

# **Liber Academy/Alliance Constitution**

## **Article I Name**

The formal name of this society is Liber Alliance for business use and Liber Academy for public relations and Member use.

## **Article II**

### **Objective**

We, a society of home schooling parents, who follow the philosophy of Thomas Jefferson Education (TJED) and the methodology of Leadership Education Mentoring Institute (LEMI), promote the Five Pillars of Statesmanship (Classics, Mentors, Simulations, Field Experience and God), create a commonwealth of sovereign families to provide an environment of academic excellence and to promote opportunities for selfless service that we may become virtuous leaders who strive to secure the legacy of liberty, do establish this Constitution.

## **Article III**

### **Members**

#### **Section 1: Members**

There are five types of Members who represent the body to be served:

- A. **Parent Members** are adults who have youth enrolled in Liber Academy classes or who have youth who were enrolled in Liber Academy classes in the past and want to maintain active membership by fulfilling all the membership requirements as stated in Article 3, Section 2.
- B. **Youth Members** are youth age 12 by December 31st of the current school year through the age of 18 and who are or have been enrolled in Scholar Phase classes, or youth ages 8 by December 31st of the current school year and older and who are enrolled in Love of Learning Phase classes or youth ages 0-8 and who are enrolled in Core Phase classes, and are a Son or Daughter of a Parent Member. If a Parent feels that their youth is ready to move on to the next Phase before these ages, they may appeal to the committee of Vice-Chairman, Mentor and Principal Mentor for an exception.
- C. **Individual Members** are adults who teach and/or attend Liber Academy's core (Scholar) classes. They do not have to meet member qualifications and do not have voting rights. They are granted seniority according to Article 3, Section 1A, after one year of participation at the school. In order to obtain Parent Member status they must fulfill Provisional Member requirements first.
- D. **Inactive Members** are any Members that have reason to take leave from Liber Academy for a time longer than one year and do not wish to maintain active membership. They lose voting rights while they are away but may maintain seniority

status. If they return and want to become a Parent Member (either again or for the first time), they must fulfill a one-year Provisional Member status in order to activate full Parent membership.

#### **E. Provisional Members**

1. All Parent Members are Provisional Members for their first year of enrollment until their membership requirements are met. (Not applicable to Individual Members.)
2. Provisional Members do not have voting rights.
3. Provisional Members may attend classes and activities during their provisional year.
4. A Provisional Member may vote at the Spring Meeting of their qualifying year if all qualifications have been met.
5. A Parent Member may remain a Provisional Member for just one year. If a Provisional member does not meet all qualifications in that year, they will not be given Parent Membership at Liber Academy and will be reevaluated by the Administrative Board for continued enrollment.

#### **Section 2: Member Qualification**

Families must fulfill the following qualifications in order to obtain and maintain Member status.

- A. Families and Individuals are eligible to join Liber Academy according to: firstly, seniority (those members enrolled in the previous years have seniority), secondly, proximity and thirdly, in order of application and upon completion of preliminary registration requirements.
- B. **Preliminary Registration Requirements.** Parents in the home must fulfill the following before their youth may attend classes:
  1. Sign the closing statement of this Constitution.
  2. Sign the current year's Member Agreement that includes the Policies and Procedures.
  3. Attend a Parent Orientation Meeting that will define the Objective. (see Article II)
  4. Read, *A Thomas Jefferson Education, Teaching a Generation of Leaders for the 21<sup>st</sup> Century* by Oliver Van DeMille and/or *Teach the Children* by Neil Flinders. (First time Provisional Members only)
  5. Take the LEMI philosophy section of LEMI Mentor training as specified in the Member agreement or Policies and Procedures for the current school year. (First time Provisional Members only)
- C. All Provisional and Parent Members must attend Parent Mentoring Workshops offered by Liber Academy throughout the year as specified in the Member Agreement of the current school year.

- D. Read *A New Commonwealth School* by Aneladee Milne and Tiffany Earl.  
(Provisional Members only)
- E. Members (except Inactive Members) must pay annual membership fees and applicable tuition according to the Member Agreement and/or registration of the current school year.

