

Greystone Properties, LLC. is an equal housing opportunity provider, and, as such, does not discriminate based on race, religion, national origin, color, sex, handicap, or familial status in connection with the rental housing. Greystone Properties, LLC. reserves the right to deny applicants not meeting the rental criteria. Greystone Properties, LLC. reserves the right to deny housing to any applicant or occupant who has been convicted of a crime which would be considered a serious threat to other residents, property staff, or the property.

Each leaseholder must submit a separate application. Please PRINT clearly & COMPLETE ALL SECTIONS.

Name of community: _____ Apartment number: _____

Apartment rent: _____ Lease term: _____ Move in date: _____

Applicant LEGAL NAMES ONLY

First name Middle Name Last Name Date of birth SSN or ITIN

Cell number Work telephone number Home telephone number

Email address Driver's License number State

Emergency contact name, telephone number, relationship, additional contact information

Additional Leaseholders

First name Last name Date of birth SSN/ITIN Relationship to applicant

First name Last name Date of birth SSN/ITIN Relationship to applicant

Occupants *Each occupant eighteen years or older must submit a separate application to occupy. Please attach.

Total number of persons to occupy apartment _____ Total number of persons over the age of 18 _____

List full names and date of birth of all occupants NOT listed above.

First name Last name Date of birth SSN (last 4 if under age 18) Relationship to applicant

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First name Last name Date of birth SSN (last 4 if under age 18) Relationship to applicant

Rental / Mortgage / Housing History

Current street address City State Zip

Rent/own/ live w/parent Current monthly Payment Apartment community phone number phone number How long have you lived here?

Previous street address City State Zip

Rent/own/ live w/parent Monthly payment Apartment community phone number phone number How long did you live there?

Do you, or any occupants listed, have any prior rental history not listed on this application? _____

(If yes, further rental history information may be required.)

Have you, or any occupants listed, ever been:

Evicted from a rental property? Yes _____ No _____

Served with dispossession warrant? Yes _____ No _____

Asked to leave a rental property? Yes _____ No _____

Left a rental property not in good standing? Yes _____ No _____

Please explain any "yes" answers: _____

Employment and/or Other Income

Current employer	Length of employment	Title/Rank	HR or Supervisor name & number
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\$ _____	\$ _____	
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Monthly gross employment income	Other income (list monthly or annual, etc)	Other income description
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Criminal history

Have you or any occupants listed ever been convicted of a felony? ____ Yes ____ No. If yes, please explain: _____

Have you or any occupants listed ever been convicted of a misdemeanor? ____ Yes ____ No. If yes, please explain: _____

Pets

Do you or any occupants intend to have any pets in the apartment? Yes ____ No ____ If Yes, how many? _____

Pets are restricted by type, weight, and number. NON-REFUNDABLE pet fees are charged per pet.**Pet fees are not applied against damages to the apartment.**

Type/breed	Full grown weight	\$ _____ Pet Fee	\$ _____ Pet rent/ monthly
Type/breed	Full grown weight	\$ _____ Pet Fee	\$ _____ Pet rent/ monthly

Vehicle Information**Vehicles (including recreational and work vehicles) are restricted by type, number, and size. Applicants/residents must obtain written consent from management for all vehicles to be parked on site.**

Please list all vehicles you plan to park at the community:

Automobile(s)

Make	Model	Year	Color	Tag #	State	Name vehicle registered to
Make	Model	Year	Color	Tag #	State	Name vehicle registered to

Recreational and Work Vehicles

Type	Tag	State	Color	Name registered to
Type	Tag	State	Color	Name registered to

I, _____ have submitted this application for
 Apartment # _____ at _____
(apartment community) (City) (State) (Zip)
 on _____ **with the following understanding:**
(Today's date)

1. Incomplete or inaccurate information voids this application. If a Lease Agreement is signed between applicant and Landlord based on inaccurate or incomplete information, Lease Agreement will be terminated.
2. A non-refundable administrative fee of \$ _____ must be paid by Applicant to process this application. Applicant hereby waives any claims for damages by reason of non-acceptance of this application.
3. Applicant grants permission for any necessary credit checks, employment verification, rental or mortgage verification, financial verification, and any necessary investigation of criminal records through any investigative agencies of this company's choice.
4. **A holding deposit in the amount of \$ _____ has been deposited with Landlord to hold this apartment. This holding deposit is subject to the following conditions:**
 - a.) **If the application is not approved, this deposit will be refunded to Applicant.**
 - b.) **This deposit will be used to hold the apartment until the agreed upon move in date.**
If the applicant fails to move in on the agreed date through no fault of the Landlord, this deposit will be retained by the Landlord.
5. Applications will be accepted or declined based on applicant's income and histories involving credit, rentals, mortgage, and criminal backgrounds. Pending results of required verifications, applicant may be subject to additional deposits and/or payment methods.
6. At the time of move-in, this deposit may be applied toward payment of the security deposit as required by the Lease Agreement.
7. Applicant agrees to furnish two (2) forms of identification prior to processing application whenever local, state, or federal laws apply. Any applicant who has been a resident of California is required by law to provide three (3) forms of valid identification prior to the processing of their application.

I have read and agree to the provisions as stated.

Signed _____ Date _____

How did you hear about us? _____ If referral, resident name & property _____

(This page may be copied and given to Applicant as a receipt.)

FOR OFFICE USE ONLY:

ADMINISTRATIVE FEE \$ _____ Agent's initials _____ Date Received _____

Payment method: ☐ MC/Visa ☐ Check ☐ Money Order ☐ Other _____

HOLDING DEPOSIT: \$ _____ Agent's initials _____ Date Received _____

Payment method: ☐ MC/Visa ☐ Check ☐ Money Order ☐ Other _____

RESERVE DEPOSIT \$ _____ Agent's initials _____ Date Received _____

Payment method: ☐ MC/Visa ☐ Check ☐ Money Order ☐ Other _____

Reason for Leasing: _____ Leasing Consultant _____