

FINAL APPROVED March 4, 2024, WMCSHCD BOARD MEETING MINUTES

OFFICIAL PROCEEDINGS OF THE WHITE MOUNTAIN COMMUNITIES SPECIAL HEALTH CARE DISTRICT BOARD MEETING

March 4, 2024, 1:00 p.m. 1-346-248-7799 to Join Zoom Meeting or logging into
<https://us02web.zoom.us/j/89411296545?pwd=RTdlczN1RWlnOGZqT3A2M0FOV28zdz09>
Meeting ID: 894 1129 6545

1. Call to Order - The meeting was called to order by Chairman Jerry Campeau at 1:01 p.m. Jason Kirk, Wes Babers, and Gail Nelson were present.
2. Roll Call of Directors: Jerry Campeau, Linda Martin, Sandy Crabtree, and Mike Nuttall were present. Derek Kidwell was excused. Dana Overson, Administrator, was also present.
3. Call to Public: Sandy Crabtree advised the group of her moving plans following tax season.
4. Approval of Minutes of Director's Regular and Executive Board Meetings October 23, 2023. **ACTION REQUIRED. ACTION TAKEN: Jerry Campeau moved to table the item until next time we meet as some board members did not have the opportunity to review the minutes.**
5. Review/Approval of the District 1st Quarter ending 9.30.2023 financials. **ACTION TAKEN: Jerry Campeau moved to approve the 1st Quarter ending 9.30.2023 financials. Sandy Crabtree seconded the motion; Vote carried unanimously. 11.16.23. ACTION TAKEN: Jerry Campeau moved to accept and ratify the November 2023 election results. Mike Nuttall seconded the motion. Motion carried unanimously.**
6. Discussion/Approval to advance 2023-2024 funding for ambulance purchase(s)- Jerry Campeau. **Action as Appropriate:** Jason Kirk reviewed this years' funding of \$200,000 for the purchase of a new ambulance based upon the election of November 2023. Since the election passed, they have received a bid of \$337,986.52 with significant changes to the specifications than we would normally order from Ford. This includes the power load system and gurneys. The prepayment requested lowers the cost by about 3% of the locked in price other than the chassis Ford charges. The City will cover all costs over and about the \$200,000 granted by the District. The delay is anywhere from 18 months; or 180 days after receipt of the chassis, but guaranteed delivery of 24 months. Jerry Campeau asked if there would be a performance bond? Jason Kirk answered yes, the performance bond will be in place. Jerry Campeau reviewed the completion timelines of delivery. There would need to be a legal agreement that delivery would need to occur by June 2026 to still have this board serving the District. **ACTION TAKEN: Jerry Campeau moved that the District authorize an exception of operating policy to advance the \$200,000 previously authorized to the City of St. Johns EMS, contingent upon the return of the funds no later than June 2026 should the ambulance fail to be**

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delivered to the City of St. Johns EMS. Further, a legal review and approval by our District Attorney. Mike Nuttall seconded the motion. Motion passed unanimously.

7. Administrative Matters and Action as Appropriate:
 - a. Dana Overson reported the Auditor General report was completed and submitted.
 - b. Dana Overson reported the District is still struggling with reconciliation with the county Treasurer. They changed software, entered property tax season, and lost their staff except for Candice Davis. We have not reconciled since Oct. 2023. An approximate revenue accounting appears we are almost equal to our estimated total tax collection.
8. Call to the Public: No call was made.
9. Schedule next meeting/Adjournment of Meeting. **ACTION TAKEN: Jerry Campeau stated the next meeting TBD. Linda Martin moved to adjourn @ 1:45 p.m., Sandy Crabtree seconded the motion. Motion passed unanimously.**

Minutes approved by the Board of Directors on: 5.7.2024