

# VPFA MEETING MEETING MINUTES

DATE:  
March 18, 2026

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## CALL TO ORDER 6:04pm

- Sign-in Sheet
- Approve February 2026 Meeting Minutes
  - Motion to Approve: Theo Pappas
    - Second: Ile Jones
      - **Approved unanimously**

## PRINCIPAL'S REPORT

- Miss Theodora Pappas
  - Great events recently, thank you to all who helped and participated
    - Multicultural night
    - Read a thon
  - Please remind parents how to access report cards! Seems some people have not known how to access.
    - Will send a reminder and was also in newsletter

## FACULTY REPORT

- Mrs. Judith Richards - TK-2nd grade representative
  - Reminder to check report cards
  - Thanks for lunch on inservice day
  - ParentSquare came out with summer program, Reminder this is summer school (not camp) - already waitlisted (at Gregory Gardens)
- Mrs. Erika Austen - 3rd-5th grade representative
  - *Not present*

## TREASURER'S REPORT - Jennifer Jung

- Budget callouts:
  - All we're missing is Auction
  - Reminder - this is a historical snapshot as things go in and out, but will bring this monthly
- Income callouts:
  - We're close on income, even without auction (over goal) - great progress!
- Expenses - garden is a little over expectations, but not a big delta
  - Need to add more in expenses for rentals and permits for next year
- Reminder: May 1st deadline for teachers to turn in receipts. Use it or lose it!
  - If need more time or to do something end of year, just reach out to Jennifer

## DIRECTOR'S REPORTS

- Director of Diversity, Equity & Inclusion - Ting Zhu (*not present*)
  - Multicultural Night Recap
    - Noticed a less people and tables this year, not sure why?
      - Maybe was not advertised as early
      - Maybe was the day of the week
      - Looking to space out events a little better next year
- Director of Community Events - Jenna (*not present*)
  - STEAM Night (Wed. March 25th)
    - Everything on track for next week
    - Flyers going out this week

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- Need some adult volunteers
  - Suggest high schoolers
- Art Fair / Open House
- Director of Fundraising - Katrina Arando
  - Read-A-Thon Recap
    - Made \$11,154 Read a thon
  - Auction Update & Early Bird Report
    - Auction - ticket sales (125 tickets sold so far, target is 200)
    - Feel we're tracking ahead of last year
      - Tickets on sale through EOM
- Director of School Services - Kelli Fields
  - After School Enrichment Update - Lichelle Nucum (*not present*)
    - No update
  - Reading Lab Update - Corine Canale (*not present*)
  - Emergency Preparedness Kits
    - Emergency kits being updated currently, targeting next few weeks

## PARENT GROUP REPORTS

- Neurodiversity Parent Group Update
  - Neurodiversity celebration week next week
  - Bunch of activities planned, assembly next Thursday
  - Need volunteers for this event
  - Asking people to get the word out to raise awareness
- Outdoor Ed Parent Group Update
  - Everything went well
  - 5th grade reps for next year will be starting to pick things up
- Walk & Roll Parent Group Update
  - Seems to be going well
  - Another off the grid - May 28th where proceeds will go to VPFA

## OTHER BUSINESS / DISCUSSION / PROPOSALS (pre-submitted agenda items)

- Open Positions
  - President\*
  - Vice President\*
  - Corresponding Secretary
  - Recording Secretary
  - Director of Community Events\*
  - Director of Fundraising
  - Emergency Preparedness
  - Auction - Online Lead
  - Read a Thon\*
  - Spirit Wear\*
- You nominate yourself for positions (next month) and then we will vote

New fundraising idea (presenter: Romnee Pritchett)

- Stylish trucker hats - kids and adults

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- Low lift for VPFA (run a booth)
  - No financial responsibility
  - Will keep extra inventory
- Willing to take on design, cost, customer service
- Thinking 2 sales during the year (beginning of year and end of year - day of sales and online sales)
- \$30-\$45 per hat - 40% of profits would come back to VPFA
  - This may be flexible, depending on cost of the manufacturing
- Need to meet spirit wear team to ensure we are okay to do this
- Would ideally like 8-10 weeks heads up to get design together and production
- Next step: Marcie to get in touch with Corine

*\* Discussion - pre-submitted agenda requests to ensure that the correct people are present for a constructive, respectful, meaningful conversation leading to positive next steps.*

*To submit a proposal or request to be added to the agenda email [vpfapresident@gmail.com](mailto:vpfapresident@gmail.com)*

## **GOOD OF THE ORDER** (2min/person - solution oriented forum)

- Nothing this month

## **ADJOURN MEETING - 6:50pm**

- Motion to approve: Jennifer Jung
  - **Second:** Carla Fabregas
    - **Unanimously approved**