

# VPFA MEETING MEETING MINUTES

DATE:  
August 18, 2025

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## CALL TO ORDER 6:09

### WELCOME

- Review Slate
  - TBD: Director of DEI
    - Let's rename this but we're going to keep it
      - [Ile to look into what we're supposed to call this, if we're not sure, we'll move to update to Director of Equity](#)
      - Cultural Displays will be owned by Jen Machida (to update on Roster)
- Director of Community Events
  - [Still open - need to fill this](#)
- Fundraising
  - [Can remove After school events \(movies\) - N/A](#)

### CALENDAR

- Review Dates & Times
  - VPFA mixer next week (28th)
    - Kids, families are welcome
  - Canned Food drive - will put this on the calendar - get Leadership involved
    - Will start on Nov 10th
  - [Family giving tree - Jenna Haile will take point](#)
  - [Theo to advise on what day we will have Open House](#) (Dr. Clark's recommendation)
    - This will dictate the date of the Art Fair
    - More to come if we are able to hire an Art teacher
  - [Add online dates for auction](#)
  - [Remove "Field day - VPFA fundraiser"](#)
- New Events - Parade of Nations, Sweetheart Dance/Field Day
  - Sweetheart dance - passed
- Red Truck Theater - January
  - Advised to not have a lot of events in May so will do in January

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- o Pappas found a piano player
  - [January 12th - 17th: Tortoise and the Hare - confirmed \(update on calendar\)](#)
    - Saturday performance on the 17th
- o Motion to approve: Jenna Haile
  - 2nd: Carla Fabregas
    - All approved

## BUDGET

- Proposed Budget
- Review Hospitality Budget
- Review Staffing/General School Support/PBIS Budget
  - o We're proposing PBIS pot and can reimburse for what Pappas can buy and we will reimburse for other things
    - Popcorn and popsicles (approved for us to purchase)
- Review CEF - Vote to announce to teachers
  - o Target to give all teachers \$1150 per classroom
    - Working on online submission to make it faster and more efficient
    - Marcie will email this out to teachers, we will do official vote at meeting
- Motion to approve: Erika Austen
  - o 2nd: Ile Jones
    - All approved

## OTHER

- Special Projects: Field Trip Fund + Community Service Day Landscape Project Update
- VPFA Meeting Schedule - 3rd Wednesday @ 6pm
- Friday Treat Schedule
  - o Will be distributed to the Room parents

## QUESTIONS / IDEAS

- ~~Author Visit - Matt de la Pena - 1/24/25 working on the contract~~

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- o Tentatively scheduled

## NOTES

- N/A

**ADJOURN MEETING - 7:03pm**