The Liber Academy Administrative Board reserves the right to refuse membership and enrollment to any person for any reason, whether disclosed or undisclosed.

- F. If a Parent Member does not meet the qualifications for the year, they will not vote at the Spring Meeting and will be moved to Provisional Member status for the upcoming year following a reevaluation by the Administrative Board for continued enrollment.
- G. If extenuating circumstances prevent a parent from meeting any requirement, they must contact the Parent Representative and make acceptable arrangements, which will then be approved by the Executive Board.
- H. Each Provisional and Parent Member Family, with youth attending classes, must serve at Liber Academy in a least one of the following ways:
  - 1. Serve on the Liber Academy Board
  - 2. Be a mentor or co-mentor in the classroom
  - 3. Assist a mentor or co-mentor, according to the Policies and Procedures and/or the Member Agreement of that current year.

### **Section 3: Membership Privileges**

- A. **Class enrollment.** A person must meet the definition of Members as stated in Article III, Section 1, in order to enroll in Liber Academy classes.
- B. **The Vote.** One Parent Member represents the Parent Member vote. No other type of Member is given a vote. This is exercised at Parent Member Meetings and is dependent on meeting Member qualifications.
- C. **Holding Office.** Only qualified voting Parent Members may hold office at Liber Academy.

### **Section 4: Behavior Standard**

To promote an atmosphere of excellence, Liber Academy expects a high standard of behavior. While attending Liber Academy activities, all Members and Teacher/Mentors are expected to:

- A. Show respect toward others and the facilities.
- B. Dress modestly.
- C. Use appropriate language.
- D. Avoid being disruptive, irresponsible, inappropriate or overall noncompliant.

### **Section 5: Discipline Powers**

If the behavior of a Youth becomes unacceptable while at the facility, the Parent Member agrees to give

the Teacher, Parent Assistant or other adult Member at the facility the power to diffuse a situation, ask a youth to check his behavior and if necessary ask a Parent to remove their child from the premises. In the case of this temporary removal, a follow up meeting should occur with the youth, a parent/guardian and appropriate Board Member and the disciplining party, as needed, before the youth is permitted to return to future Liber Academy activities.

### **Section 6: Member Status**

Membership is from Spring Meeting to the following year's Spring Meeting. Members can be disassociated according to Article III, Sections 2 and 4.

### **Section 7: Members as Teachers/Mentors**

Members are encouraged to teach at Liber Academy. All members who teach must be a Volunteer Teacher for Liber Academy students.

### **Section 8: Financial Statement**

- A. Liber Academy is not for profit. Tuition paid to Liber Academy is to cover class costs only, as determined by the Teacher/Mentor and the Administrative Board.
- B. Member fees include, but are not limited to:
  1. Building fees
  2. General administrative fees
  3. Training fees
- C. Members must pay all fees and tuition according to Policies and Procedures and/or Registration in order to attend classes.
- D. If a Member chooses to terminate their membership, all fees and tuition paid up to that point will not be reimbursed unless it is terminated within the allotted reimbursement time stated in Policies and Procedures and/or Registration.
- E. If at any time there is money left in the account at the end of the school year and after all accounts are reconciled, then the funds are to be put in a general fund and dispersed (not necessarily in this order) as follows:
  1. For start-up costs for the following school year.
  2. For any benefit to the school.
  3. For training expenses.

The Executive Board will determine disbursement. It is impossible to guarantee that every student will benefit from these funds.
- F. The Fiscal year will be from September 1<sup>st</sup> to August 31<sup>st</sup>. All accounts must be reconciled before the end of the fiscal year.

### **Section 9: Family and Student Capacity**

- A. In order to facilitate a high quality of TJED, Liber Academy will accommodate a maximum of 75 youth members; maintaining appropriate class sizes. As soon as the number of youth registrants exceeds 45, Liber Academy will create a committee to

investigate the possibility of the creation of a new school.

- B. In the event of a new school, each family will determine which school to attend and their choice will be awarded according to Article III, Section 2A with a minimum of 5 families in each school.
- C. Liber Academy will support the creation of a new school by allocating a one-time amount up to \$150 for startup fees and by providing training for up to 3 Teacher/Mentors or administrators and up to two student assistants, if the funds are available.
- D. The creation of a new school does not prohibit classes, activities and/or service projects from being held jointly between schools.

