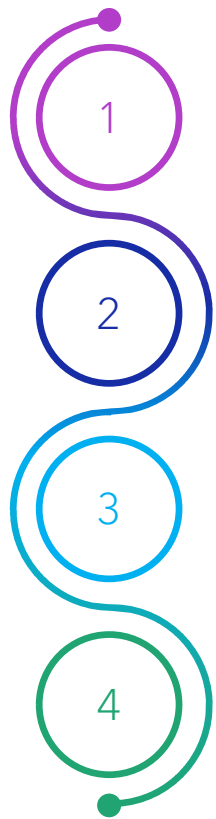


WHAT IS PROCESS MAPPING AND DOCUMENTATION?



1 A visual representation of your business or production processes

2 Shows a series of events that produce an end result

3 Provides insight for areas of improvement and identifies repetition, bottlenecks, and delays

4 Takes into account inputs, outputs, and decision points in a process

← PROCESS MAP

DOCUMENTATION →

Lays out real-time repeatable steps to a specific task or process

Identifies what works and what doesn't in a specific task or process

Ensures consistency in the performance of a specific task or process

Produces a library of knowledge for training and execution of tasks in any organization

