

FINAL APPROVED May 2, 2023 WMCSHCD BOARD MEETING MINUTES

OFFICIAL PROCEEDINGS OF THE WHITE MOUNTAIN COMMUNITIES SPECIAL HEALTH CARE DISTRICT BOARD MEETING

May 2, 2023, 11:00 a.m.

St. Johns Emergency Services Training Room
375 South Washington
St. Johns, AZ 85936

1. Call to Order - The meeting was called to order by Chair Jerry Campeau at 11:00 a.m. Members of the public: Jason Kirk, Jean Kirk, Gary Liston, Travis Udall, Mark Wade, Gail Nelson (via telephone), Mike Bennett and Cody Wilson.
2. Roll Call of Directors: Jerry Campeau, Linda Martin, and Mike Nuttall. Derek Kidwell and Sandy Crabtree were excused. Dana Overson, Administrator, was also present.
3. Call to Public: No Call to the Board.
4. Approval of Minutes of Director's Meeting and Executive Minutes of Director's Meeting held on February 6, 2023. ACTION REQUIRED. **ACTION TAKEN: Linda Martin moved to approve the Minutes of the Regular Director's and the Executive Meeting Minutes meeting held February 6, 2023. Mike Nuttall seconded the motion; Vote carried unanimously.**
5. Review/Approval of the District Fourth Quarter 2022 and First Quarter Financials. **ACTION TAKEN: Jerry Campeau moved to approve the fourth quarter 2022 and first quarter financials provided by Saguaro Accounting. Motion seconded by Mike Nuttall. Motion Carried unanimously.**
6. Executive Session: Jerry Campeau moved to move item #11 on the agenda to item 6. **ACTION TAKEN: Jerry Campeau moved to go into executive session. Linda Martin seconded the motion. The vote was unanimous. Exited into executive session @ 11:07 a.m. The board re-entered public session @ 11:15 a.m. No motion was made.**
7. Review/Approval 23-24 Funding Applications: Jerry Campeau explained that this year will be a difficult year for funding due to the uncertainty of the election outcome as well as the regular tax revenues actually coming in as expected. If our question passes the EMS providers may still be funded. If our question fails, the District will no longer be able to fund the ambulance providers. The requests far exceeded our anticipated tax revenues. **Alpine** – Mike Bennett reviewed their request. Spills and Mass Casualty equipment is their focus with the increase of visitors in Alpine area. Question by Jerry Campeau: How does this request compare with Apache County mass Casualty program. Mike Bennett explained that response time is crucial, but all the entities work together. Alpine is researching every financial opportunity. Linda Martin asked if the staff was

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qualified for this type of service. Mike Bennett explained that if funded the training would be completed. Mike Nuttall asked how many casualties has Alpine responded to? Mike Bennett answered 2-3 in the past 5 years; however, they would rather be prepared for such and not need the equipment instead of facing a casualty and not be prepared.

WMRMC – Travis Udall reported the progress of the new hospital/ER expansion. The contract was scheduled for 18+ months but the schedule has been moved ahead and the completion date is now estimated to be April/May 2024. The hospital loan for the project required a 20% cash down payment so the hospital covered that cost with savings. The financial year will subsequently be tight. Linda Martin inquired about the increase in ER provider cost. Do the ER doctors provide services other than ER. Travis Udall stated the ER doctors are strictly ER. There are two providers in the ER per shift. Travis updated further; there is a new nurse call system being installed today which will also be included in the new ER expansion as well as in patient rooms. **WMAS** – Mark Wade reported their application includes a new ambulance with a power load system. They will be retiring one ambulance in November. Another van will soon be taken out of service. Milage and maintenance are the main reasons for keeping the fleet up to date. A new ambulance is in order whether funding is granted or not. Jerry Campeau asked when the ambulance would be paid for. Mark Wade expects upon delivery. Jerry Campeau asked the amount WMAS would be paying for this ambulance. Gail Nelson replied they have a stand-by loan for what is not funded. Linda Martin asked about previously funded power load systems. The District funded three systems previously. WMAS paid \$40,000 for those systems. The ambulances don't take trade-ins, but they can sell old ambulances privately. Run numbers are up. **Greer Fire** – Cody Wilson requested funding for training equipment. Linda Martin asked how often the previously funded training equipment is used and how often has the stair chair been used. Both the training equipment and stair chair are used regularly. The training equipment can also be used for public training. All CPR training must be completed every two years. Linda Martin inquired about the Greer Fire budget for equipment. Could the fundraising efforts such as the pancake breakfast be used toward this equipment? Mark Wade replied yes. Jerry Campeau asked if WMAS could benefit from the training equipment? Cody Wilson replied yes. **SJ EMS** – Jason Kirk explained the department has requested a new ambulance with power load system add on in the amount of \$200,000, approximately 66% of total cost. SJ EMS has not received funding from the District for 2 years. They are currently in construction mode to renovate the old station built in the 40's and the crew quarters attached built in the 80's. They plan to build ambulance bays in one central location for better response times and staffing organization/operations. They maintain one year operation reserve to ensure services for the community in the event of government shutdowns. Jerry Campeau asked of the practicality of a "smaller transport unit" for the interhospital transfers? The response from Jason Kirk and Mark Wade was the limitations of the smaller units have it just doesn't financially work for rural areas especially with inclement weather; but are used more efficiently in the urban areas. Jerry Campeau asked about the statewide 3.5% increase for EMS providers. This is set by ADHS as an automatic increase. Jason explained there is another "general rate increase" you can apply for that comes with a lengthy application process. Jerry Campeau reviewed; we have received 165% more requests than we anticipate in revenues. Unfortunately, Alpines request does not meet statutorily within our funding capability. If the expected revenues from the secondary