## **Article IV**

### **Officers and Duties**

#### **Section 1: Officers**

- A. For the purpose of maintaining the quality of education, supporting great mentors and for the administration of Liber Academy, the following Officers may serve the Members and comprises the Administrative Board:
  - 1. Chairman
  - 2. Vice-Chairman
  - 3. Parent Representative
  - 4. Principal Mentor
  - 5. Treasurer
  - 6. Secretary/Registrar
  - 7. Building Coordinator
  - 8. Junior Director
- B. Only qualifying Parent Members according to Article III, Sections 1 and 2 can fill these positions.
- C. The Chairman, Vice-Chairman and Parent Representative shall be elected positions.
- D. The Secretary/Registrar, Principal Mentor, Treasurer, Public Relations Representative and Junior Director shall be appointed according to Article IV, Sections 4 B.
- E. The positions of Chairman, Vice-Chairman and Parent Representative make up the Executive Officers of the Board and are required to run the school. All other positions

will be filled as members are available and are willing to serve.

- F. A person may serve in only one elected position at a time.

## **Section 2: Nomination Procedure**

At the Second Semester Parent Meeting, a Board member will conduct the election of a special committee of five, to be elected by the members. It shall be the duty of this committee to search out and nominate candidates for the offices to be filled at the regular Spring Meeting. Additional nominations from the floor shall be permitted. Election of new officers will be conducted at the Spring Meeting by majority vote.

## **Section 3: Term and School Year Definition**

- A. The term is from time of election to the next election according to each officer's designated term stated in this document.
- B. A school year is defined from the Spring Meeting to Spring Meeting of the following year.

## **Section 4: Chairman**

- A. The Members, according to the nomination procedure, elect the Chairman to preside over the administration of Liber Academy, maintain the vision and perpetuate the momentum of the organization.

### **B. Responsibilities:**

1. Facilitates training for new Board Members according to prescribed Policies and Procedures.
2. Advises and provides vision at the Member Meetings.
3. Coordinates with the Principal Mentor for the creation of the next year's class schedule and its presentation at the Spring Meeting.
4. Correlates the yearly Calendar and makes it available to Members.
5. Coordinates with each Administrative Board Member concerning their respective duties; giving assignments as needed.
6. Calls and conducts Executive Board and Administrative Board Meetings. Ensures that Board members are notified of meetings at least 3 days in advance.
7. Presents Policy and Procedural changes at Member meetings, as needed.
8. Appoints the Junior Director and the Building Coordinator.
9. Consults with Principal Mentor and Teacher/Mentors to make decisions on classroom disciplinary actions regarding Members.
10. Consults with Executive Board and Principal Mentor regarding conflicts involving Teacher/Mentors and administers disciplinary action where needed.

11. Consults with Vice-Chairman on Registration.
  12. Is a signer for Liber Alliance, Liber Academy; checkbook along with the Treasurer and/or Vice-Chairman.
  13. In the case of the vacancy of a Vice-Chairman, appoints a Vice-Chairman Pro Tem until elections for a new Vice-Chairman can be held.
- C. **Qualifications.** A Parent Member as stated in Article 3, Section 2 who has attended a LEMI Scholar Project Mentor Training and preferably a current leadership training through LEMI and should be a previous Board Member and have taught a LEMI Scholar Project.
- D. **Term.** The term for this position is two years. At that point, the Chairman may run for re-election with the option of serving for one additional year or a full second term, for a maximum total of four consecutive years or until their successor is elected.

### Section 5: Vice-Chairman

- A. The Members, according to the nomination procedure, elect the Vice-Chairman.

