

FINAL APPROVED May 5, 2022 WMCSHCD BOARD MEETING MINUTES

OFFICIAL PROCEEDINGS OF THE WHITE MOUNTAIN COMMUNITIES SPECIAL HEALTH CARE DISTRICT BOARD MEETING

May 5, 2022 @ 2:00 pm
City of St. Johns Council Chambers

1. Call to Order - The meeting was called to order by Chair Jerry Campeau at 2:03 pm. Members of the public: Jason Kirk, Jean Kirk, Gail Nelson, Mark Wade, Cody Wilson, Travis Udall and Ashley Jaramillo.
2. Roll Call of Directors: Jerry Campeau, Linda Martin, Sandy Crabtree and Mike Nuttall. Derek Kidwell was excused. Dana Overson, Administrator was present.
3. Call to Public: No Call to the Board.
4. Approval of Minutes of Director's Meetings held on February 3, 2022. ACTION REQUIRED. ACTION TAKEN: Linda Martin moved to approve the minutes of February 3, 2022. Mike Nuttall seconded the motion; motion passed unanimously.
5. Review and approval 20-21 Audit Review. Action as Appropriate. ACTION TAKEN: Linda Martin moved to approve the 2020-2021 Audit Review. Motion 2nd by Sandy Crabtree. Vote: Unanimous.
6. Review and approval of 1st Quarter 2022 District Financial Statements.. Action as appropriate. ACTION TAKEN: Mike Nuttall moved to approve the 1st Quarter District Financials. Motion 2nd Jerry Campeau. Vote: Unanimous.
7. Report from Board Chair Jerry Campeau – Review of Financial Status – Expected Revenues. Jerry Campeau reported that the District revenues have been met as estimated thus far for the year. That being said it is unlikely that revenues will increase next year and we must budget accordingly.
8. Funding Applications for FY 22-23. Review, Consideration and Action as Appropriate.
 - Cody Wilson, Fire Chief, reported on behalf of the Greer Fire District. This year GFD has applied for \$25,531.00. Listed by priority, 1. Lucas System (Compression Assist). 2. Training Devices. 3. Stair Chair for 2nd medical response vehicle. They currently have 2 ALS Units. Fire Districts tax revenues are capped at \$325,000 and GFD has almost reached that cap for their budget planning for the coming year.
 - Mark Wade, Director of Operations, reported on behalf of the White Mountain Ambulance Service. This year WMAS has applied for \$210,298.62. This application requests funding for 4-Power Load Systems and 4- Gurneys. Mark stated that if in fact they went with 3 the cost would be \$189,440. This request would not only help the safety and comfort for patients but also the responders as well; especially with the conditions of a lot of their service areas.

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- Travis Udall, WMRMC CEO, reported on behalf of the White Mountain Regional Medical Center. Mr. Udall introduced Ms. Ashley Jaramillo, the new hospital CFO! The hospital applied for \$653,805.00; ER Physician support \$550,000 and \$103,805 for additional monitors for the expanded ER facility currently in the planning stage. The ER Physician contract has increased this year. The ER revenues still remain down although the hospital revenues increased some last year due to Covid. There are less insured patients and Medicare pay is up 25%. Currently the hospital has 11 monitors; they are requesting 6 monitors at a cost of \$103,805 which is a matching cost for WMRMC to equip the additional beds the ER expansion will provide. Should planning, contracts and building progress as anticipated they will need these monitors in 2024.
- Jason Kirk, Assistant Fire Chief, reported on behalf of the St. Johns EMS. SJ EMS applied for \$179,105.00. The SJ EMS application is to purchase ProQA communication licensure, software and training to improve the current 911 system that serves the entire region. This will provide 911 call talking, call screening, priority determination and criteria based dispatching for ALL agencies dispatched through the Apache County Sheriff's Office. This has a direct impact in St. John EMS, including the ability to provide Pre-Arrival Instructions. Pre-Arrival Instructions include prompting people in CPR, Choking intervention, child birth, etc. provided before EMS arrives. SJEMS has already invested over \$20,000. Should the District wish to only fund the Emergency Medical portion of the program the amount requested may be reduced by \$29,200. Project could hopefully, if all falls into place, be implemented by July 2023.

Jerry Campeau moved to adjourn to Executive Session to discuss the above item as well as personnel issues. Motion 2nd by Linda Martin; vote was unanimous. Adjourned @ 3:30 pm.

Meeting was reconvened into open session @ 3:58 pm by Jerry Campeau, Chairman of the Board. Jerry Campeau moved to table the requests before the board to seek legal direction in order to award within the legal statute guidelines. Motion 2nd by Linda Martin. Motion passed unanimously.

9. Report from Board Chair and other Directors, and Action as Appropriate.
No reports given.
10. Administrative Matters and Action as Appropriate: Report from District and Action as Appropriate:
 - Review/Approval FY 22-23 Draft Budget. Moved to table item until legal direction is given regarding applications.
 - Review/Approval of the Accounting and Audit Engagement Letters for FY 22-23. **ACTION TAKEN: Sandy Crabtree moved to approve both the accounting/bookkeeping engagement letters with Saguardo Accounting, PLLC and the Audit Review engagement letter with**

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Fester & Chapman, PLLC. Motion 2nd by Mike Nuttall. Vote was unanimously.

- Website Update. Action as appropriate. Dana Overson, Administrator reported the website is up and running and total cost was \$500 with a \$91 hosting fee with GoDaddy. This provides the public with notices, agendas and minutes of our meetings. Still updating on the “about us” and “summary” sections. The boards input on these would be greatly appreciated.
- Election Information. Dana Overson has included the upcoming General Election information for the board. Nomination packets are available at the Apache County Elections department.

11. Call to the Public: This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R. S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

- Travis Udall expressed appreciation for the District and all the providers present and the support given to the WMRMC.
- Jerry Campeau commented on the Arizona Corporation Commission community meeting held in St. Johns last week regarding the future hurdles our region is expected to endure with the threat of the power plant closures. Another meeting will be held the end of the month in the RV area.

12. Schedule next meeting/Adjournment of meeting. Schedule TBD.

13. Adjournment of meeting.

ACTION TAKEN: Jerry Campeau moved to adjourn. Linda Martin seconded the motion. Motion passed unanimously @ 4:15 p.m.

Minutes approved by the Board of Directors on: June 23, 2022