Akleema's World

Parent Support Services Intake Form

Thank you for choosing Akleema's World for parent-to-parent educational support.
This form helps me understand the type of support you are seeking so we can make the best use of our time together. Please provide only the information necessary for the support you are requesting.

Return Instructions: Once you have completed this form, please email it to **AkleemasWorld@gmail.com**. Your appointment is not scheduled or confirmed until your completed intake form and payment have both been received.

1. Parent/Guardian Information

Name: _____

Email Address:

_____

Phone Number:

_____

Preferred Method of Contact: ■ Phone Call ■ Text Message ■ Email

2. Service Requested

Please select the service you are requesting:
■ 30-Minute Parent Support Call — $25
■ 60-Minute Parent Support Session — $40
■ Meeting Preparation Support — $50
■ Parent Support Package — $75

3. Information About Your Child

To protect your child's privacy, please provide only the information needed for the requested support.

Child's First Name or Initials:

_____

Child's Age:

_____

Grade Level:

_____

School District (if relevant to your request):

_____

4. How Can Akleema's World Support You?

Please briefly describe the concerns or topics you would like to discuss.

_____
_____
_____
_____
_____
_____
_____
_____

5. Upcoming Meetings

Do you have an upcoming school meeting? ■ Yes ■ No ■ Not Sure

Type of Meeting:

_____

Date of Meeting:

_____

What would you like help preparing for?

_____
_____
_____
_____

6. Questions or Concerns You Would Like to Discuss

1. _____
2. _____
3. _____
4. _____

7. Appointment Availability

Please let me know when you are generally available for a Parent Support phone call.

Days you are generally available:
■ Monday ■ Tuesday ■ Wednesday ■ Thursday
■ Friday ■ Saturday ■ Sunday

What times are you generally available?

_____

Please list your preferred days and times, if applicable:

_____
_____
_____
_____

Payment & Scheduling Notice: Please email your completed intake form to **AkleemasWorld@gmail.com**. After your completed intake form and payment have both been received, Akleema's World will review your request and contact you by text or email to arrange an available appointment time. Your appointment is not scheduled or confirmed until both your completed intake form and payment have been received.

8. Payment Information

This information helps match your completed intake form with your payment.

Name used for your PayPal payment:

_____

PayPal email address (if different from above):

_____

Service paid for:

_____

PayPal Transaction or Confirmation Number (if available):

_____

9. Documents and Information

Do you have documents that may be helpful for the support you are requesting?
■ Yes ■ No ■ Not Sure

Please do not send documents unless they are requested or you have received instructions about what information may be helpful. If documents are needed, you may be asked to provide only the

portions relevant to your requested support.

10. Important Acknowledgments

Please read each statement carefully and check each box to acknowledge:

■ I understand that Akleema's World provides educational information and parent-to-parent support.

■ I understand that Akleema's World is not a law firm and does not provide legal advice or legal representation.

■ I understand that I remain responsible for decisions involving my child's education.

■ I understand that no specific school decision, outcome, or result is guaranteed.

■ I understand that I am voluntarily providing the information included in this form for the purpose of receiving parent-to-parent educational support.

■ I have reviewed the Parent Support Service Terms & Boundaries, Cancellation, Rescheduling & Refund Policy, and Privacy & Confidentiality Information.

Parent/Guardian Signature

Signature:

_____

Date: _____

Important Notice

Please do not include unnecessary highly sensitive information in this form. Akleema's World provides educational information and parent-to-parent support. I am not an attorney and do not provide legal advice or legal representation.