**B. Responsibilities:**

1. Serves as the Chairman's assistant and counselor.
  2. In the absence of the Chairman and at his/her request, calls and conducts Board Meetings and all other duties assigned to this task.
  3. Appoints and supports the Treasurer and Secretary/Registrar in their responsibilities.
  4. Appoints an Auditor to periodically review the society's accounts.
  5. Consults with the Chairman concerning Registration.
  6. Administers Registration with the Secretary/Registrar.
  7. Takes, prepares and reports minutes of all meetings.
- C. **Qualifications.** A Parent Member as stated in Article 3, Section 2 who has attended a LEMI Scholar Project Mentor Training and preferably a current leadership training through LEMI and should be a previous Board Member and have taught a LEMI Scholar Project.
- D. **Term.** The term for this position is two years with a possible extension of one year additional year or a second term for a maximum of four consecutive years or until their successor is elected.

### Section 6: Parent Representative

- A. The Members, according to the nomination procedure, elect the Parent Representative to correlate and communicate with the Administrative Board on their behalf.

**B. Responsibilities:**

1. Functions under the stewardship of the Chairman.
2. Takes Parent complaints according to Policies and Procedures.
3. Schedules and invites Members to regular and special meetings.
4. Prepares agenda for and conducts Parent Meetings and annual Parent Orientation Meeting.
5. Consults with the Chairman concerning problems.
6. Attends and Represents the Members at Board meetings.
7. Reports monthly, if requested, to the Members, of the actions of the Administrative Board.
8. Advises, interviews and counsels with prospective members in coordination with the Public Relations Committee.
9. Keeps records of provisional member requirements and reports to the Administrative Board on prospective Member enrollment.
10. Consults with Principal Mentor regarding enrollment, as needed.

C. **Qualifications.** A Parent Member as stated in Article 3, Section 2 and must have attended a LEMI Scholar Project Mentor Training and preferably a current leadership training through LEMI and have taught a LEMI Scholar Project.

D. **Term.** The term for this position is one year with the option of re-election or until a successor is elected.

**Section 7: Principal Mentor**

A. The Executive Board appoints the Principal Mentor. In the event that the group is small or there are not sufficient trained and experienced Mentors, the Chairman will fill the responsibilities of this position.

**B. Responsibilities:**

1. Provides for quality mentoring in the classroom.
2. Based on needs of Member families, decides what Scholar Projects will be offered.
3. In partnership with the Chairman, selects Mentors/Teachers to teach Scholar Projects and any other classes at Liber Academy.
4. Ensures that LEMI Scholar Projects are offered at the school.
5. Evaluates Independent Teachers and proposed non-LEMI classes for content and adherence to the TJED principles and makes recommendations to the Administrative Board.



6. Meets regularly with Teachers/Mentors for correlation and/or training, evaluation and support.
7. Ensures there are regular Parent Mentor Workshops.
8. Attends Board meetings and represents the Teachers/Mentors when they are not in attendance.
9. Consults with the Junior School Director in the organization and running of the Junior School.
10. Consults with the Chairman concerning classroom concerns.
11. Has stewardship over all Teachers/Mentors at Liber Academy.
12. Assists Parent Representative during new family interviews & reports to the Chair.

C. **Qualifications.** A Parent Member as stated in Article 3, Section 2 and must have attended a LEMI Scholar Project Mentor Training and preferably a current leadership training through LEMI. Must be Five Pillar Certified or equivalent. Must have taught a LEMI scholar project. Needs to be a very competent Mentor and have a firm understanding of TJED principles and LEMI methodology.

D. **Term.** The term for this position is three years with no term limit or until a successor is appointed.

#### **Section 8: Treasurer**

A. The Vice-Chairman appoints the Treasurer.

#### **B. Responsibilities:**

1. Functions under the stewardship of the Vice-Chairman
2. Attends Administration Board Meetings.
3. Collects fees and tuition from Members.
4. Consults with Vice-Chairman concerning payment arrangements of Members, if needed.
5. Makes monthly/annual payments (building donations, website, etc.)
6. Distributes reimbursements as necessary.
7. Maintains an address for Liber Academy.
8. Gives financial report to the members at the regular meetings if requested.
9. Presents checkbook or bank statements upon request by any Member for review.
10. Fulfill Article III section 8 requirements E and F with special attention

to the August 31 deadline.

