to potentially allow for a freshman soccer team.

### Samm Spears-Baseball

- Gave updates on the golf tournament held in early November. Final numbers to most likely be updated by December's meeting based on different payment methods accounting timelines
- Will also be presenting quotes for uniforms based on the three season timeline in order to potentially have them ready for the beginning of the baseball season.

### SPORTS TEAMS REQUESTS

Atascadero High School Athletic Purchase Requests - November 2025		
Sport	Item	Not to Exceed
<b>Athletic Purchase Requests</b>		
Wrestling	Bulgarian Workout BAGs	\$1,200.00
Sports Med	Jackets/Polos	\$1,453.75
Sports Med	First Aid supplies	\$8,000.00
<b>Total Sport Purchase Requests</b>		<b>\$10,653.75</b>
<b>Athletic Purchase Request - to be paid by Sport Fundraising</b>		
Girls Golf	2 Individual Letterman patches, 1 Div 1 patch	\$75.00
Girls Golf	Supplies for Shirts pink it out	\$62.91
Girls Golf	Senior Banner/Yard Signs	\$100.05
Boys Water Polo	Hotel - \$2600 approved last month but the expense was more than approved. <b>\$2986.07 left in their budget</b>	\$2,986.07
Girls Water Polo	Hotel - approved last month but was more than approved <b>\$4384.32 left from fundraiser</b>	\$3,431.95
Girls Water Polo	Team Shirt purchase <b>\$952.37 left from fundraiser - AFTER hotel expense approved</b>	\$702.53
Baseball	Super Turtle Express Portable Batting Cage <b>\$12,546.46 left</b>	\$8,019.00
<b>Total Request to use Fundraising Money</b>		<b>\$15,377.51</b>
	<b>Total all requests</b>	<b>\$26,031.26</b>

- Board discussed that in order for girls golf to use their remaining money towards CIF rings, it would require every player that wanted a ring was able to get one, money could not go towards just a few players rings in order to lessen the cost for them.
- Vanessa motions to approve sports requests, Brittney seconds, motion approved

### MEETING ADJOURNED

- Meeting adjourned at 6:54, next meeting 12/8/25 at 6:00pm