



## The Inspired Scholar, LLC Policies 2018-2019

### Registration

An annual, non-transferable, and non-refundable registration fee is required **for each family per year**. Enjoy the most savings by signing up early. Registration saves your child's place in class.

\$35 (April-May)

\$45 (June-July)

\$55 (Aug.-Sept.)

### Classes

Instructors do not replace homeschooling parents, but assist them in their educational endeavors. Parents should plan to be involved and oversee their child's work and that they are submitting assignments on a timely basis. Course instruction must be completed by the end of the semester or year (for year-long) courses.

All homework assignments are submitted online through Canvas. Assignments, grades, and calendar are found on Canvas. **Each child needs his or her own account**. Parents **do not** need a separate account as you can use your child's login to view their records. Please send the email address that your child will be using to access his Canvas account. Each child has to have his own email address for Canvas.

Assignments must be submitted as completed. Students should not submit the next assignment until feedback on the rough draft is received from the instructor. Instruction builds upon previous lessons. What is learned in each lesson should be applied to the next assignment.

### Computer Requirements

Students must have a high-speed internet connection and the ability to submit Word documents. Those who use Apple computers (Mac) must convert documents to Word.

### Tuition

Once you receive the invoice, tuition can be paid online or by check. Although tuition may be paid monthly, enrolling in a class is a commitment to pay through the current semester. Paying the first month's tuition constitutes enrolling in a course. A 10% discount is offered to those who pay by the semester. Multiple child discounts are available for three or more. The youngest child's tuition is discounted 10%.

### Late Fees

*Monthly tuition* is due the first Monday of the month in: Sept., Oct., Nov., and Dec., Jan. Feb., Mar. and Apr. *Semester tuition* is due the first Monday of the month in September and January.

A late fee of \$15 per week is assessed until payment is made. If tuition is 4 weeks late, the student will be dropped from the course and tuition for the entire semester and the late fees will still be owed.