11. Maintains tax records as appropriate.

- C. **Qualifications.** A Parent Member as stated in Article 3, Section 2 and must attend a full LEMI Scholar Mentor Training and preferably a current leadership training through LEMI.
- D. **Term.** The term for this position is one year with two reappointment options or until a successor is appointed.

### **Section 9: Secretary/Registrar**

A. The Secretary/Registrar is appointed by the Chairman.

#### **B. Responsibilities:**

1. Functions under the stewardship of the Vice Chairman.
2. Prepares needed documents and schedules as assigned, such as Hold Harmless Agreement, Medical Release, Registration Forms, etc.
3. Assists Chairman and Vice-Chairman with Registration and other clerical duties.
4. Posts Policies and Procedures for Members to review.
5. Maintains a current list of Members with address, email and phone.
6. Maintains class attendance records to assist Treasurer, as needed.
7. Acts as the Public Relations Representative Pro Tem in the event that there is a vacancy in that position.

- C. **Qualifications.** A Parent Member as stated in Article 3, Section 2 and must have attended a LEMI Scholar Project Mentor Training and preferably a current leadership training through LEMI.
- D. **Term.** The term for this position is two years with the option for reappointment or until a successor is appointed.

### **Section 10: Building Coordinator**

A. The Chairman appoints the Building Coordinator.

#### **B. Responsibilities:**

1. Coordinates building supervisory assignments.
2. Coordinates and maintains a good relationship with the building owners.
3. Makes sure the facility is maintained.
4. Oversees projects connected with the facility use.
5. Schedules venues for all Liber Academy events.

- C. **Qualifications.** Must attend a full LEMI Training.
- D. **Term.** The term for this position is one year with an option for reappointment or until a successor is appointed.

### **Section 11: Junior School Director**

- A. Appointed by the Chairman or the Executive Board but functions under the stewardship of the Principal Mentor.
- B. Responsibilities:**
  - 1. Oversees the organization of the Junior Family School including but not limited to:
    - a. Appoints assistants.
    - b. Approves supplemental curriculum.
    - c. Conducts weekly debrief meetings.
    - d. Coordinates training.
  - 2. Reports to the Principal Mentor.
- C. **Qualifications:** A Parent Member as stated in Article 3, Section 2. Must attend full LEMI Mentor Training, preferably a current leadership training through LEMI and any additional training required by the Executive Board.
- D. **Term:** The term for this position is one year with an option for reappointment or until a successor is appointed.

## **Article V**

### **Meetings**

#### **Section 1: Parent Meetings**

- A. Regular Meetings are as follows:
  - 1. Parent Orientation Meeting
  - 2. First Semester Parent Meeting
  - 3. Second Semester Parent Meeting
  - 4. Spring Meeting
- B. At least one Parent should be in attendance at all Parent Meetings. If unable to attend, arrangements should be made prior to the meeting to obtain any necessary information but the Parent Member vote will be forfeited for that meeting.

All elections for the following School year will held at the Spring Meeting.

- C. The Chairman or Principal Mentor will present the following School year class

offerings to the Members at the Spring Meeting.

- D. Parents will be contacted as to the day, time and place of the meetings at least two weeks in advance by written notice.
- E. Additional meetings may be called if approved by the Executive Board.
- F. A Quorum of Members is comprised of Members attending the meeting, as long as all members are given at least a two-week notification by written notice.

### **Section 2: Parent Education Meetings**

Parent Mentor Workshop meetings will be held during the School Year according to Policies and Procedures for the current school year and will be ensured by the Principal Mentor or a delegated substitute.

### **Section 3: Board Meetings**

- A. Executive Board Meetings- Called by Chairman when needed.
- B. Administrative Board Meetings – Scheduled Monthly or regularly.

