

Valhalla Parent Faculty Association- General Meeting  
September 14, 2022, 6:00pm, Library Annex and Zoom

**Call to order 6:02**

Sign in

**Review and approve May 2022 minutes Danica Hutchins second Krista Robert, approved unanimously**

- Minutes (and agenda) will be posted to Konstella under files

**Board Intro**

- 2022-2023 VPFA Exec Board

**Principal's report**

- Ms. Theodora Pappas
  - Newsletter Tomorrow 9/15/22
  - Pastries with Pappas Friday morning.
  - Thank you great start to our year!
  - PBIS: Ships and Shields
  - iReady
  - SquareOne Art
  - Need Noon Duty: Before/After School Help
    - Always available to help
  - POPCORN machine is here! Ready and available to share!

**Faculty reports**

- Mrs. Richards - Thank you for Faculty Lunch. Especially nice for new faculty. Thank you for providing Scholastic News and Planners.
- Mrs. Austen - no report

**Director's reports**

- Director of Fundraising: Sidney Allen
  - \$143 from Round Table Pizza
  - Boosterthon 10/13
  - SquareOne- Teachers have packets. Each class does a project. Paint on things for purchase. Can do your own at home. Art to mail back 10/5. Order packets 10/26. Last day to order is 11/14. Receive date is 12/5. Only ship to home \$7 shipping below \$75.
- Director of Community Events: Jenna Haile
  - Friday Back to School Dinner dance with 4 food trucks and DJ. 5th grade will sell cookies via cash/cks/venmo.
  - Community Service Day PH 9/24 sign up online and meet at PH park for pancake breakfast. Proposal from our school is TK area with sandboxes and garden updates.
- Director of School Services: Kelli Fields
  - Jen Machida reported enrichment after school classes started this week and will run though Oct 30 with one more session before end of the year.
  - Jennifer Takida IA for reading lab report- currently assessing with 46 referrals 2-4 grades. Need volunteers for many time slots throughout the week. Times to be posted at a later date.
  - Garden has 12 classes signed up so far to participate.
  - Auction – Plans for Next Year: April 29th 2023 secured for auction. Not ready to reveal the theme.

- Multicultural is going well with books of the month.
- Board at front of the school will be changed to reflect Latin heritage.

### **Treasurer's report**

- Jackie Lorenz - Income vs expense overage is approximately \$36,848 from reserves.
- Classroom enhancement fund and general fund are actual numbers. See budget for details.
- Staffing: 4 instructional aids and school counselor for 3 days a week.
  - \$110,000 staffing budget
- Numbers shared are often \$ that came in before expenses. Must be clear.
- Spiritwear flash sale and On demand store will be opened in the next few days.
- If running an event, touch base with board for budget. If going over budget, create a proposal. Board can re-evaluate.
- Website: Board info/slate/budget etc. All info uploaded there.
- Book Fair shows a negative number of \$300 due to taking the full credit vs. cash
- Plan is to distribute credits to libraries and teachers.
- Library budget & book credit spent for this year.

### **Action Items: Vote for approval**

- Motion to approve Juana Collymore, second by LIsa Zaragoza. Approved Budget for 2022/2023
- CEF: 50% of All funds raised this year totally \$21,700
- Classroom teacher to receive \$850. Please see CEF distribution form for breakdown. Some teachers have already spent for this year and the negative balance will be deducted from this total. .
- SDC/Vocal/Lib \$565
- Speech/resource/music/OT/IA/Counselor \$265.
- Funds carry over but it is strongly encouraged to spend in the same school year.
- CEF: motion to approve Juana Collymore, second by Maddi Bel. Approved
- Mrs. Richards thanks the board and parents on behalf of all staff for the CEF money
- Review of proposed calendar schedule for 2022-2023. Asked what time for dismissal during Parent/Teacher conf week in Oct. Ms. Pappas will check on that. Asked why Valhalloween is one week before Halloween. Ms. Pappas answered to ensure it didn't conflict with family/staff outside celebrations. Asked if any other events are proposed what is protocol? Response from VPFA is reach out to VPFA to connect with possible appointed director already in place and if no such committee exists, submit a proposal for review. Calendar approved. (zoom ended and there were several minutes before it was resumed)

### **Other business**

- Committee openings
  - Read a thon- Easy and set up already
  - Family Steam night
  - Red Ribbon week
  - Science Fair
    - Look under Konstella under committees sign up
    - Every other month restaurant fundraiser
- Introductions around the room

### **Good of the Order** (2 min. Max per person, solutions-oriented forum)

- Laurie Berry suggests 5th g/Kinder buddies. Also to possibly include reading help as an activity to engage in with a paired buddy.
- Marni Hutchins reports they are at 75% of the goal for Otis Spunkmeyer fundraiser for OE. Total funding at about 30% of all money needed.

- Erin Miller suggested a “meet and greet” for incoming TK and Kinder to see the classroom and meet the teacher prior to the first day of school. Looking to contribute to a committee for this proposed event in the future.

**Adjourn meeting** Thank you for attending! Motion to adjourn - Laurie Berry second Krista Roberts motion passes meeting adjourned 7:15pm..