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property taxes @ 62% the District will receive \$786,884. Jerry Campeau moved to adopt a funding budget of \$726,100. Further, funding Greer \$1,100 for training equipment, encouraging using the equipment with other providers and the public, in addition, review your medical equipment budget. Also moving to fund SJ EMS @ \$200,000 for an ambulance, funding WMAS @ \$125,000 towards the purchase of an ambulance; WMRMC @ \$400,000. We would be overspending our budget by \$47,000 from reserve. Second by Mike Nuttall. Discussion – Linda Martin proposed the following changes to the motion: WMAS funding \$93,500 and exclude Greer Fire from funding. Mike Nuttall remarked that he feels that training equipment is important to the department and the community at large. Linda Martin agreed to fund Greer \$500 towards the CPR training equipment (One CPR manikin and one CPR Trainer”. Jerry Campeau withdrew his motion. **ACTION TAKEN: Jerry Campeau moved to adopt a funding budget of \$693,000, funding the following: WMRMC @ \$400,000, WMAS @ \$92,500, SJ EMS @ \$200,000 and Greer Fire Dept. @ \$500. Motion 2nd by Linda Martin, motion carried unanimously.**

8. Report from WMRMC. The home visit program is up to 25 patients a week. An Orthopedic Specialist and a Podiatrist will be joining the medical center 2 days a month as well as Dr. Memon will be coming back to treat patients in the White Mountains.
9. Report from SJ EMS and Update on 22-23 project. Jason reported on the fire and EMS 911 dispatch system. The project is essentially dead in as much as the application submitted last year. Jason has applied for a \$225,000 grant and will hear on this sometime in October and if awarded it will cover the entire project. It became clear that funding commitments from all the different entities for the different modules would not come together.
10. Report from WMAS. Mark Wade reported all the power load systems have been installed. Runs have increased in comparison to last year.
11. Report from Greer Fire. Cody Wilson reported they are trending 200 runs per year. Training is continuing.
12. Election Update. Jerry Campeau reported the Apache County Board of Supervisors approved our election this morning and will conduct a mail in ballot election November 7, 2023.
13. Report from Board Members: No reports.
14. Administrative Matters: Dana Overson, District Administrator reviewed the financial update and budget overview. The engagement letter from Fester & Chapman for the coming FY 23-24 for the Audit Review totaling \$5,500, a slight increase from last year. The engagement letter from Saguaro Accounting PLLC for FY 23-24 has been prepared with no rate increase. **ACTION TAKEN:** Jerry Campeau moved to approve the Fester & Chapman engagement for FY 23-24. Linda Martin seconded the motion; motion carried

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unanimously. Jerry Campeau moved to approve the Saguaro Accounting PLLC FY 23-24 engagement letter. Mike Nuttall seconded the motion; motion carried unanimously.

15. Call to the Public: No call made.

16. Schedule next meeting: TBD

17. Adjournment of meeting: Mike Nuttall moved to adjourn; Linda Martin seconded. Motion carried unanimously.

Minutes approved by the Board of Directors on: 6.19.2023