## **Article VI**

### **Executive Board**

#### **Section 1: The Executive Board**

- A. The Executive Board will always consist of the Chairman, Vice-Chairman and Parent Representative.
- B. The Power of the Executive Board.
  - 1. Assess, collect and distribute needed fees in regulation to this document.
  - 2. Review and edit Policies and Procedures for each School year. The Board has the right to change any Policies and Procedures regarding Building, Members and Membership if they see it will be for the good of the school. If changes to Policies and Procedures need to be made after the Members have signed their Yearly Member Agreement, the Board must present any changes they have made to a quorum of Members for a majority vote.
  - 3. Maintain Liber Academy email account. Only Executive board members and Treasurer have access and passwords to online accounts in the name of Liber Academy and the authority to use those accounts on behalf of Liber Academy.
  - 4. All other powers and duties as outlined in this document.
  - 5. In the event that there is not a full Administrative Board available, the Executive Board may redistribute specified responsibilities and duties listed in this document to that body.
- C. Limitations of Powers of the Executive Board

1. The Executive Board will adhere to the Mission, Objective and guidelines of this document when writing these Policies and Procedures and may not infringe on any of the articles of this document.

## **Article VII**

### **Teachers/Mentors**

#### **Section 1: Teachers/Mentors**

- A. The Principal Mentor of Liber Academy heads all Teachers/Mentors and they may have access to him/her for correlation, additional coaching and training. All teachers have freedom to teach as they choose in their classroom, as long as they are in adherence to the LEMI Scholar Project outline and the Mission and Objective of Liber Academy. (Article II)
- B. Any person who wishes to be a teacher must contact the Principal Mentor before LEMI training registration for the year prior to when they desire to teach.
- C. Prospective teachers, who are not teaching a LEMI Scholar Project, must provide an outline and brief description of the class they wish to offer. This will be evaluated by the Principal Mentor for content, adherence to TJED principles and whether it meets the needs of the Member families. The teacher and their plan will be presented to the Administrative Board, where a two-thirds vote must approve it.
- D. Two adults, at least one being a Member, are required in Liber Academy classrooms and at sponsored Liber Academy activities as defined in the Policies and Procedures for the current school year.
- E. Substitute teachers must be approved by the Principal Mentor prior to teaching in the classroom.
- F. A Teacher/Mentor must have prior approval from the Chairman and the Principal Mentor for activities outside the classroom.
- G. There are three categories of Teachers/Mentors at Liber Academy. They are **Volunteer Teachers, Independent Teachers** and **Member Independent Teachers**. They are defined as follows:
  1. **Volunteer Teacher**. A Volunteer Teacher is a person trained or qualified to teach a class, who offers their services for no pay. Volunteer teachers must abide by the articles of this document and all Policies and Procedures. There are four kinds of Volunteer Teachers:
    - a. Liber Academy Member who is voluntarily teaching a LEMI Scholar Project.
    - b. Liber Academy Member who is voluntarily teaching a non-LEMI class.
    - c. Non - Liber Academy Member who is voluntarily teaching a

LEMI Scholar Project.

- d. Non - Liber Academy Member who is voluntarily teaching a non-LEMI class.
2. **Independent Teacher.** An Independent Teacher is an expert in their field of study offering their services for pay. They are brought on site to the Liber Academy building during school hours for the convenience of Liber Academy Members. They are not Members of Liber Academy. In order to help them maintain their independence, they will abide by specific Policies and Procedures for the current School Year. They will teach Liber Academy students only. They will not be a hired employee of Liber Academy and will not be paid or run money through Liber Academy. They will collect fees and tuition directly from their students. There are two kinds of Independent Teachers:
    - a. Non - Liber Academy Member trained for and teaching a LEMI Scholar Project for pay.
    - b. Non - Liber Academy Member teaching a non-LEMI class for pay.
  3. **Member Independent Teacher.** A Member may not be an Independent Teacher to Liber Academy Member students. If a Member voluntarily teaches a non-LEMI class for Liber Academy and wishes to offer the class and charge money to students outside of Liber Academy, then the Member Teacher will be held to specific **Procedures** and Policies of an Independent Teacher in regards to their non - Liber Academy students. Bringing in non - Liber Academy students may only be done if it is for the benefit of the whole class and through the approval of the Administrative Board. Liber Academy will continue to recognize the Member as a Volunteer Teacher in regard to Liber Academy students. There must be at least five Liber Academy students in the class to justify the class being taught at Liber Academy.

