

## **New Summit Charter Academy YPC Summer Meeting Minutes**

**Date:** June 22, 2022

**Time:** 10:00-11:00am

**Location:** John Venezia Community Park

**Meeting called to order by** President Heather Kennedy at 10:14am

**Attendance:** Heather Kennedy, Heather Clayton, Tami Betts, Jessica Garcia

There were four board members in attendance, a quorum was reached. No guests in attendance.

**Minutes:** The minutes of 06/01/2022 were read and approved.

### **Officers' Reports**

*(name of speaker, summary of business discussed)*

President: given by Heather Kennedy

- School administration requested minor changes to the by-laws. These have been reviewed and approved by the YPC board.
- Admin also requested a social contract.
- Domain name and email addresses for YPC were discussed.

Treasurer: given by Jessica Garcia

- Discussion for acquiring an EIN and incorporating was discussed.

### **Committee Reports**

*(name of speaker, summary of business discussed)*

Carnival Committee: given by Heather Kennedy, Heather Clayton, Tami Betts, and Jessica Garcia

- YPC will have a table to promote at the carnival. YPC will also donate a raffle basket or two for the carnival. Popcorn and cotton candy (if the machine is purchased) will also be for sale at the YPC booth.
- Volunteers are desperately needed for the carnival. A Google Form will be sent out via Parent Square so all information is in one place, since Parent Square goes offline for the month of July.
- Vendors that have signed up have been discussed. As well as vendors who have not filled out the vendor form.

- There is absolutely no parking allowed in the Xfinity Building lot. Signage and blocking off the driveway will be needed.
- Amanda Roderick has confirmed that we will have a school spiritwear booth.
- The next meeting is scheduled for Tuesday, July 19, 2022, at 3:00pm, at John Venezia Community Park.

### **Old Business**

*(key information and motions voted on)*

- Nothing to report

### **New Business**

*(key information and motions voted on)*

- Admin would like us to coordinate a staff breakfast on August 8, 2022. This would include casseroles, pastries, coffee, etc. with a donation option.
- Admin would like us to coordinate a staff lunch on August 10, 2022. This would include sandwiches. Jersey Mike's and Chick Fil A were suggested.
- YPC will have a booth at the carnival. This will include information about YPC, member sign up, popcorn and cotton candy for sale. YPC will need a banner made and possibly swag.
- YPC will also have a table set up at meet the teacher on August 11, 2022.
- The school would like additional safety and security measures, such as bulletproof glass. A fundraiser or four may be needed to raise money for this need.

**Next meeting is** Tuesday, July 26, 2022, at 5:30pm, at Torchy's

**Meeting adjourned at** 10:55am

**Minutes compiled by** Tami Betts, Secretary