



## Quality Policy

**Direct Contracting Pty Ltd is committed to providing a Quality Based service to all our clients.**

Direct Contracting Pty Ltd, which is all of us, has a policy and objective document which is included in this manual. In summary the company will:

- Provide a level of Quality in our work that has been requested by the clients we work for.
- Satisfy our client's expectations and always present an image to customers of the client that the client would expect of their own staff.
- Continually improve our practices, and all accept the culture of reviewing what we have done, with the aim to improve the way we work.

We can only achieve this level of Quality Service if we strive to improve ourselves with training and ensure we all know what the correct method of working is.

All employees are always encouraged to seek explanation and advice when in doubt.

We must remember that the way we complete our activities influences the ability of the next person to complete their work and achieve the level of quality desired.

Signed:

David Seinor  
Director

Terry Powell  
Director