## Article VIII

### Committees

#### Section 1: Committee Formation

Any standing or temporary committee may be appointed or elected by Parent Members under the approval of the Administrative Board or by the Administrative Board.

#### Section 2: Public Relations Committee

A special standing committee to provide a web presence and recruit prospective families.

- A. The Parent Representative and Principal Mentor must be members of the Committee.
- B. Maintain, update, and keep current the liberacademy.org website.

- C. Manage any social media account that represents Liber Academy.
- D. Provide outreach to recruit new families and arrange at least one outreach event during the spring semester.
- E. Payment of the web hosting fee and the domain name service will be through the Treasurer. If changes need to be made to either hosting or DNS services, the Administrative Board must be consulted first.

## **Article IX**

### **Educational Outline and Classes**

#### **Section 1: Core Classes**

- A. The Core Classes of Liber Academy are based on LEMI methodology and are also called Scholar Projects. They are taught by LEMI trained Teachers/Mentors. They include the following:
  - Key of Liberty
  - Sword of Freedom / Hero Project
  - Pyramid Project
  - Quest I, II, III
  - Shakespeare Conquest
  - Classical Acting
  - Georgics
  - Edison
  - Liber Community Series (for adults age 19 and older)
  - Any LEMI Project offered at LEMI Mentor Training
- B. Youth classes are designed for youth ages 12-18 who are entering scholar phase as outlined in TJED philosophy and according to LEMI methodology.
- C. Members may take any class, as long as there is space in the class. Youth ages 12-18 always take precedence over adults in any youth specific class.

**Section 2: Non-Core Classes.** Any other class may be offered at the school according to Article VII.

**Section 3: Class Policies.** All other class policies will be contained in Policies and Procedures for the current school year.

#### **Section 4: Junior Family School**

- The Core Classes offered in Liber Academy’s Junior Family School are created by the mothers participating in the Junior School or provided through another program consistent with TJED principles.
  - The classes are established for the Mother and her children up to 11 years old who are in the Core and Love of Learning Phases.
  - The purposes of a Junior Family school are to:
    - Gather and connect families allowing the entire family to be on campus.
    - Offer peer modeling in the teaching of those early phases.
    - Inspire Juniors through the association with Scholars.
    - Develop Leadership in parents to perpetuate the Scholar school.
    - Provide an enriching social, cultural environment and to nurture a sense of Community.
    - Cultivate a seamless, natural transition of the youth into Scholar Phase and Scholar Projects.

### **Article X**

#### **Parliamentary Authority**

The rules contained in the current edition of Robert’s Rules of Order Newly Revised shall govern the society in all cases to which they are applicable and in which they are not inconsistent with this Constitution and any special rules of order the society may adopt.

### **Article XI**

#### **Amendment**

##### **Section 1: Amendment Process**

- A. All amendment proposals shall be presented in writing to the Chairman who will introduce it to the Administrative Board who will appoint a temporary committee to write a final draft for the Members to obtain prior to the Spring Meeting for a vote.
- B. Any new amendment to this Constitution will be voted on at the Spring Meeting only.
- C. Members must have two-week prior notice before the Spring Meeting of the new amendment. A copy of the proposed amendment and the existing Constitution will be available to the Members two weeks prior to the Spring Meeting.
- D. A Two-thirds vote will adopt an amendment.



## Article XII

### Grandfather Clause and Adoption of Constitution to Liber Academy

- A. Current Members with their voting rights intact at the time of adoption of this document, will enter Liber Academy under this Constitution with full Parent Member status. They must fulfill all Member qualifications except Article 3, Section 2, B, 5 for the current school year.
- B. Current Members without voting rights at the time of adoption of this document will enter Liber Academy under this Constitution as Provisional Members. They must fulfill all Member qualifications for the school year.
- C. Liber Academy will be governed by this Constitution upon adoption.
- D. All Officers voted in and appointed will immediately be governed by this document.

On this day of: \_\_\_\_\_,

I, (signature) \_\_\_\_\_

(Print Name) \_\_\_\_\_

and I, (signature) \_\_\_\_\_

(Print Name) \_\_\_\_\_

have read this document and understand and agree to abide by the governing articles in its body.